

**BERWICK TOWNSHIP, ADAMS COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 14, 2014**

**CALL TO ORDER & PLEDGE TO THE FLAG** The April 14, 2014 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Pete Socks, Earle Black, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Supervisor Tom Danner participated in the meeting via Skype. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

**CITIZENS COMMENTS** **FLAGS** – Resident Kathy Nugent stated that the new Township flags look great and thanked the Board. **MICROPHONE** – Bea Haskins asked what was in the middle of the tables. Supervisor Socks stated that it was the Skype microphone for Tom Danner.

**APPROVE CONSENT AGENDA** MINUTES for 3/24/14 BALANCE SHEETS as of 4/8/14  
ROADMASTER'S REPORT for March 2014

Pete Socks made the **motion** to approve the Consent Agenda, seconded by Barry Cockley. The motion was passed with 5 yeas.

**APPROVE BILL LIST** BILL LISTS (3/6/14 - 4/8/14) – Barry Cockley made the **motion** to approve the Bill Lists, seconded by Pete Socks. Supervisor Black asked what happened with the change in Supervisor Socks' phone bill. Supervisor Socks stated that it was for the upgrade. The motion was passed with 5 yeas.

**CORRESPONDENCE** ADAMS COUNTY RADIO PROJECT NOTES – Supervisor Cockley stated that he is on the Committee. Supervisor Danner asked if the Township would incur any expense for the project. Supervisor Cockley stated that the Township would not.

**ZONING HEARING BOARD TRAINING CLASS** – Supervisor Foltz inquired whether the Zoning Board is requesting to take the classes. Kathy Nugent stated that no one on the Board needs the training.

**DOLLAR GENERAL** – There was a discussion regarding the letter that was received from DEP which granted Dollar General an exemption from sewage facilities planning.

**RIGHT-TO-KNOW REQUESTS** – Supervisor Socks stated that the requests have all been handled. Solicitor Shultis stated that there are two Right-to-Know requests outstanding and the response letters are ready to go out to the requestors after they are signed by Supervisor Socks.

**UNFINISHED BUSINESS** BOARD APPROVAL OF CHECKS WRITTEN – Supervisor Cockley presented a draft proposal of a Resolution which would set policy for Board control of any taxpayer money being spent. Supervisor Danner questioned whether a Resolution requiring Board Approval for spending is needed for Supervisors. There was a discussion of the amount that should be capped without Board approval and the necessity to have available funds in emergency situations. Solicitor Shultis stated that it is difficult to define emergency situations and that they are different from daily operational expenses. The matter will be revisited in the next meeting.

**ANTIQUA DEED from 1788** – The Secretary will contact the owner to bring the deed in to the next meeting and the matter will be revisited at that time.

DOCUMENT SHREDDING – There was a request from a resident to offer a shredding service for those who live in Berwick Township to dispose of personal documents. The Secretary gave pricing obtained from Shred-It. There was a discussion of the request and whether to provide the service. Bob Foltz voiced concern over the fact that it would cost \$400 per hour.

ALARM SYSTEM – Supervisor Black stated that he had a meeting with the alarm system company and was informed that he could get access to the security cameras off the website. Supervisor Socks voiced concerns about open ports and downloading to a computer. Supervisor Black also stated that he was told that there is a weekly email report given to Supervisor Socks regarding who is accessing the system. He asked if there was a file that it was put in. Supervisor Socks stated that the report does not come to him. There was a discussion of retaining and storing the surveillance video as was suggested in a PSATS magazine article from October 2013.

VILLA VISTA DRIVE – Supervisor Danner asked to have a letter sent to Mr. Sollenberger asking if he has plot plans that show the pipes running across his property into the drainage basin. Supervisor Danner made the **motion** to ask for assistance from Mr. Sollenberger to look at plot plans of his property, seconded by Barry Cockley. The motion was passed with 5 years.

**NEW BUSINESS** CAMBRIAN HILLS – Supervisor Foltz requested that the Secretary look up whether a \$50,000 check was given by J.A. Myers as payment towards a traffic light. He will contact Jeff Stough first.

**CODE ENFORCEMENT/PERMIT REPORT** CODE ENFORCEMENT REPORT for March 2014 – Mike Hartman gave a report on the 32 septic notices which were sent out to residents for not being in compliance with the Township pumping ordinance. There was a discussion of the letter that Mr. Hartman sent out to the septic haulers reminding them of the requirement to send pumping reports to the Township office. He also gave a report on the code violations in the Township and the progress of each. He stated that one of the properties on Hershey Heights Road will be halting cleanup efforts since the property will be going to Sheriff's sale.

PERMIT REPORT for March 2014 – There were 10 permits issued in March.

PAVING AT LINCOLN SPEEDWAY – There was a discussion of the paving on Kinneman Road which was not done to Township standards as required by ordinance. There is no swale. Supervisor Danner asked for Mike Hartman to get pictures and the matter will be revisited at the next meeting.

**SOLICITOR'S REPORT** LINCOLN SPEEDWAY – There was a discussion of the letter from Attorney Placey. Solicitor Shultis stated that they are in agreement with everything except for the enforcement mechanism. He recommended that the Township default to the Zoning Ordinance enforcement mechanism. Supervisor Danner made the **motion** to notify Lincoln Speedway that the enforcement mechanism will default to the Zoning Ordinance, Pete Socks seconded. The motion was passed with 5 years.

HAMILTON TOWNSHIP – The matter was discussed in Executive Session.

O'BRIEN RIGHT-OF-WAY – The matter was discussed in Executive Session.

**CITIZENS COMMENTS** SHREDDING – A Township resident asked if the Board had taken a position on the shredding issue. There was a discussion of the cost involved. Supervisor Foltz made the **motion** not to offer the shredding services. The motion was not seconded.

BILL APPROVAL – A Township resident asked how often the bills are paid and asked if it could be done

every two weeks. Supervisor Foltz stated the Bill List is set up that they get listed once a month but have already been paid. There was a discussion of the emergency situations which arise.

**PARK PROJECT – Bea Haskins inquired if the landowner of the proposed park was notified that the park project was halted. Supervisor Socks stated that he would see that the owner is notified.**

SECURITY ALARM SYSTEM – Bea Haskins asked what the monthly cost of the security system is. The Secretary stated that it was around \$420 for the year and it was paid in advance.

MICROPHONE – Bea Haskins inquired about the microphone and how much it cost. Supervisor Danner stated that it was his personal microphone and that the Township did not incur any expense for it.

ANTIQUA DEED – Bea Haskins recommended that if the Board does decide to purchase the deed, it should be framed and matted correctly to preserve it.

**EXECUTIVE SESSION** There was an Executive Session from 7:09-7:50 p.m. to discuss legal matters with the Township Solicitor. HAMILTON TOWNSHIP – After the regular meeting resumed, Pete Socks made the **motion** to appoint Bob Foltz and Tom Danner to a committee to negotiate the formation of a joint sewer authority with Hamilton Township, with Barry Cockley as the alternate member. The motion was carried with 5 yeas. O'BRIEN RIGHT-OF-WAY – After the regular meeting resumed, Bob Foltz made the **motion** to authorize the filing of a civil action against O'Brien to obtain access to the sewer right-of-way for maintenance, etc. The motion was seconded by Barry Cockley and was carried with 4 yeas. Pete Socks abstained from voting due to a family relation.

#### **QUESTIONS FROM THE PRESS**

None

**ADJOURNMENT** Pete Socks made the **motion** to adjourn at 8:00 p.m., seconded by Barry Cockley. The motion was carried. Respectfully submitted:

Karen Eakin Township Secretary