

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING APRIL 9, 2018**

CALL TO ORDER AND PLEDGE TO THE FLAG – The April 9, 2018 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Earle Black, Tom Danner, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel (arrived at 6:15 p.m.), Road Master Tim Hughes, and Secretary Jean Hawbaker. Barry Cockley was not attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA – The consent agenda, which includes the minutes of March 12 and March 26, 2018, bill lists, unpaid bill lists, balance sheets dated April 6, 2018, and Road Masters report for March 2018. Scott Kennedy made a motion to approve the consent agenda, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

CORRESPONDENCE –

- 1) **PA One Call Location Program** – Tom Danner made a motion authorizing Tim Hughes and Tom Stylc to attend the PA One Call Locator Program on April 18, 2018 in York, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 2) **PSATS's Webinar Programs** - Tom Danner made a motion authorizing Tim Hughes and Tom Stylc to attend a PSATS's Webinar on 4/25/18 regarding the CDL Program, and Tim Hughes and Tom Danner to attend a PSATS's Webinar on 5/2/18 regarding Emergency Management, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

APPEARANCES –

- 1) **Crystal Groves – Misfit Interactive (Website)** – Was not in attendance. Pete Socks stated he met with Ms. Groves last week. We discussed converting the old PDF files into readable PDF's. Jean Hawbaker is working on this.

UNFINISHED BUSINESS –

- 1) **Authorize Advertisement for April 23, 2018 Workshop** – Pete Socks made a motion authorizing advertisement for the April 23rd Workshop at 8:30 a.m., seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 2) **Generator/Electrical Service Modification Quotes (Township Building)** resulted in the following:

April 9, 2018

Ken Adams Mechanical, Inc.	12,700.00
Michael R. Smith Electrical	13,000.00
Shawn Wassilewski (SMW Contracting)	16,750.00

Earle Black made to motion to accept Ken Adams Mechanical, Inc. proposal dated March 16, 2018 in the amount of 12,700.00, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 3) **New Heating System** – Earle Black will get quotes.
- 4) **Road Crew Tools** – The Road Master is still working on getting tools and will get prices for items still needed. Tom Danner made a motion to purchase a hand tamper and blacktop lute at Lowe's, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Mr. Hughes will update his tool list for the workshop on April 23rd. Tom Danner made a motion to have Irishtown perform the inspections as they become due, and maintenance needed on the 10 ton International, which includes changing the transmission fluid, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Uniforms – Pete Socks made a motion to authorize Tim Hughes to purchase from High Vis, 12 polo shirts, 1 light duty sweatshirt, 1 heavy duty sweatshirt and 1 winter coat each for he and Tom Stylc, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 5) **Sewer Truck Painting Scheduled 4/23/18** – Tim Hughes was instructed to get quotes for just repairing the 2 rear boxes and present at the work shop on April 23rd and postpone the painting.
- 6) **Zoning committee** – Tom Danner stated the zoning committee is in the midst of reviewing the sign ordinance and would like to know if the Board wants to allow electronic message signs and electronic bill board signs. Tom Danner made a motion to allow these type of signs, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

The zoning committee is in the midst of finalizing the medical marijuana ordinance. Other items we are discussing are mobile home park setbacks, fence setbacks and definitions. Adams County Economic Development Corporation and Adams County Planning will be attending the next Planning Commission meeting and Supervisors meeting to discuss developing an Economic Development Plan.

NEW BUSINESS -

- 1) **Pump Station Grease Removal Quote** – Earle Black made a motion authorizing Smith's Sanitary Septic Service to pump grease at pump station 2 and 3 at a cost of \$145.00 for

April 9, 2018

each station, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 2) **Generator Maintenance Quote (Sewer)** – The Board would like to receive quotes from Stephenson Equipment and one other, including hourly rates and mileage rates for the workshop on April 23rd by motion of Tom Danner, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

ROAD MASTER COMMENTS

- 1) Tim Hughes will find out how much Conewago Township will charge to street sweep and will present at the workshop on April 23rd.
- 2) Mr. Hughes stated the plow on the 10-ton lift plate was bent and would like to take up to Worley's. Bob Frock stated he did take it up to Worley's to have them look at it, and they said nothing could be done with it until it breaks.
- 3) We need to get stone or millings to fix mud and holes at the lift stations. York Materials Group sells millings for 12.50/ton. Bob Frock stated the black top plant has waste stone that works really well for cleanup. Pete Socks made a motion to purchase 10 tons of the waste stones, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 4) Mr. Hughes would like to move the antiskid over to the recycle trailer so the salt shed can get cleaned out. Shiloh will take the old salt.

STATE POLICE

37 calls in March

UNITED HOOK & LADDER (UH&L)

6 calls in March

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES (AREMS)

10 calls in March

CODE ENFORCEMENT/PERMITS

5 permits and 8 violations in March

A couple of administrative issues to be ironed out. A letter was received from PA Municipal Code Alliance regarding a flood plain administrator. This will be discussed at the workshop on April 23rd.

April 9, 2018

ENGINEER'S REPORT

- 1) Pending Plans Report – April 2018
- 2) Residence at The Bridges Subdivision/Land Development Plans – Request for a 90-day extension. Pete Socks made a motion to grant a 90-day extension, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 3) Doug Smith Subdivision Plan – Request for a 90-day extension. Tom Danner made a motion to grant a 90-day extension, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 4) Christopher Bevenour/James Bethas – Final Subdivision Plan/Non-Building Waiver - The proposal is to remove Parcel A (3 acres) from the Bevenour lot and add it to the Bethas lot. This would result in a new smaller Bevenour lot size of 11.9 acres and a new enlarged Bethas lot size of 10.9 acres.

Tom Danner made a motion to approve the Bevenour/Bethas Non-Building Waiver, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Tom Danner made a motion to approve the Bevenour/Bethas Final Subdivision Plan subject to addressing comments from KPI Technology dated 3-30-18, which also include comments from Adams County, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 5) Have been getting questions regarding Cambrian Hills. Told them to resubmit plans.

SOLICITOR'S REPORT

- 1) Received a notice from Steve Hovis who represents NOMA, that they are going to comply with our request regarding the pump station.
- 2) Wrote a letter to Keystone's attorney indicating that we would be acceptable to hold any amount in escrow provided they tell us how much the insurance paid them so we can calculate the escrow.
- 3) We received the title for AREMS ambulance and will hold it until the loan is paid.
- 4) We discussed the O'Brien right-of-way at the last meeting. We may need to discuss this in executive session.

SUPERVISORS COMMENTS: None.

PUBLIC COMMENTS (GENERAL): None.

April 9, 2018

The Board went into executive session at 7:35 p.m. to discuss issues relative to the O'Brien right-of-way.

The Board came out of executive session at 8:10 p.m.

Pete Socks made a motion to adjourn at 8:10 p.m., seconded by Scott Kennedy. Motion carried unanimously.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on May 14, 2018, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**