

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING SEPTEMBER 11, 2017**

CALL TO ORDER AND PLEDGE TO THE FLAG – The September 11, 2017 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Barry Cockley, Earle Black, Bob Foltz, Tom Danner (via Skype), Solicitor, Tim Shultis, Engineer, Tim Knoebel, Secretary, Jean Hawbaker. Chairman Socks asked all to stand for the Pledge of Allegiance to the Flag.

The Board held a moment of silence for the victims of 9/11.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA – Earle Black made a motion to approve the consent agenda, which includes the minutes of August 14, 2017, bill lists, unpaid bill lists, balance sheets dated September 8, 2017, and Road master's report for August 2017, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

CORRESPONDENCE

- 1) **Adams County – Positive Mosquito Samples** – Acknowledged.

UNFINISHED BUSINESS

- 1) **Keystone Diner** – Tim Shultis stated there is nothing new to report.
- 2) **Computer Quotes** – Three quotes were received resulting in the following:

Treysta Technology – 1,147.00
Cyber-Comm Technologies – 1,100.15
Affordable Computers - \$1,295.00

Pete Socks made a motion to accept the quote from Cyber-Comm in the amount of \$1,100.15, contingent on transferring all programs within a 3-hour timeframe, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

- 3) **Sewer Truck Paint Quotes** – The Board agreed the Road master should get the quotes itemized.

- 4) **215 Race Track Road Improvement** – Quotes were received from John Parichuk Paving in the amount of \$10,300.00 and Star Driveway Service in the amount of \$13,190.00. Other quotes were requested, however; were not submitted to the township. Pete Socks made a motion to accept the quote from John Parichuk Paving in the amount of \$10,300.00, seconded by Earle Black. **Roll Call:**

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Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.

- 5) **Blacktop Dumping Along Green Springs Road** – Earle Black asked about the status of the blacktop dumping along Green Springs Road. Tim Knoebel stated it is significant. The township has an ordinance on placing fill, and how much you can change the topography. It would be reasonable to write them a letter and find out what their intentions are. Earle Black made a motion authorizing Tim Shultis to send them a letter, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

NEW BUSINESS

- 1) **Schedule Budget Workshop and Authorize Advertisement** – Earle Black made a motion to schedule a Budget Workshop on October 4, 2017 at 12:30 p.m. in the meeting room, and authorized advertisement, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

UNITED HOOK & LADDER

57 total calls, 5 of which were in Berwick

NEW BUSINESS CONT'D

- 2) **2018 Minimum Municipal Obligation** – Tom Danner made a motion to approve the 2018 Minimum Municipal Obligation for the non-uniform pension plan in the amount of \$20,161.00, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz abstained since he is an employee. Motion carried.**
- 3) **PSATS 2017 Ballots for Election of Trustees** – The Board did not take any action since they were not familiar with the candidates to be elected.
- 4) **1521 Carlisle Pike** – Tm Shultis stated the township previously asked them for information before. We would need Adams County Zoning decision, which happened years ago. The owner needs to prove they have a pre-existing non-conforming use.

- 5) **Civil Enforcement Proceedings – 106 Race Track Road** – Tim Shultis stated they are parking trailers and a motor home in their front yard, which is in violation of the ordinance. They submitted a right-to-know request for a copy of their neighbor’s fence permit.
- 6) **Planning Committee for Updating Zoning Ordinance** – Pete Socks made a motion to accept the members for the planning committee which includes, Earle Black and Tom Danner for the Board of Supervisors, Tom Starr for the Zoning Hearing Board, Liz Crum for the Planning Commission, Tim

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Shultis, Solicitor, Dominic Picarelli of KPI Technology and Rob Thaeler of Adams County Planning Commission. The front door, website and Facebook will be posted for any residents interested in

serving on this committee, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

- 7) **Spicer Court Retention Pond** – Tim Knoebel stated at the end of the cul-de-sac, it is overgrown and may be a problem. We should go out and perform an inspection and send them a letter to arrange a time. The subdivision plan (Country Club Estates) should show the easements. Bob Foltz made a motion authorizing KPI to perform an inspection, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**
- 8) **New Holland Tractor** – Bob Foltz stated the New Holland tractor is at Messick’s for repair. There is a seal leaking.

STATE POLICE

22 calls in August

AREMS

39 calls in August

CODE ENFORCEMENT/PERMITS

12 permits issue in August

Pete Socks and Tom Danner met with Land and Sea Services and will discuss this in executive session. Mr. Danner will send an updated memo on the matters discussed.

ENGINEER’S REPORT

- 1) WWTP Report for August 2017

- 2) Pending Plans Report
- 3) **Final Subdivision Plan Douglas & Rebecca Smith – Final Subdivision Plan/Planning Module – (High Rock Road) – Must act by 11/1/17** - Mr. Smith discussed his intentions, which includes a waiver to the requirement to have two of the lots front on a dedicated public street, and a waiver to submit a preliminary plan. The existing gravel driveways will be abandoned. A shared use and maintenance agreement for the driveway will need to be executed. Mr. Smith will revise the plans to show that the driveway can be put in, and will contact Gil Picarelli regarding the Planning Module.
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- 4) **Kinneman Court Update** – They need to clean out their retention pond. Tom Danner made a motion to send them a letter stating they need to build as per their plan, seconded by Bob Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**
- 5) **Bermudian Keys** – Work continues on this development.
- 6) **Cambrian Hills** – Received their NPDES permit.
- 7) MS4 Application for the waiver is ready to be signed and a check in the amount of \$500.00 to be sent into DEP. Barry Cockley made a motion authorizing signatures on the application, and the \$500.00 check, seconded by Bob Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

SOLICITOR’S REPORT

- 1) **MDIA Unfinished Permits** – Have been completed. Two of the property owners will call MDIA for their final inspection.
- 2) **Eisenhart Fire Escrow** – Mr. Eisenhart will be requesting a refund.
- 3) **Weatherly’s Grinder Pump** – The right-of-way agreement has now been signed.
- 4) **Insite development and O’Brien** – Will discuss in executive session.
- 5) **ATV Ordinance** – Mr. Shultis presented an Ordinance to the Board for their review.

PUBLIC COMMENT (GENERAL) – None.

SUPERVISORS COMMENTS

Bob Foltz – None

Tom Danner – None

Pete Socks – None

Barry Cockley – None

Earle Black – The gutters that were cleaned out turned out nice.

The Board went into executive session at 7:45 p.m. to discuss personnel matters and issues relative to attorney client privileged matters.

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The Board came out executive session at 8:30 p.m.

Earle Black made a motion to authorize Land and Sea to inspect Insite Development Mobile Home Park Office, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

Tom Danner made a motion to authorize Tim Shultis to prepare a zoning amendment relative to on lot storage (Section 603.C1), seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried unanimously.**

Bob Foltz made a motion to adjourn at 8:35 p.m., seconded by Barry Cockley. Motion carried unanimously.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on October 9, 2017, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**

