

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 13, 2016**

CALL TO ORDER AND PLEDGE TO THE FLAG: The June 13, 2016 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Earle Black, Barry Cockley, Tom Danner, Bob Foltz, Solicitor Tim Shultis, Engineer Tim Knoebel, Secretary Jean Hawbaker. Chairman Socks asked all to stand for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT (AGENDA ITEMS):

- 1) Bea Haskins stated the Hilltop Community Association correspondence was not on the agenda. Pete Socks stated it will be brought up under correspondence.

UNITED HOOK & LADDER (UHL): Assistant Chief, Nick Shaffer stated there were a total of 36 calls, 7 of which were in Berwick. The carnival will be held July 12-16, and the fireworks are scheduled on July 13.

CONSENT AGENDA: Barry Cockley made a motion to approve the consent agenda, which includes the minutes of May 9 and May 27, 2016, bill lists, unpaid bill lists and balance sheets dated June 10, 2016, and Roadmaster's report for May 2016, seconded by Pete Socks. **Roll Call: Foltz – yes, with the exception of the May 9 minutes since he was not present, Danner – yes, Socks – yes, Cockley – yes, Black – yes. Motion carried.**

CORRESPONDENCE:

- 1) **PA One Call Safety Day June 23, 2016** – Pete Socks made a motion authorizing Bob Foltz and Brian Ernst to attend, seconded by Tom Danner. **Roll Call: Danner – yes, Socks – yes, Cockley – yes, Black – yes. Bob Foltz abstained. Motion carried.**
- 2) **Hilltop Community Association Dissolution.**
- 3) **ACTPO Meeting June 22, 2016 at 1:00 p.m. at the Adams County Emergency Services Building Regarding Route 94** – Tom Danner will be attending.
- 4) **Earle Black Letter Regarding Recycling Trailer** – Chairman Socks commented on Mr. Black's letter advising future concerns should be brought before the Board. Mr. Black's request for courtesy and respect should be given by Mr. Black to his fellow Supervisors as well.

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UNFINISHED BUSINESS:

- 1) **Update on the NOMA Sewer Transition** – Tom Beamer stated Hamilton is in the process of updating their Act 537 Plan, and he thought Hamilton sent Berwick a detailed report. There is no written agreement between NOMA and Hamilton. Pete Socks stated that Berwick continues to wait for a proposal from Hamilton. Mr. Danner stated he thought an agreement was discussed between NOMA and Hamilton. Mr. Beamer stated there is no agreement. Mr. Socks stated we keep putting this on the agenda, and they were hammering us to get moving, and here we sit.
- 2) **Update on Penn Township's Sewer Project** – Mr. Danner stated he met with Penn Township about their plan to come through Oak Hill. There are 4 residents in this development that will be close enough to hook into Penn Township's sewer. We should send these residents a letter letting them know that Penn Township is planning on coming through there, and to see if there is any interest to hook up. Tom Danner made a motion to send letters to these 4 residents to see if they are interested in hooking into Penn Township's sewer, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Bob Foltz abstained. Motion carried.**
- 3) **Secretary Meeting Day Hours** – Pete Socks made a motion to rescind the motion from the previous meeting, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Bob Foltz abstained. Motion carried.** Pete Socks made a motion that the Secretary's hours on meeting days will be from 10:00 a.m. to 6:00 p.m., and overtime will be paid for the meeting, rounded up to the nearest quarter hour, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**
- 4) **Update Zoning/Code Enforcement/UCC** – Tom Danner stated he and Jean Hawbaker met with Land and Sea last week. They will start in Berwick on 6-15-16. Copies of all pertinent ordinances were given to them. All files are being updated by parcel number. The meeting went very well. If we see issues, we need to let them know about it so they can address it. Mr. Danner will meet with Tim Shultis to clarify a couple of things. The Secretary has notified Middle Department of this decision. Tim Knoebel gave a complaint to Mr. Danner for Land and Sea to handle. Mr. Danner stated some townships are more lenient than others as far as enforcement is concerned. I told them we would be inclined to be more lenient.
- 5) **Conditions of Side Gutters/Roads** – Earle Black stated some gutters along the roads are full of leaves, and there are big pieces of road coming out along Beaver Creek Road and High Rock Road. Tom Danner asked why Mr. Black doesn't just call or email Mr. Foltz and let him know, instead of bringing it up at a meeting. Mr. Foltz wanted to know why the township wasn't getting complaints from the residents.
- 6) **Land and Sea Services, LLC 2016 Inspection Fee Schedule** – Pete Socks made a motion to adopt Land and Sea Services, LLC 2016 fee schedule, seconded by Tom Danner effective 6-15-16.

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Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.

- 7) **Clearing Cinders on Secondary Roads** – Earle Black stated some roads need to be swept due to the cinders, which includes a portion of Beaver Creek Road, Little and Kelly at intersection and Race Track Road. The Board will look at these areas to see if they need to be swept.

NEW BUSINESS:

- 1) **Road Occupancy Permits** – This will be discussed at the next meeting.
- 2) **Seal Coat Little Avenue and Lobell Road** – Pete Socks made a motion to authorize KPI to put bids out, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

STATE POLICE:

32 Calls for May 2016

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES (AREMS):

400 total incidents – 22 calls in Berwick for May 2016

CODE ENFORCEMENT/PERMITS:

4 permits issued in May 2016

VIOLATIONS: Tom Danner stated letters need to be sent out to 871 Race Track Road - driveway pipe isn't big enough, 345 Race Track Road – Driveway pipe is closed, 247 Race Track Road – Driveway pipe is closed, 767 Race Track Road – Driveway issues, 202 Orchard Drive – Tall grass. We have 2 rental properties in Villa Vista and I am not sure if they notified us about the new tenants.

SEWER PLANT ISSUE: Bob Foltz stated there was an incident at the sewer plant. One of the lines broke down. The generator will not run the computer to run the plant. Penn Power came down and we were told everything is obsolete. Mr. Foltz will get quotes and this will be discussed at the next meeting.

ENGINEER'S REPORT:

- 1) WWTP Operations Report – May 2016
- 2) Pending Plans Report – No action items

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- 3) **Michael Miller Sewer Connection – Race Track Road** – Tim Knoebel stated Mr. Miller would like to put a house here and would like sewer. He would need to put up escrow, and have an engineer prepare a drawing.

- 4) Beaver Creek Road Permit and Hershey Heights Road Culvert – Currently performing survey work.
- 5) Cambrian Hills Development – We make periodic stops here. They may want to put in the pump station now. Spoke to Jeff Stough regarding the need to meet due to concerns. Work being done out there now is authorized as per their preliminary plan, and they are doing what Deb Musselman approved as far as E&S is concerned. We need to look at this.
- 6) Mr. Knoebel stated Bob Foltz gets periodic calls from Bermudian Keys about dedicating the streets. That development hasn't been inspected for a couple of years and will need to be looked into.

SOLICITOR'S REPORT:

- 1) The ordinance that cleans up the Eastern Adams Regional Police Department has been reviewed by Brian Sinnett, Adam County DA and is ready to be advertised. Pete Socks made a motion to authorize advertisement, seconded by Bob Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

SUPERVISOR'S COMMENTS:

Earle Black – The parking lot needs to be seal coated and the lines painted. Mr. Foltz will obtain quotes.

Barry Cockley – None.

Pete Socks – None.

Tom Danner – None.

Bob Foltz – None.

PUBLIC COMMENT (GENERAL): None.

Pete Socks made a motion to adjourn at 7:30 p.m., seconded by Barry Cockley.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on July 11, 2016, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.