

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING SEPTEMBER 10, 2018**

CALL TO ORDER AND PLEDGE TO THE FLAG – The September 10, 2018 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Barry Cockley, Tom Danner, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Road Foreman Tom Stylc, and Secretary Jean Hawbaker. Earle Black was not in attendance.

Pete Socks stated the Board will go into execution session to discuss a personnel matter at the end of the meeting.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA

Pete Socks made a motion to approve the consent agenda, which includes the minutes of August 13 (correction – Tom Danner made a motion to grant a 90-day extension on O'Brien plan) & August 29, 2018, bill lists, unpaid bill lists, balance sheets dated September 7, 2018, and Road Foreman's report for August 2018, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CORRESPONDENCE – None.

APPEARANCES – None.

UNFINISHED BUSINESS

- 1) **Website Status** – Pete Socks stated hopefully it will be finished by our next meeting.
- 2) **Omnisite Alarm Dialers – Advantage Plan** – Tom Danner made a motion to replace the pump station equipment from Omnisite for a one-time charge of \$3,100.00 and upgrade to the Omnisite Advantage Plan for \$825.00 more per year, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW BUSINESS

- 1) **Schedule Budget Workshop and Authorize Advertisement** – Tom Danner made a motion to schedule a budget workshop on October 3, 2018 at 8:00 a.m. and authorized advertisement, seconded by Pete Socks. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **2019 Minimum Municipal Obligation (MMO) for Non-Uniform Pension Plan** – Tom Danner made a motion to approve the 2019 Minimum Municipal Obligation for the non-

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uniform pension plan in the amount of \$11,326.00, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Used Anti-skid from end of season street sweeping (Tom Starr)** – Tom Danner made a motion that Mr. Starr may get a maximum of 5 buckets of the used anti-skid at \$1.00 per bucket, seconded by Pete Socks. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Resolution No. 2018-09 regarding use of Pennsylvania One Call System information –** Pete Socks made a motion to adopt Resolution No. 2018-09, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Municipal Award – Tool Boxes** – Tom Danner made a motion to award the highest bid for the tool boxes to Matthew Meiskey in the amount of \$91.00, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Shadow Vehicle Driver for Road Mowing** – Tom Stylc received prices from Directional using their vehicle for 8 hours - \$535.00 and Flagger Force using their vehicle for 8 hours - \$600.00.
- 7) **Neiderer’s Sanitation Glass Recycling Increase** – The glass recycling with Neiderer’s Sanitation is going up to \$100.00 per month. Tom Danner made a motion to continue this until the end of the year and the Board will reassess after that, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES (AREMS)

16 calls in August

UNITED HOOK & LADDER

3 calls in August

Nick Shaffer stated there were 59 total calls in August. There was a fire at the Bridges and one across the street from the township building. Mr. Shaffer thanked the road crew for their help in assisting the fire department. The new engine should be ready by the end of November.

STATE POLICE

Did not send August report.

CODE ENFORCEMENT/PERMITS

9 permits and 12 violations in August

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ENGINEER'S REPORT/PLANS

- 1) Pending Plans Report
- 2) **Robert, Lydia & Linda O'Brien – Prel/Final Subdivision/Land Development Plan & Sewage Planning Exemption (Race Track Road) – Must act by 11/11/18**

Tom Danner made a motion authorizing signature on the Robert, Lydia & Linda O'Brien Sewage Planning Exemption to send to DEP, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to authorize signature on the Robert, Lydia & Linda O'Brien Sewage Capacity Reservation Agreement provided it meets the approval of Tim Shultis, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to approve the Robert, Lydia & Linda O'Brien Prel./Final Subdivision/Land Development Plan conditioned on meeting the conditions of KPI Technology's letter dated September 10, 2018, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Residence at the Bridges – Pre. Subdivision/Land Development Plan (Lobell & Kinneman Roads) – Must act by 10/31/18**

KPI Technology will review the latest plan revision and will comment back to the Board.

- 4) **Televising & Cleaning Project** – Tim Knoebel stated we received a letter from DEP which says we need to identify how the stream crossings will be accomplished, and to provide bog turtle clearance. Once we get this, we will send back to DEP.
- 5) **Cambrian Hills – Update** – They are moving along. The sewer lines are taking some time.

SOLICITOR'S REPORT

- 1) **Fireworks Ordinance** – Mr. Shultis presented a proposed fireworks ordinance. The majority of the ordinance is directed towards display fireworks. It lists time limitations, amount of bonding and permitting.

Tom Danner made a motion authorizing advertisement of the fireworks ordinance, seconded by Pete Socks. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 2) **Proposed parking restrictions on Kelly Road** – Mr. Shultis stated there is a right-of-way that exists from Kelly Road to the plant. We have an established right-of-way agreement. Tom Danner made a motion authorizing Tim Shultis to send the owner a letter asking if we can post the right-of-way, seconded by Pete Socks. **Roll Call: Cockley- yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Bermudian Keys Road Dedication** – Mr. Shultis stated we have the bonding amount and we know the estimated liquid fuels reimbursement amount. Tim Knoebel stated the punch list was sent to them and they want us to meet on site. They started to do the work. We need to know if they are painting yellow lines. We have marked a number of spots that need to be repaired. Mr. Knoebel stated he was comfortable with them patching what needs to be repaired. They have bonding in the amount of \$185,000.00, and they would be responsible for the maintenance for 18 months.

Tom Danner stated this would be the only road in the township that would have yellow lines. Tim Knoebel stated you can tell them we do not require it, but if it becomes a requirement within the next 18 months, they would have to do it.

Pete Socks made a motion to accept road dedication in Bermudian Keys, seconded by Tom Danner contingent on the following:

- Complete the punch list items with the modification that we will accept the patching and no requirement to paint yellow lines
- Post maintenance bond for 18 months
- Post liquid fuels amount for potential reimbursement

Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

PUBLIC COMMENT (GENERAL) – None.

The Board went into executive session at 7:10 p.m. to discuss a personnel matter.

The Board came out of executive session at 8:30 p.m. no action taken.

Barry Cockley made a motion to adjourn at 8:30 p.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**