

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
WORKSHOP  
APRIL 23, 2018**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held a Workshop on April 23, 2018 at 8:30 a.m. in the Municipal Building, 85 Municipal Road, Hanover, PA. The purpose of the Workshop is to discuss Capital Improvements, and any other business which may come before the Board. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Road Master Tim Hughes, Secretary Jean Hawbaker. Barry Cockley was not in attendance.

**PUBLIC COMMENT** None.

**CAPITAL IMPROVEMENT PROJECTS**

- 1) Heating/AC System – Earle Black presented a proposal to the Board. There is a possibility bids will have to be put out for this project. Tabled until the next meeting.
- 2) Salt Shed – The Board went out to survey the salt shed to see what would need to be done to it.

**UNFINISHED BUSINESS**

- 1) Snow Removal Preparedness – Pete Socks stated we need to set standards for third party snow removal. Tim Hughes stated township employees can handle small storms, and the third party can clean up intersections and cul-de-sacs. Will need to notify them ahead of time. Tim Hughes will make a plan on when and whom to contact. Pete Socks stated the road crew could sleep at the township building or sewer plant during snow storms.
- 2) Road Crew Tools, Uniforms and Road Master Computer –
  - a) Computer - Pete Socks made a motion for the Secretary to purchase a Netgear Powerline outlet to get a better Wi-Fi signal to the Road master's computer, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
  - b) Uniforms – Tim Hughes stated he knows of someone who can shorten the sleeves on the shirts.
  - c) Road Crew Tools – Tim Hughes will outfit the 2 trucks that will be used most frequently and will bring a revised tool list to the next meeting. Pete Socks made a motion to approve the tool list as discussed, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 3) Vehicle Maintenance Quotes – The Board had previously voted to have Dave’s Auto repaint the sewer truck and repair rust on quote dated 8-15-17. Tom Danner made a motion to rescind the previous action and motioned to approve the 4-12-18 revised quote from Dave’s Auto to replace bottom panels in the bed and paint inside as needed in the amount of \$249.10, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Tim Hughes will get clarification on the quote from Clark’s Body Shop for work to be done on the 1-ton dump truck.

- 4) Street Sweeping – Conewago Township charges \$100.00 per hour for use of their street sweeper. Tom Danner made a motion to rent Conewago Township’s street sweeper, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 5) Salt Spreader – Tom Danner made a motion to accept the quote from Douglas Equipment in the amount of 908.95 to replace parts, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 6) Flood Plain Administrator – Tom Danner will discuss this issue with Clem Malot.
- 7) Generator Maintenance Quotes (Sewer) – Tom Danner made a motion to accept the quote from Winter Engine-Generator Service to perform the annual generator maintenance at the pump stations in the amount of \$1,896.00, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

## **NEW BUSINESS**

- 1) Selective Renewal through Weber Insurance – Pete Socks made a motion to renew the liability insurance and workers’ compensation through Weber Insurance, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Scott Kennedy made a motion to adjourn at 10:39 a.m., seconded by Pete Socks. Motion carried unanimously.

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**