

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
MAY 22, 2017**

The Berwick Township Board of Supervisors held a Workshop on May 22, 2017 at 2:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA to finalize the revised permit fee schedule, and any other business which may come before the Board.

Present: Supervisors Pete Socks, Barry Cockley, Earle Black, Bob Foltz, Tom Danner, Secretary, Jean Hawbaker.

Tom Danner gave the Board a handout regarding how much it is costing the township to issue permits. Mr. Danner stated when the township adopted the UCC, the building ordinance should have been reworded. You either charge a building permit fee or a UCC permit fee, not both. We need to look at changing building permit fee to land use fee. Permits are supposed to be net zero. We need to do an annual review. We are subsidizing the permit program.

Pole Buildings – If over 1,000 sq. ft., need UCC.

Decks – Discussion on existing decks, and someone wants to replace it. Need to determine if it is under or over 30 inches, did they have a permit for existing deck and does it meet code.

Roofs – The township does not have a roof permit, but if there is a structure change or material is different, need a UCC permit.

Fences – Self-explanatory.

Retaining walls – Over 4 feet, need UCC permit.

Sheds – Over 1,000 sq. ft., need UCC permit.

Pools – Above ground pool more than 24” and inground pool, need UCC permit.

Garages – Over 1,000 sq. ft. detached and any size attached, need UCC permit.

Porches – Over 25 sq. ft., need UCC permit.

Pavilions – Over 1,000 sq. ft., need UCC permit.

Stoops – Cannot be larger than 25 sq. ft.

Patio Slabs – Over 1,000 sq. ft., need UCC permit.

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Patio Covers – If freestanding, no permit is required. A permanent attached cover, requires a permit. Over 1,000 sq. ft., need UCC permit.

Carports – Free standing if 3 sides are enclosed and attached carports, need UCC permit.

Signs – No UCC required. (Need to address the sign ordinance).

Mobile Home/Homes – Need UCC permit.

Demolition Permit – Residential – Need UCC permit – Need to address a township fee.
Commercial – regulated by DEP

Wells – Review conducted by KPI. Need to collect consultation fees. Zoning is not required. Township issues permit. Administration fee needs to be addressed.

Driveway and Street Excavation – Handled by Road master. Zoning not required. Existing driveway maintenance, no permit fee.

Road Weight Limits Occupancy – May need to collect consultant fees.

O&M Stormwater Agreements – Must be recorded at the Adams County Courthouse.

Sewer – See approved fee schedule.

Sewer Hauler's Annual Fee - \$75.00.

Business Licensing (Ord. #5) – Needs to be revised.

Fees for copies of township documents – Self-explanatory.

Review fees for Subdivision/Land Development Plans – Self-explanatory.

Stormwater Management Plans – Self-explanatory.

Tom Danner stated he knows of 13 ordinances that need to be addressed, then we need to address the codification.

It was noted that worksheet A for stormwater should not have an administrative fee.

Minor stormwater site plan with BMP facilities and O&M Agreement, need to collect deposit for consultant fees.

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Administration of \$40.00 is reasonable for wells.

Mr. Danner stated we need to look at the building ordinance to see if we want to change to land use permit, and decide what we want to do with general permits to get to net zero. Mr. Danner will revise as discussed.

Barry Cockley made a motion to adjourn at 3:56 p.m., seconded by Pete Socks.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
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