

BERWICK TOWNSHIP, ADAMS COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 12, 2011

**CALL TO ORDER**

The September 12, 2011 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Fred Nugent, Earle Black, Pete Socks and Alan Carey. Solicitor Tim Shultis and Township Secretary Janny Graham were present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

**CITIZEN COMMENTS**

Chief Then was in attendance and gave a report from EARP.

**CONSENT AGENDA**

MINUTES FOR 8/22/11, BALANCE SHEETS, ROAD MASTER AUGUST REPORT – Fred Nugent made the **motion** to approve consent agenda, Pete Socks seconded. Motion was carried with 5 yeas.

**BILL LIST**

BILL LIST (8/5/11–9/8/11) – Bob Foltz made the **motion** to approve bill list, Fred Nugent seconded. Motion was carried with 5 yeas.

**CORRESPONDENCE**

UNITED HOOK & LADDER #33 – Received invitation for Annual Dinner and Business Presentation on September 21. Fred Nugent, Pete Socks, Tim Shultis, and Alan Carey would like to attend.

ADAMS COUNTY OFFICE FOR AGING – Donation request.

GETTYSBURG ADAMS CHAMBER OF COMMERCE – Notice for the General Membership Breakfast on September 23.

PSATS EMPLOYEE PENSION PLAN – Reviewed the 2011 Actuarial Valuation Report.

AUDIT GENERAL LIQUID FUELS TAX FUND REPORT – Received and reviewed.

ADAMS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS – Local Convention will be held on November 9.

EMAIL FROM RESIDENT – Complaint regarding the brush and overgrowth on the corner of Hershey Heights and SR94. The board will have Zoning Officer forward email to the correct person to address issue.

**UNFINISHED BUSINESS**

ADAMS COUNTY STORMWATER MANAGEMENT PLAN – Deadline to review and turn in your comments regarding the County Stormwater Management Plan is October 14.

**NEW BUSINESS**

YATB – 2010 Reconciliation and ACT 32 distribution schedule for the Earned Income Tax was received and reviewed.

EMPLOYER SUPPORT OF THE GUARD AND RESERVE – Received Statement of Support and it was signed by Bob Foltz, Chairman for the Board of Supervisors.

PSATS RETIREMENT PLAN – Received the Minimum Municipal Obligation for 2012 and the Pension Plan Administrator Fred Nugent signed page to acknowledge receiving document.

PERSONNEL MANUAL – Pete Socks made the **motion** to correct page 4 of the Personnel Manual regarding the work week starting day which should be Sunday 12:00 am through Saturday 11:59 pm, Fred Nugent seconded. Motion carried with 5 years.

DECLARATION OF DISASTER EMERGENCY – Bob Foltz made the **motion** to approve the Declaration of Disaster Emergency for around September 8, 2011, Severe Flooding, Pete Socks seconded. Motion carried with 5 years.

LAPTOP COMPUTER – Pete Socks made the **motion** to purchase a new laptop to use for the township and the board meetings, Bob Foltz seconded. Motion carried with 5 years.

2012 BUDGET PLANNING MEETING – Meeting has been scheduled for Friday, October 14<sup>th</sup> at 2:00 pm in the municipal building.

BEAVER CREEK SUPPORT BASKETS – Due to flooding the support baskets used in Beaver Creek were flooded out and repairs were needed immediately. Alan Carey made the **motion** to repair the support system to Beaver Creek and because of the time sensitive emergency there was not time to go through the normal bidding process so phone quotes were necessary, Pete Socks seconded. The motion carried with 5 years.

INSITE DEVELOPMENT MANHOLE – Bob Foltz made the **motion** to have the Solicitor send a “10 Day Notice” letter to Insite Development informing them the need to repair the manhole on their property below the farmhouse, Fred Nugent seconded. The motion carried with 5 Years.

### **PERMIT/ZONING REPORT**

PERMIT REPORT – Permits issued to date were reviewed.

### **SOLICITOR’S REPORT**

LAUGHMAN/HOFFMAN SALD – Memo from Gil Picarello with KPI regarding the Hoffman’s Non-Building Declaration for Lot 2 of Laughman/Hoffman SALD Plan. KPI has been advised by PA DEP that the proposed Lot 2 should not be approved as a non-building lot. PA DEP’s direction is that it is a buildable lot because it is not a sustainable agricultural lot. The Board has agreed to let Mr. Hoffman and his attorney address the issue.

EARP AMENDED POLICY – Solicitor drafted a letter to New Oxford Borough, Oxford Township and EARP Department for review by the Board. Bob Foltz made the **motion** to have the solicitor send the letter to New Oxford Borough, Oxford Township and the EARP Department stating Berwick Township is giving their one year notice of its intent to terminate the Agreement for Joint Police Services, effective midnight, December 31, 2012, Fred Nugent seconded. The motion carried with 4 years, Alan Carey abstained because of conflict of interest.

LINCOLN SPEEDWAY – Waiting for response from Lincoln Speedway regarding camping and sewage issues.

**CITIZEN COMMENTS**

None

**QUESTIONS FROM THE PRESS**

None

**ADJOURNMENT**

Pete Socks made the **motion** to adjourn at 7:49 p.m., Bob Foltz seconded. Motion carried.

Respectfully Submitted:

Janny Graham, Township Secretary