

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 10, 2017**

CALL TO ORDER AND PLEDGE TO THE FLAG: The April 10, 2017 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Bob Foltz, Solicitor, Tim Shultis, Engineer, Tim Knoebel, Secretary, Jean Hawbaker. Barry Cockley and Earle Black were not in attendance. Chairman Socks asked all to stand for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT (AGENDA ITEMS): None.

CONSENT AGENDA: Pete Socks made a motion to approve the consent agenda, which includes the minutes of March 13, 2017, bill lists, unpaid bill lists, balance sheets dated April 7, 2017, and Roadmaster's report for March 2017, seconded by Tom Danner. Bob Foltz did not attend the last meeting so therefore; the Board approved the consent agenda with the exception of the minutes, and Ck#4188 on the bill list since Bob Foltz had a conflict of interest with this bill. The Board tabled the minutes and Ck#4188 until the next meeting due to a lack of a quorum.

Roll Call: Socks – yes, Danner – yes, Foltz – yes. Motion carried.

CORRESPONDENCE:

- 1) **Conservation District - Training on Erosion and Sediment Control 4-19-17 (Cumberland Twp. Bldg.)** – Acknowledged.
- 2) **Adams County Tire Collection Event 5-13-17 (Ag & Natural Resource Center)** – Acknowledged.

Barry Cockley joined the meeting at 6:10 p.m.

- 3) **Keystone Diner – 6431 York Road** – Mr. Kopanis requested a reduction on his sewer bill since his business had a fire and he is unsure when it will reopen. Tom Danner made a motion to authorize Tim Shultis to prepare a Reservation Agreement whereby we would accept half of the normal quarterly sewer rental. The agreement would have the following conditions: **1)** You must cap the sewer lines to the Township's satisfaction, **2)** You must pump out the grease tank and provide evidence thereof to the Township, **3)** You must provide alternate sanitary facilities (e.g., port-a-potty), **4)** The Agreement will expire in 1 year unless extended by mutual agreement, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

CONSENT AGENDA REVISITED:

Tom Danner made a motion to approve the minutes of March 13, 2017, and Ck#4188 on the bill list, seconded by Barry Cockley. **Roll Call: Danner – yes, Cockley – yes, Socks – yes, Foltz – abstained. Motion carried.**

APPEARANCE:

Greg Cook – Hometown Press – Newsletter – Greg Cook explained that the township supplies the articles. There is no charge to the township except for postage, and Hometown is responsible for obtaining the necessary business sponsorship. The township receives a comprehensive proof of the entire newsletter for review, prior to printing and a PDF file is provided, which can be uploaded to the website. A discount is offered if you sign up for 2 issues. The completion takes approximately 6 weeks after the advertisements are sold. Pete Socks made a motion authorizing Hometown Press to proceed with the newsletter twice a year, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

UNFINISHED BUSINESS:

- 1) **Eagle Scout Landscaping Project** – Stephen Moores was present to give an overview of the landscaping project at the township building. Mr. Moores mentioned power washing the stones and replacing those that are broken, replacing the mulch and planting flowers, and possibly changing the light at the flagpole. Mr. Moores will attend the next meeting with a budget and proposed plan.
- 2) **MDIA Unfinished Permits** – Peter Conlow contacted Tim Shultis saying he is currently out of the office and will send the information this Wednesday, and apologized for the delay. The Board tabled until the next meeting.
- 3) **Golf Course Proposed Development** – Tom Danner stated there is an assumption they are hooking up to Abbottstown/Paradise sewer system. I think as a Board, we should speak up, before someone spends an absorbent amount of money. I have a concern if we give this away, the rest of the land that is developed will make the same assumption. The next thing you know, Berwick won't get any of it. Bob Foltz stated Mr. Bross will not upgrade the pump station to hook into Berwick's sewer. Tim Knoebel stated the sewer doesn't have much to do with the Zoning Hearing Board. They are going to the Zoning Hearing Board since all lots within this development shall be provided access by an interior street network. Tim Shultis stated the township can appear at the hearing as a party, or can intervene and file an appeal. Mr. Danner stated if the Variance is granted, it could trigger more development. Pete Socks made a motion authorizing Tom Danner to attend the Zoning Hearing on April 20, 2017 on behalf of the township stating the township is neutral, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

Bob Foltz stated when zoning hearing signs are posted, don't they have to be on both sides of the tract? There are two signs at Lobell and Kinneman, but not on the other side.

