

BERWICK TOWNSHIP, ADAMS COUNTY

BOARD OF SUPERVISORS

RE-ORGANIZATIONAL MEETING

January 4, 2010 6:00 PM

THE JANUARY 4, 2010 RE-ORGANIZATIONAL MEETING OF THE BERWICK TOWNSHIP BOARD OF SUPERVISORS, ADAMS COUNTY WAS HELD IN THE BERWICK TOWNSHIP MUNICIPAL BULIDING, 85 MUNICIPAL ROAD, HANOVER, PA. SUPERVISOR ROBERT FOLTZ CALLED THE MEETING TO ORDER AT 6:00 PM.

FOLTZ REQUESTED ROLL CALL OF MEMBERS. EARLE BLACK, FRED NUGENT, ROBERT FOLTZ, ALAN CAREY AND PETER SOCKS RESPONDED.

NUGENT NOMINATED SOCKS AS TEMPORARY CHAIRMAN. BLACK SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE.

SOCKS REQUESTED A NOMINATION FOR CHAIRMAN OF THE BOARD. NUGENT NOMINATED FOLTZ FOR CHAIRMAN. BLACK SECONDED THE MOTION. ROLL CALL VOTE WAS TAKEN BY SOCKS, WITH ALL VOTING IN FAVOR OF THE MOTION WITH FOLTZ ABSTAINING (**RES. 10-002**)

FOLTZ PRESIDED OVER THE MEETING.

BLACK NOMINATED NUGENT AS TEMPORARY SECRETARY, SECONDED BY CAREY. MOTION CARRIED, WITH NUGENT ABSTAINING (**RES. 10-001**)

FOLTZ NOMINATED NUGENT AS VICE CHAIRMAN, SECONDED BY CAREY. MOTION CARRIED, WITH NUGENT ABSTAINING (**RES. 10-003**).

BLACK NOMINATED CAREY AS TREASURER, SECONDED BY NUGENT. MOTION CARRIED, WITH CAREY ABSTAINING (**RES. 10-004**)

TREASURER'S BOND WAS SET AT \$1,500,000.00 ON A MOTION BY BLACK, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-005**).

NUGENT NOMINATED FOLTZ FOR ROADMASTER, SECONDED BY BLACK. MOTION CARRIED, WITH FOLTZ ABSTAINING (**RES. 10-006**).

MOTION APPOINTING DEAN HEMPFING AS PERMIT/ZONING CODE ENFORCEMENT OFFICER WAS MADE BY NUGENT, SECONDED BY BLACK. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-007**).

MOTION APPOINTING MILLER & SHULTIS AS TOWNSHIP SOLICITOR AT A RATE OF \$115.00 PER HOUR WAS MADE BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-008**).

CAREY NOMINATED KPI TECHNOLOGY AS TOWNSHIP ENGINEER, SECONDED BY BLACK. COMPENSATION WILL BE AS DESCRIBED IN THE FLAT RATE FEE SCHEDULE. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-009**).

GIL PICKERELLI AND DOMINIC PICKERELLI WERE RETAINED AS SEWER ENFORCEMENT OFFICER AND ALTERNATE ON A MOTION BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-010**).

NUGENT NOMINATED DIANE STARR AS VACANCY BOARD CHAIRMAN, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-011**).

TODD DUNLAP WAS APPOINTED EMA OFFICER ON A MOTION BY CAREY, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-012**).

MOTION TO ADOPT THE CURRENT EMERGENCY MANAGEMENT SERVICES CODE FOR 2010 WAS MADE BY FOLTZ, SECONDED BY BLACK. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-013**).

MOTION TO ADOPT THE EMERGENCY SUCCESSION LISTING WAS MADE BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-014**).

M&T BANK AND UNION NATIONAL COMMUNITY BANK WERE NAMES AS DEPOSITORIES FOR 2010 ON A MOTION BY CAREY, SECONDED BY NUGENT. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-015 AND 10-016**).

MOTION APPOINTING UNITED HOOK & LADDER, COMPANY 33, FOR FIRE/EMS/RESCUE PROTECTION SERVICES WAS MADE BY FOLTZ, SECONDED BY NUGENT. MOTION BY UNANIMOUS VOTE (**RES. 10-017**).

YORK/ADAMS TAX BUREAU WAS APPOINTED TO COLLECT LOCAL SERVICES TAX ON A MOTION BY FOLTZ, SECONDED BY NUGENT. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-018**).

YORK/ADAMS TAX COLLECTION AGENCY WAS APPOINTED AS THE WAGE TAX COLLECTION AGENCY ON A MOTION BY FFOLTZ, SECONDED BY BLACK. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-030**).

BLACK WAS APPOINTED AS DELEGATE AT THE COMMONWEALTH'S TOWNSHIP CONVENTION ON A MOTION BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-020**).

MIDDLE DEPARTMENT INSPECTION AGENCY WAS APPOINTED AS BUILDING INSPECTION AGENCY ON A MOTION BY CAREY, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-021**).

ADAMS COUNTY HAZARD VULNERABILITY ASSESSMENT AND MITIGATION PLAN WAS ADOPTED ON A MOTION BY CAREY, SECONDED BY BLACK. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-022**).

SMITH, ELLIOTT, KEARNS & CO. WAS APPOINTED AS ACCOUNTING/AUDITING FIRM ON A MOTION BY CAREY, SECONDED BY FOLTZ. MOTION CARRIED ON UNANIMOUS VOTE (**RES. 10-023**).

BLACK WAS APPOINTED CHIEF ADMINISTRATIVE OFFICER FOR THE TOWNSHIP PENSION PLAN ON A MOTION BY NUGENT, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-024**).

