

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING NOVEMBER 13, 2018**

CALL TO ORDER AND PLEDGE TO THE FLAG – The November 13, 2018 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Tom Danner, Barry Cockley, Scott Kennedy, Earle Black, Solicitor Tim Shultis, Secretary Jean Hawbaker. Engineer Tim Knoebel was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA

Tom Danner made a motion to approve the consent agenda, which includes the minutes of October 8 & 26, 2018, bill lists, unpaid bill lists, balance sheets dated November 9, 2018, and road report for October 2018, seconded by Barry Cockley. **Roll Call: Cockley – yes, Black – yes, Danner – yes, Kennedy – yes, Socks – yes. Motion carried.**

APPEARANCES

- 1) **Tom Starr – Zoning Hearing Board** – Mr. Starr was present to discuss minutes of the Zoning Hearing Board. Currently the recording secretary and the stenographer take the minutes of each hearing. Pete Socks stated there could be a conflicting record, and we contacted several township's that do not have a recording secretary to take minutes since they hire a stenographer. The Board discussed having the secretary tape the hearing, and then if there was any business taken care of before or after the hearing, minutes can be prepared for that. Tom Starr will meet with the Zoning Hearing Board in December to discuss this issue.

CORRESPONDENCE

- 1) **PennDOT – Flashing Warning Devices Request** – Barry Cockley made a motion to decline the request of taking ownership and maintenance of flashing warning devices at the intersection of Carlisle Pike and Appler Road and Green Springs Road. The intersection of Carlisle Pike and Appler Road is a shared intersection, in addition the township anticipates the installation of a traffic light in this area in the near future. The Secretary will notify PennDOT, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Adams County Planning Office – Transportation Improvement Program** – Acknowledged.
- 3) **David Bolton (Abbottstown Borough – Comcast/Community Media Financial Contribution)** – Tom Danner made a motion to invite Community Media to a meeting to allow the Board to ask questions, and consider whether they will contribute, seconded by

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Barry Cockley. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

UNFINISHED BUSINESS

- 1) Website Status – Pete Socks has been in contact with Crystal of Misfit Interactive to discuss some changes. We are currently getting pictures to display. Should be ready by the first of the year.
- 2) Leaf Collector – Earle Black stated we are waiting for Palmer Township to receive the VIN# sticker and affix it to the machine so we can verify it, and get it titled and tagged, and towed back to the office.
- 3) Slant Curb for the Bridges Development – Tom Danner made a motion to use slant curbs instead of vertical for the Bridges Development, seconded by Pete Socks. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

NEW BUSINESS

- 1) 2019 Budget Adoption – Pete Socks made a motion to adopt the 2019 Budget, seconded by Tom Danner. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 2) 2019 Five-Year Road Plan/Snow Removal – Bryan Long prepared a five-year road plan, snow routes and a driver list for snow removal. The Board discussed getting prices for a tamper, and Earle Black brought up the need for a road saw. Hamilton Township is willing to help us when we need it, and we can help them to cut down on cost. Earle Black stated we still need to resolve the water issue at Beaver Creek Road. We will need to find out the status from KPI Technology.
- 3) 2019 Contract Rates for Snow Removal – Pete Socks made a motion to set the 2019 contract rate at \$30.00 per hour using the township's equipment, seconded by Scott Kennedy. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 4) Keystone Diner Sewer Agreement – Pete Socks made a motion to sign the Keystone Diner sewer agreement. The township will charge them half the sewer rate for one year, unless they connect before that, seconded by Tom Danner. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 5) Medical/Dental/Vision Insurance Renewal – Barry Cockley made a motion to approve the insurance renewal. Capital Blue Cross for health, Highmark for vision and Humana for dental, seconded by Earle Black. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

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- 6) **Truck and Plow for Sale** – Pete Socks stated when he learns more about the sale of the truck, which is an F-350 with 1,495 miles, he will let the Board know. If the township is still interested, we could schedule a special meeting.

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES (AREMS)

Will send report when available

UNITED HOOK & LADDER

8 calls in October

STATE POLICE

55 calls in October

CODE ENFORCEMENT/PERMITS

6 permits and 15 violations in October

Tom Danner stated the dead tree in Villa Vista has been cut down.

ENGINEER'S REPORT/PLANS

- 1) **Pending Plans Report** – No action item.
- 2) **Sewer Line Camera Inspection** – The Township received the DEP permit. Per a condition of the permit, the wetland crossing must take place between November 15th and March 15th. It will need to be inspected. The contractor will need to install the specified matting in order to make the crossing.
- 3) **Cambrian Hills Progress Report** – Tim Knoebel sent a progress report dated November 13, 2018.
- 4) **Residence at the Bridges** – The developer has received the NPDES Permit, and will need to submit a construction drawing set. Received paving costs from H&H Excavating.

SOLICITOR'S REPORT

- 1) **Kelly Road** – Have not received a response from the owner requesting their permission for the township to post “No Parking” signs at the intersection of Kelly Road and the right-of-way. Tom Danner made a motion for Mr. Shultis to continue to pursue the property owner, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 2) **Bermudian Keys** – We will hold on to the liquid fuels escrow until we are certain that Enterprise Drive and Progress Avenue are included with our next liquid fuels check from PennDOT.

- 3) **Agreement to Represent Berwick Township and Abbottstown Borough** – Tom Danner made a motion to sign the consent agreement for Tim Shultis to represent both Berwick Township and Abbottstown Borough during the review process for the Residence at the Bridges Land Development Plan, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (GENERAL)

SUPERVISORS COMMENTS

Scott Kennedy – Bryan Long requested vacation from November 26 – 30, 2018. An EMC can be appointed at the Reorganizational meeting. Tom Danner made a motion for Bryan Long to attend the Emergency Management meeting on December 11th, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner – None.

Pete Socks – There's a tree along Race Track Road that is ready to come down. Pete Socks made a motion for Bryan Long to cut it down, and if he is not comfortable with taking it down, have him call Top Notch. The Secretary was instructed to notify the O'Brien's that it is being cut down, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley – None.

Earle Black – We use to bill the property owner if their tree was hanging out along the road and we had to cut it, but not if it was in our right-of-way.

Pete Socks made a motion to adjourn the meeting at 8:05 p.m., seconded by Barry Cockley. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**