NEW BUSINESS:

- 1) **85 Villa Vista Drive** – Bob Foltz stated the owner plowed into the curb and should be required to pay for the damage. Pete Socks made a motion authorizing the Secretary to send the owner a letter stating they need to replace the broken section with a solid piece of curbing according to township specifications, and restore it to its original state prior to being hit by his snowplow. The Road master will inspect it when completed, seconded by Bob Foltz. **Roll Call: Cockley – yes, Socks – yes, Foltz – yes, Danner – no. Motion carried.**
- 2) **Preparation and Advertisement of Seal Coat Bids** – Bob Foltz stated he plans on single seal coating with Grip Tight on Hershey Heights Road, Huff Road, Municipal Road, Woods Road and Mill Race Road. Tom Danner made a motion to authorize preparation and advertisement of the bids, seconded by Barry Cockley. **Roll Call: Foltz – yes, Danner – yes, Socks – yes, Cockley – yes. Motion carried.**

- 3) **Beaver Creek Road Retaining Wall Quotes** – Resulted in the following:

Wyatt Excavation - \$12,771
G.B. Groft, Inc. - \$12,600
H&H Excavating - \$19,050

Barry Cockley made a motion to accept the quote from Wyatt Excavation in the amount of \$12,771, which includes rock excavation, seconded by Bob Foltz. **Roll Call: Foltz – yes, Danner – yes, Socks – yes, Cockley – yes. Motion carried.**

- 4) **Revised Fee Schedule** – Tom Danner presented a revised fee schedule to the Board. Mr. Danner stated several issues in the Zoning Ordinance will eventually need to be revised. If the Board has questions, let me know. This has been extremely time consuming. Some townships changed their building permit to land use permit. Bob Foltz wanted to know how much the fees were going up? Mr. Danner stated some are based on the number of trips and an hourly charge. Some went up and some came down. Pete Socks stated shame on the Board for not updating these ordinances in the past. Mr. Danner will be meeting with Tim Shultis to discuss a couple of issues. Tom Danner made a motion to authorize Tim Shultis to prepare a resolution to adopt the revised fee schedule at the next meeting, seconded by Barry Cockley. **Roll Call: Foltz – yes, Danner – yes, Socks – yes, Cockley – yes. Motion carried.**
- 5) **Review of Land and Sea Services** – Tom Danner had a meeting with Land and Sea. There is currently too much work to do in a 10-hour week for permits and code enforcement. The current Zoning Officer is not computer savvy, and he lacks follow-up. Do we hire an

employee, or do we request more enforcement hours? Violations happen after 5:00 p.m. during the week and on weekends. Pete Socks made a motion to increase code enforcement with Land and Sea by 10 hours per week, with random evenings and weekends, and Mr. Danner will discuss with Wilbur Slothour to define the expectations, and if they are willing to do this, and if so, what is their strategy to make it work, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Foltz – no. Motion carried.**

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES

34 calls in March 2017

UNITED HOOK & LADDER

5 calls in March 2017

STATE POLICE

25 calls in March 2017

Tom Danner stated he visited with the State Police last week. The lieutenant is visiting all township who currently use State Police coverage to discuss the fee the Governor is proposing. There is tremendous amount of objection to it.

CODE ENFORCEMENT/PERMITS:

3 permits issued in March 2017

ENGINEER'S REPORT:

- 1) WWTP Operations Report – Mr. Knoebel commended the guys for a job well done.
- 2) Pending Plans Report

SOLICITOR'S REPORT:

- 1) **Insite Development** – They are not ready for their license. They need to give us a reasonable schedule. Wm. Hill's office signed off on the fire hydrants. They still need a flow test date and concurrence from the local fire company. We need to verify electric conduit trench was done, and we need a schedule for him to fill in the new excavation. We need to verify he filled in the water line trench. We need to know when he will remove the fuel tanks. We need to know when he is putting fencing and warning signs around the equipment near the play area. We need to know when the water system is flushed. We need to verify that some of the repairs to Eagle Drive were made, and when the other repairs will be made.

PUBLIC COMMENT (GENERAL): None.

SUPERVISOR's COMMENTS:

Barry Cockley – None

Pete Socks – Chief Rabine told me there will be discussion in the future about fire hydrants along Route 30.

Tom Danner – None

Bob Foltz – None

Pete Socks made a motion to adjourn at 8:46 p.m., seconded by Barry Cockley.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on May 8, 2017, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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