MOTION TO PARTICIPATE IN THE PA CAPITAL CITY (PACC) PROCUREMENT PROGRAM WAS MADE BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-025**).

CAREY APPOINTED OPEN RECORDS OFFICER ON A MOTION BY BLACK, SECONDED BY FOLTZ. MOTION CARRIED WITH 4 YEA VOTES, CAREY ABSTAINED (**RES. 10-026**).

APPOINTED KEITH JACOBSON AS ALTERNATE PERMIT/ZONING OFFICER ON A MOTION BY BLACK, SECONDED BY FOLTZ. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-027**).

NOMINATION OF RANDY REICHART TO SERVE A TWO (2) YEAR TERM AND JEREMY REICHART TO SERVE A FOUR (4) YEAR TERM AS AUDITORS ON A MOTION BY CAREY, SECONDED BY SOCKS. MOTION CARRIED BY UNANIMOUS VOTE (**RES. 10-028 & RES. 10-029**). THERE WERE NO NOMINATIONS FOR THE SIX (6) YEAR TERM.

BLACK APPOINTED TO A THREE (3) YEAR TERM ON THE PLANNING COMMISSION ON A MOTION BY FOLTZ, SECONDED BY NUGENT. MOTION CARRIED WITH 4 YEA VOTES, BLACK ABSTAINED (**RES. 10-031**).

KEITH JACOBSON APPOINTED TO A THREE (3) YEAR TERM ON THE PLANNING COMMISSION ON A

MOTION BY FOLTZ, SECONDED BY CAREY. MOTION CARRIED BY UNANIMOUS VOTE (**RES.10-032**).

KATHY NUGENT APPOINTED TO A THREE (3) YEAR TERM ON THE ZONING HEARING BOARD ON A MOTION BY FOLTZ, SECONDED BY BLACK. MOTION CARRIED WITH 4 YEA VOTES, NUGENT ABSTAINED (**RES. 10-033**).

FRED NUGENT APPOINTED TO A THREE (3) YEAR TERM ON THE POLICE COMMISSION ON A MOTION BY FOLTZ, SECONDED BY BLACK. MOTION CARRIED WITH 3 YEA VOTES. NUGENT AND CAREY ABSTAINED (**RES. 10-034**).

BLACK APPOINTED TO A THREE (3) YEAR TERM AS THE ALTERNATE ON THE POLICE COMMISSION ON A MOTION BY FOLTZ, SECONDED BY SOCKS. MOTION CARRIED WITH 3 YEA VOTES. BLACK AND CAREY ABSTAINED (**RES. 10-034**).

MOTION MADE BY CAREY, SECONDED BY BLACK TO PARTICIPATE IN THE L3P STATE PIGGYBACK PURCHASING PROGRAM. MOTION CARRIED BY UNANIMOUS VOTE.

STATE ETHIC FORMS WERE DISTRIBUTED FOR COMPLETION BY THE SUPERVISORS.

EXECUTIVE SESSION REQUESTED BY NUGENT AT 6:26 PM TO DISCUSS BENEFITS AND WAGES.

REGULAR SESSION RESUMED AT 7:16 PM.

NUGENT MADE A MOTION TO ELIMINATE ELECTION DAY AS A HOLIDAY, SECONDED BY BLACK. MOTION CARRIED WITH 4 YEA VOTES. FOLTZ ABSTAINED.

BLACK MADE A MOTION TO MAXIMIZE VACATION AT THREE (3) WEEKS, SECONDED BY SOCKS. MOTION CARRIED WITH 4 YEA VOTES. FOLTZ ABSTAINED.

NUGENT MADE A MOTION TO INCREASE ALL EMPLOYEES' HOURLY RATE BY FORTY CENTS (\$0.40) HE AMENDED HIS MOTION TO INCREASE THE HOURLY RATES FOR THE PERMIT/ZONING OFFICER, ROAD CREW AND THE PART-TIME OFFICE EMPLOYEE. MOTION SECONDED BY CAREY. MOTION CARRIED WITH 4 YEA VOTES. FOLTZ ABSTAINED.

BLACK MADE A MOTION AUTHORIZING HIMSELF AND CAREY TO TALK TO THE SECRETARY ON JANUARY 5, 2010 WITH THE OPTION OF DISMISSAL. CAREY SECONDED THE MOTION FOR DISCUSSION. EXECUTIVE SESSION REQUESTED BY SOCKS.

REGULAR SESSION RESUMED.

BLACK RESCINDED HIS ABOVE MOTION.

NUGENT MOTIONED TO TERMINATE MS. BROGAN, SECONDED BY SOCKS. MOTION CARRIED WITH 4 YEA VOTES, NAY VOTE BY CAREY.

FOLTZ REQUESTED A NOMINATION FOR A SECRETARY. AT THIS TIME, THERE WAS NO NOMINATION.

EXECUTIVE SESSION AT 7:35 PM

REGULAR SESSION AT 7:44 PM

SOCKS MADE A MOTION AUTHORIZING NUGENT TO CONTACT AN INTERESTED INDIVIDUAL FOR THE SECRETARY POSITION, SECONDED BY NUGENT. NUGENT IS AUTHORIZED TO HIRE THIS INDIVIDUAL AT A STARTING RATE OF \$15.00 PER HOUR, PERFORMANCE AND SALARY REVIEW IN SIX (6) MONTHS. MOTION CARRIED BY UNANIMOUS VOTE.

CAREY REPORTED A PROPOSED COST OF \$200.00 PER YEAR TO COVER THE COMPUTERS. THIS WILL BE DISCUSSED AT THE NEXT MEETING.

MOTION MADE TO ADJOURN BY NUGENT AT 7:45 PM, SECONDED BY SOCKS. MOTION CARRIED BY UNANIMOUS VOTE.