

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MARCH 12, 2018**

CALL TO ORDER AND PLEDGE TO THE FLAG – The March 12, 2018 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Earle Black, Tom Danner, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Road Master Tim Hughes, and Secretary Jean Hawbaker. Barry Cockley was not attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA – The consent agenda, which includes the minutes of January 12, 2018, bill lists, unpaid bill lists, balance sheets dated March 9, 2018, and Road Masters report for February 2018. Tim Hughes, Road Master stated things are coming along. The boom bucket truck has an oil leak. I received a preliminary quote from Racey in the amount of \$300.00 if it is the valve. The engine knocks and the transmission is starting to slip. Tom Danner made a motion to approve the consent agenda, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.** Tom Danner made a motion for Tim Hughes to take the boom truck to Racey’s based on the quote of \$300.00 for the valve. If the problem is the cylinder, we will need to discuss before proceeding, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

CORRESPONDENCE –

- 1) **Adams County Public Outreach Meeting for Economic Development Plan** – The Board will discuss at their workshop on March 26th.

APPEARANCES –

- 1) **Richard Bensel – Municipal Publications** – Mr. Bensel explained the cost is \$225.00 for a business card size ad. The township map is on one side and township information on the other side. The township is responsible for any pictures. The sponsors will receive a laminated copy of the publication. Could start this in the Spring. Mr. Bensel will find out if something else could take the place of the map on the one side. The Board will discuss at their workshop on March 26th.

UNFINISHED BUSINESS –

- 1) **Website Quotes** – The Board would like to see other township websites that Sleeper Interactive and Misfit Interactive have designed. A spreadsheet will be created for these two firms on their pricing information, and will be discussed at the April meeting.
- 2) **Kinneman Holdings** – Earle Black stated there are some things that haven’t been completed in this development. Earle Black made a motion for the Secretary to invite Mr. Krill to attend the next meeting to give an update on the completion, seconded by Scott

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Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

NEW BUSINESS

- 1) Ordinance No. 2018-03 – Repeal Building Ordinances – The Board asked for public comment, and there was none. Tom Danner made a motion to adopt Ordinance No. 2018-03, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

STATE POLICE

32 calls in February

UNITED HOOK & LADDER (UH&L)

3 calls in February

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES (AREMS)

8 calls in February

CODE ENFORCEMENT/PERMITS

5 permits and 11 violations in February

Tom Danner stated the township is getting a lot of code enforcement.

Earle Black stated a permit was issued to someone for a fence on Race Track Road. What about the other property that has a fence along Race Track Road that didn't get a permit. Tom Danner stated he was told he didn't need a permit.

ENGINEER'S REPORT

- 1) Pending Plans Report – No action items.
- 2) The Chapter 94 report is ready for the Chairman to sign. Tom Danner made a motion to sign the report with a copy sent to Ryan Swope, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner - yes, Kennedy – yes. Motion carried unanimously.**

SOLICITOR'S REPORT

- 1) Prepared a letter to Eastern Adams Regional Police Commission concerning the invoice they sent to us, instead of sending it to the State Police. Tom Danner made a motion to send the letter, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

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- 2) The loan to AREMS is completed. Jean Hawbaker stated their first payment was received today.
- 3) Received a response from NOMA on why we want them to take the tops off of the manholes. Will respond back to Hamilton.
- 4) Received a call from Keystone Diner's attorney. They need to enter into an agreement and provide escrow.
- 5) Would like to go into executive session for an issue that involves attorney-client confidentially on a matter of which an identifiable complaint may be filed.

SUPERVISORS COMMENTS: None.

PUBLIC COMMENTS:

- 1) Randy Reichart wanted to know how the new ordinance for regulating the use of recreational vehicles will be enforced. Tom Danner stated by the code enforcement officer.

The Board went into executive session at 7:00 p.m. to discuss issues relative to attorney-client privileged matters, and a personnel matter.

The Board came out of executive session at 7:35 p.m.

Tom Danner made a motion authorizing KPI to conduct a traffic study on Kelly Road, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Pete Socks made a motion to adjourn at 7:36 p.m., seconded by Scott Kennedy. Motion carried unanimously.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on April 9, 2018, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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