

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
ANNUAL REORGANIZATIONAL MEETING  
JANUARY 6, 2014**

**CALL TO ORDER & PLEDGE TO THE FLAG** – The January 6, 2014 Board of Supervisors Annual Reorganizational Meeting for Berwick Township, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. The meeting was called to order at 6:00 pm. Present were Supervisors Bob Foltz, Pete Socks, Earle Black, and Barry Cockley. Township Secretary Karen Eakin was also present. Supervisor Tom Danner was absent. All stood for the Pledge of Allegiance to the Flag.

**CITIZENS COMMENTS** – None

**TEMPORARY CHAIRMAN** – Pete Socks made the **motion** to nominate Barry Cockley as Temporary Chairman, Bob Foltz seconded. The motion was carried with 3 yeas. Barry Cockley abstained from voting.

**CHAIRMAN** – Pete Socks made the **motion** to nominate Bob Foltz as Chairman, Barry Cockley seconded. Supervisor Black noted that the Chairman has been the same for a while and that he would like to see someone else in the position. Pete Socks and Barry Cockley voted yea, Earle Black voted nay. Bob Foltz abstained from voting. **(Res. #14-001)**

**RECOGNITION OF NEWLY APPOINTED SUPERVISOR** – Thomas Danner

**RECOGNITION OF NEWLY APPOINTED TAX COLLECTOR** – Lori Foltz

**VICE CHAIRMAN** – Bob Foltz made the **motion** to nominate Pete Socks as Vice Chairman, Barry Cockley seconded. The motion was carried with 3 yeas. Pete Socks abstained from voting. **(Res. #14-002)**

**APPOINTMENTS:**

**SECRETARY** – Pete Socks made the **motion** to appoint Karen Eakin as Township Secretary, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-003)**

**TREASURER** – Bob Foltz made the **motion** to appoint Karen Eakin as Township Treasurer, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-004)**

**TREASURER'S BOND** – Bob Foltz made the **motion** to approve the Treasurer's Bond in the amount of \$1,500,000.00, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-005)**

**ROADMASTER** – Barry Cockley made the **motion** to appoint Bob Foltz as Roadmaster, Pete Socks seconded. The motion was carried with 3 yeas, Bob Foltz abstained from voting. **(Res. #14-006)**

**PERMIT/ZONING/CODE ENFORCEMENT OFFICER** – Bob Foltz made the **motion** to appoint Mike Hartman as Permit/Zoning/Code Enforcement Officer, Pete Socks seconded. The motion was carried with 4 yeas. **(Res. #14-007)**

**TOWNSHIP SOLICITOR** – Bob Foltz made the **motion** to appoint Tim Shultis as Township Solicitor, Barry Cockley seconded. The rates are \$150 per hour and are unchanged from last year. The motion was carried with 4 yeas. **(Res. #14-008)**

**TOWNSHIP ENGINEERS** – Bob Foltz made the **motion** to appoint KPI Technology (Knoebel, Picarelli, Inc.) as Township Engineers, Pete Socks seconded. The Supervisors reviewed the fee schedule. The motion was carried with 4 years. **(Res. #14-009)**

**SEO & ALTERNATE** – Bob Foltz made the **motion** to appoint Gilbert Picarelli of KPI Technology as the Sewer Enforcement Officer and Dominic Picarelli as Alternate Sewer Enforcement Officer, Barry Cockley seconded. The motion was carried with 4 years. **(Res. #14-010)**

**CHAIRMAN OF THE VACANCY BOARD** – Bob Foltz made the **motion** to appoint Diane Starr as Chairman of the Vacancy Board, Barry Cockley seconded. The motion was carried with 4 years. **(Res. #14-011)**

**EMERGENCY MANAGEMENT AGENT** – Bob Foltz made the **motion** to appoint Mike Hartman as Emergency Management Agent, Barry Cockley seconded. The motion was carried with 4 years. **(Res. #14-012)**

**INSPECTION AGENCY (Middle Department Inspection Agency)** – Bob Foltz made the **motion** to appoint MDIA as the Inspection Agency for the Township, Pete Socks seconded. The motion was carried with 4 years. **(Res. #14-013)**

**ACCOUNTING/AUDITING FIRM (Smith, Elliott, Kearns & Company)** – Barry Cockley made the **motion** to appoint Smith, Elliott, Kearns & Company as Accounting/Auditing Firm for the Township, Bob Foltz seconded. The motion was carried with 4 years. **(Res. #14-014)**

**OPEN RECORDS OFFICER** – Bob Foltz made the **motion** to appoint Pete Socks as Open Records Officer, Barry Cockley seconded. The motion was carried with 3 years. Pete Socks abstained from voting. **(Res. #14-015)**

**YORK ADAMS TAX BUREAU REPRESENTATIVE** – Bob Foltz made the **motion** to appoint Barry Cockley as YATB Representative, Pete Socks seconded. The motion was carried with 3 years. Barry Cockley abstained from voting. **(Res. #14-016)**

**CHIEF ADMINISTRATIVE OFFICER FOR THE TOWNSHIP PENSION PLAN** – Bob Foltz made the **motion** to appoint Barry Cockley as Chief Administrative Officer for the Pension Plan, Pete Socks seconded. The motion was carried with 3 years. Barry Cockley abstained from voting. **(Res. #14-017)**

**VOTING DELEGATE AT THE COMMONWEALTH'S CONVENTION – (Res. #14-018)**

**TOWNSHIP TAX COLLECTION AGENCY** – Bob Foltz made the **motion** to appoint York Adams Tax Bureau as the Township Tax Collection Agency, Barry Cockley seconded. The motion was carried with 4 years. **(Res. #14-019)**

**DEPOSITORY OF FUNDS (People's Bank)** – Barry Cockley made the **motion** to appoint People's Bank as the Township Depository of Funds, Bob Foltz seconded. The motion was carried with 4 years. **(Res. #14-020)**

**DEPOSITORY OF CDs (People's Bank)** – Bob Foltz made the **motion** to appoint People's Bank as the Township Depository of CDs, Barry Cockley seconded. The motion was carried with 4 years. **(Res. #14-021)**

**DEPOSITORY OF ESCROW FUNDS (People's Bank)** – Barry Cockley made the **motion** to appoint People's Bank as the Township Depository of Escrow Funds, Bob Foltz seconded. The motion was carried with 4 years. **(Res. #14-022)**

**FIRE/EMS/RESCUE SERVICES (United Hook & Ladder Company #33)** – Bob Foltz made the **motion** to appoint United Hook and Ladder Company #33 as the Township Fire/EMS/Rescue Services provider, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-023)**

**EMERGENCY OPERATIONS PLAN** – Bob Foltz made the **motion** to adopt the Emergency Operations Plan for Berwick Township, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-024)**

**CONTINUITY OF GOVERNMENT/EMERGENCY SUCCESSION and PROMULGATION** – Bob Foltz made the **motion** to approve the Emergency Succession of Municipal Officers for Berwick Township by signing the Promulgation, Pete Socks seconded. The motion was carried with 4 yeas. **(Res. #14-025)**

**TAX MILLAGE RATE** – Pete Socks made the **motion** to approve the tax rate for 2014 of .60 mills Real Estate Tax/.25 Fire Tax, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-026)**

**ZONING HEARING BOARD** – Barry Cockley made the **motion** to appoint Dorothy Monteith to the Zoning Hearing Board for the term of 3 years, Bob Foltz seconded. The motion was carried with 4 yeas. **(Res. #14-027)**

**PLANNING COMMISSION** – Bob Foltz made the **motion** to appoint Keith Jacobson to the Planning Commission for the term of 3 years, Pete Socks seconded. The motion was carried with 4 yeas. **(Res. #14-028)**

**TOWNSHIP AUDITOR** – Bob Foltz made the **motion** to appoint Scott Kennedy as a Township Auditor, Barry Cockley seconded. The motion was carried with 4 yeas. **(Res. #14-029)**

**OFFICE MANAGER** – Bob Foltz made the **motion** to appoint Pete Socks as the Township Office Manager, Barry Cockley seconded. The motion carried with 3 yeas. Pete Socks abstained from voting. **(Res. #14-030)**

#### **EXECUTIVE SESSION**

There was an Executive Session from 6:25-6:33 p.m. to set the employee raise cap.

**CITIZENS COMMENTS** – None

**QUESTIONS FROM THE PRESS** – None

**ADJOURNMENT** – Pete Socks made the **motion** to adjourn at 6:38 p.m., Barry Cockley seconded. The motion was carried.

Respectfully Submitted:

Karen Eakin, Township Secretary