

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
WORKSHOP  
MAY 29, 2018**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held a Workshop on May 29, 2018 at 8:30 a.m. in the Municipal Building, 85 Municipal Road, Hanover, PA. The purpose of the Workshop is to discuss Capital Improvements, and any other business which may come before the Board. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Road Foreman Tom Stylec, Secretary Jean Hawbaker. Barry Cockley was not in attendance.

**OTHERS IN ATTENDANCE** – Bob Sharrah and Todd Grim.

**PUBLIC COMMENT** None.

**APPEARANCE**

- 1) **Bob Sharrah and Todd Grim – Residence at The Bridges – Lobell Road and Future Sewer Plans** – There was discussion on possibly hooking into Berwick’s sewer system, and if the Board would consider vacating Lobell Road. This road would be closed off to the public, and the portion in the middle could be walking trails. The development would consist of single-family homes, possible duplexes, and a Home Owners Association. Tom Danner stated the township currently gets approximately \$3,000 per year in liquid fuels for Lobell Road, but that could change.

Tim Knoebel stated this could be a benefit to the township. Should get a map prepared in this area on what should be sewerred by Berwick Township. We are currently reviewing the preliminary plan for this development and can discuss this with them. The township should have guidance through a traffic engineer at the applicant’s expense. The Board will discuss this at their next meeting.

**CAPITAL IMPROVEMENT PROJECTS**

- 1) **Heating/AC System Quotes** – Tim Shultis presented the Board with competitive bidding requirements. Mr. Shultis stated this project and the generator and new electric service should be lumped into one project since the amount of the generator project and the heating/AC project exceeded the formal bidding threshold. Awarding the work to the lowest quotes on the 2 projects, while each separate quote would be under the formal bidding threshold, would appear to be piecemeal, and the Township is considering other renovations which would further give the appearance of piecemeal. The Board will revisit this issue. **Scott Kennedy made a motion to rescind the motion of accepting Ken Adams Mechanical, Inc. quote dated 3-16-18 in the amount of \$12,700, and notify him, seconded by Pete Socks. Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

**UNFINISHED BUSINESS**

- 1) **Tar Buggy – Minimum Bid Amount** – Tom Danner made a motion to put \$100.00 as the minimum bid amount and will occur through Municibid, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

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Tim Shultis and Tim Knoebel left the meeting at 10:02 a.m.

- 2) **DO Probes/Level Transducer Quotes and Pump Maintenance Quote** – Ryan Swope participated by conference call. Mr. Swope explained in depth the purpose of the DO Probes and level transducers. The quote for the DO probes was 15,208.78 and transducers was 8,832.00 from Control Systems 21. Mr. Swope stated we should look at pump station 4 first for I&I issues, and then 2 and then 1. The secretary was instructed to get the reports from the previous smoke tests and camering and will discuss this with Mr. Swope.

Pete Socks made a motion accepting the proposal from Envirep, Inc. for annual preventive maintenance on the pumps in the amount of 4,150.00, not including the sludge pumps, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 3) **Pump Station 3 Manhole/Wet Well** – Will be discussed at the next meeting.

- 4) **Toolbox Update** – Tom Danner stated we cancelled the toolbox previously ordered. Tom Danner made a motion to purchase the \$299.00 and \$399.00 Craftsman's tool chests through the Lowe's Business Account, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

**Socket Set Prices** – Mr. Stylc will get a list on which tools are needed and will be discussed at the next meeting.

**Anti-Skid Pile** – Tom Stylc stated the anti-skid is mixed with salt and has a lot of hard clumps. This will be a problem going through the spreader. Will try to use a screen to get the clumps out.

**Dump Truck Lining** – Mr. Stylc will verify the prices with Clark's Body Shop.

## **NEW BUSINESS**

- 1) **Temporary Road Helper** – Tom Danner made a motion to hire Justin Hawbaker as a temporary road helper at \$13.00 per hour, no benefits, and under 30 hours per week. Tom Stylc will manage his hours, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

Pete Socks made a motion to adjourn at 10:50 a.m., seconded by Tom Danner. Motion carried unanimously.

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**