

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATIONAL MEETING
JANUARY 3, 2017**

Call TO ORDER & PLEDGE TO THE FLAG – The January 3, 2017 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Barry Cockley, Bob Foltz, Earle Black, Tom Danner. Jean Hawbaker could not attend this meeting.

PUBLIC COMMENT – None.

TEMPORARY CHAIRMAN – Tom Danner made a motion to nominate Pete Socks as Temporary Chairman, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Danner – yes, Foltz – yes, Socks abstained. Motion carried.**

CHAIRMAN NOMINATION – Barry Cockley made a motion to nominate Pete Socks as Chairman, seconded by Bob Foltz. **Roll Call: Black – yes, Cockley – yes, Danner – yes, Foltz – yes, Socks abstained. Motion carried.**

VICE-CHAIRMAN NOMINATION – Tom Danner made a motion to nominate Barry Cockley, seconded by Bob Foltz. **Roll Call: Black – yes, Socks – yes, Danner – yes, Foltz – yes, Cockley abstained. Motion carried.**

2017 APPOINTMENTS

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Pete Socks, Jr.
OFFICE MANAGER	Pete Socks, Jr.
TREASURER’S BOND	1,500,000.00
CODE ENFORCEMENT/ZONING OFFICER	Jamie Harbaugh (Land and Sea Services, LLC)
UCC INSPECTION AGENCY	Land and Sea Services, LLC
ENGINEER	Tim Knoebel (KPI Technology, Inc.)
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt. Dominic Picarelli
SOLICITOR	Timothy J. Shultis
ROADMASTER	Robert A. Foltz, Jr.
DEPOSITORIES	People’s Bank/M&T Bank
TAX COLLECTOR (HEAD TAX)	Deborah A. Becker
EMERGENCY MANAGEMENT AGENT	Vacant
VACANCY BOARD CHAIRMAN	Robert Reese, Jr.
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector

FIRE/RESCUE SERVICES
EMS

United Hook & Ladder Co. #33
Adams Regional Emergency Medical Services
January 3, 2017

Tom Danner made a motion to approve the 2017 Appointments, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes, but abstained from the Road Master Appointment. Motion carried.**

TAX MILLAGE RATE (RESOLUTION #17-01) – Real Estate (.15 mills) Fire – (.25 mills) Bob Foltz made a motion to adopt Resolution #17-01, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

OFFICE HOURS FOR THE PUBLIC – 9:00 a.m. to 4:00 p.m. – Bob Foltz made a motion to approve the office hours for the public, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

2017 MILEAGE RATE - \$53.5 cents – Bob Foltz made a motion to approve the mileage rate, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

2017 FEES FOR SOLICITOR, ENGINEER, SEO, ZONING/CODE ENFORCEMENT/UCC – Tom Danner made a motion to approve all but engineer, which will be discussed at the next meeting, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

VOTING DELEGATE TO STATE CONVENTION – No interest in sending anyone.

EMERGENCY MANAGEMENT AGENT DISCUSSION – The Board will need to explore sharing EMA with a neighboring municipality and/or talk to Chief Rabine of United Hook and Ladder #33.

ZONING HEARING BOARD (RESOLUTION #17-02) – Pete Socks made a motion to adopt Resolution #17-02 appointing Dorothy Monteith to the Zoning Hearing Board, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

PLANNING COMMISSION VACANCY – No letters of interest have been submitted. Keith Little never replied to emails or phone calls. The Board agreed to advertise and post on the website.

Bob Foltz made a motion to approve the Supervisors meeting dates, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

2017 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER:

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

JANUARY 9	JULY 10
FEBRUARY 13	AUGUST 14
MARCH 13	SEPTEMBER 11
APRIL 10	OCTOBER 9
MAY 8	NOVEMBER 13
JUNE 12	DECEMBER 11

Bob Foltz made a motion to approve the Planning Commissions meeting dates, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

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PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

JANUARY 4	JULY 5
FEBRUARY 1	AUGUST 2
MARCH 1	SEPTEMBER 6
APRIL 5	OCTOBER 4
MAY 3	NOVEMBER 1
JUNE 7	DECEMBER 6

Bob Foltz made a motion to approve the Zoning Hearing Board meeting dates, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.

(AS NEEDED)

Pete Socks made a motion to approve the holidays observed, seconded Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz abstained. Motion carried.**

2017 HOLIDAYS OBSERVED

NEW YEAR'S DAY – JANUARY 2
GOOD FRIDAY – APRIL 14
PRIMARY ELECTION DAY – MAY 16
MEMORIAL DAY – MAY 29
INDEPENDENCE DAY – JULY 4
LABOR DAY – SEPTEMBER 4
GENERAL ELECTION DAY – NOVEMBER 7
VETERANS DAY – NOVEMBER 10
THANKSGIVING DAY – NOVEMBER 23
CHRISTMAS DAY – DECEMBER 25

UNFINISHED BUSINESS:

Bob Foltz mentioned we received approval to proceed with Beaver Creek Road repairs.

NEW BUSINESS:

- 1) **Planning Commission Year-End Report** – Earle Black made a motion to accept, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**
- 2) **Zoning Hearing Board Year-End Report** – Bob Foltz made a motion to accept, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

- 3) **Pension Plan Disclosure Statement (Act 44)** – Barry Cockley made a motion to accept, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz abstained. Motion carried.**

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- 4) **Mohn’s Lumber – Road Bond Release** – There was no road damage to Race Track Road as per agreement with bonding. Bob Foltz made a motion to release the bond, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

SUPERVISORS COMMENTS:

Earle Black stated that on election night, a car missed the road sign at the intersection of Municipal Road and Route 94. Bob Foltz stated a new sign has been installed there recently.

Tom Danner – Parking in Summit Ridge – Mr. Danner feels we have warned the residents enough. The issue is always with the same people. Suggested sending them a letter stating there will be zero tolerance for parking violations, and we will have their vehicle towed per the Ordinance. Bob Foltz Mentioned the same recurring parking issue in Orchard Acres.

Tom Danner make a motion to send the Home Owners’ Association of Summit Ridge a letter indicating their need for compliance with snow removal ordinance, and that we will start towing vehicles with no warning. Additionally, trees must be trimmed away from the roadway, seconded by Bob Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

Barry Cockley comments – None.

Pete Socks comments – None.

Bob Foltz comments – Updated the Board on the dead tree removal efforts. Have had good cooperation from land owners. There was only one resident that has been giving the road master an issue. This discussion was tabled until the next meeting.

PUBLIC COMMENT: None.

ADJOURNMENT: Barry Cockley moved to adjourn at 6:53 p.m., seconded by Pete Socks.

Respectfully submitted,

Pete Socks, Office Manager
BERWICK TOWNSHIP

