

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
JUNE 25, 2018**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held a Workshop on June 25, 2018 at 8:30 a.m. in the Municipal Building, 85 Municipal Road, Hanover, PA. The purpose of the Workshop is to discuss Capital Improvements, and any other business which may come before the Board. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Road Foreman Tom Styck, Road Assistant Bryan Long, Secretary Jean Hawbaker. Barry Cockley was not in attendance.

PUBLIC COMMENT None.

UNFINISHED BUSINESS

- 1) **Tar Buggy Bid** – Tom Danner made a motion to accept the bid from Brent Group in the amount of \$1,226.00, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 2) **Township Building – Water Redirection at Driveway** – Bob Frock presented proposals for storm water control at the township building.
 - Install blacktop (bump) 35' long 2' wide and 4" tall at highest point after compaction for storm water control at entrance to parking. **\$875.00**

 - Grade opposite side of Municipal Road across from parking lot entrance for storm water control. Material removed will be dumped in township lot. **\$300.00**

Pete Socks made a motion to accept the proposal to install blacktop as stated above to include cut out in the amount of \$875.00, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

The Board will discuss drain boxes at their next meeting.

NEW BUSINESS

- 1) **Consider adding Ryan Swope to Recurring Bill List/Unpaid Bill List 6/12/18 May Invoice** – Tom Danner made a motion to add Ryan Swope (Kayla Swope) to the recurring bill list, and approved the 6/12/18 bill list, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 2) **State Fund – Municipal Index Money Market** – Jean Hawbaker stated by moving the state fund savings account to a Municipal Index Money Market, the township would earn 1.45% interest, would need to maintain \$25,000 in the account and we are limited to writing 6 checks per month. Tom Danner made a motion to move the savings account to a Municipal Index Money Market, and transfer \$100,000.00 from the state fund checking account into this account, which includes the equipment balance, seconded by Scott

June 25, 2018

Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**

- 3) **Top Notch - Tree Trimming at Pump Station on Race Track Road** – The township did not receive the quote yet. Will be discussed at the next meeting.
- 4) **Road Crew Reporting Expectations** – Pete Socks made a motion authorizing Scott Kennedy as the road crew liaison, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – abstained. Motion carried unanimously.** The liaison will be appointed each year.
- 5) **Zoning Hearing Board Solicitor** – Due to Jim Yingst retiring, letters will be sent out in search of another Solicitor.

UNFINISHED BUSINESS CONT'D

- 3) **Building Improvements** – The Board will put a list together so specifications can be prepared for a bid package. Will be discussed at the next meeting.
- 4) **Workshop** – Pete Socks made a motion authorizing advertisement for a workshop on July 23, 2018 at 8:30 a.m., and authorized Ryan Swope to attend to give a quarterly report, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously.**
- 5) **Website Update** – Pete Socks stated we received the layout of the home page from Crystal Groves and she is finishing the design layout. She mentioned creating a seal for the township, home page will be editable, footer will include contact information, quick links and a link to join the mailing list for announcements and discussed getting photos for the site.
- 6) **Dump Truck Lining** – Tom Stylc stated the dump truck goes to Clark's Body Shop tomorrow to blast underside of bed and then will take to Hanover Toyota to prime and rhino coat.
- 7) **Beaver Creek Road "S" Turn** – Tom Stylc stated this area keeps washing out every time it rains. Tom Danner stated Tim Knoebel is supposed to contact you when he is in the area. Tom Stylc was instructed to contact Tim Knoebel.
- 8) **240 Kinneman Road Runoff** – Tom Stylc met with the Zoning Officer and the Conservation District onsite to discuss this issue. There is runoff from the farm that runs into a 48" culvert and then into the township's 36" culvert. The homeowner thought the 48" culvert was the township's responsibility, which it is not. Replacing the culvert will not address the home owner's problem. The Conservation District was at a loss at how to resolve this problem. At the edge of the property is a sinkhole on the inlet side, which the township can fill in.

June 25, 2018

- 9) Hershey Heights Road Weight Limit Restriction – Tom Stylc stated the gentleman will be discussing with Jim Graham.

Scott Kennedy made a motion to adjourn at 9:40 a.m., seconded by Tom Danner. Motion carried unanimously.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS