

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MARCH 11, 2019**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The March 11, 2019 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Socks called the meeting to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**CONSENT AGENDA**

Tom Danner made a motion to approve the consent agenda, which includes the minutes of February 11 and 18, 2019, bill lists, unpaid bill lists, balance sheets dated March 8, 2019, and road report for February 2018, seconded by Earle Black. **Roll Call: Cockley – yes, Black – yes, Danner – yes, Socks – yes, Kennedy – yes. Motion carried.**

**Bill Scott – Roadmaster** – Bill Scott the new roadmaster wanted to know what the expectations of the other road employee is. He called in sick today. Tom Danner stated you should refer to the personnel manual to see if that gives you the direction you need. If it doesn't, discuss it with Pete Socks and Earle Black. Mr. Scott explained as far as equipment, we should just run with what we have. Some previous issues were the result of a lack of knowledge of the equipment. I don't think we need to purchase any equipment.

Pete Socks stated the problem with the 350-dump truck was because it was being overloaded. I had Bob Foltz come in and go over the equipment with Mr. Scott. The lawnmowers have pulleys with bearings falling out of them, and the plow from the big truck, one of the skids is twisted and bent. They were not setting the skid heights correctly so the bars were being worn. Mr. Scott will include a daily log in his monthly report.

**Flagger Training – March 28<sup>th</sup>, 9:00 a.m. – 11:00 a.m. (911 Center)** – Pete Socks made a motion to send Mr. Scott to this training, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Bill Scott left the meeting at 6:10 p.m.

**CORRESPONDENCE**

- 1) **Benjamin Carbaugh – Interested in Zoning Hearing Board alternate position** – Mr. Carbaugh is interested in serving on the Zoning Hearing Board to get more involved in the township, and his schedule is flexible. Tom Danner made a motion to appoint Benjamin Carbaugh (Res. #19-05) as an alternate to the Zoning Hearing Board, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 2) **Alex Cistone – Interested in Planning Commission member position** – Mr. Cistone could not attend this meeting so this was tabled until next month.
- 3) **PennDOT Projects** – PennDOT will be repairing and paving Sections of Route 94 and Route 194; base repair and drainage work scheduled in advance of asphalt paving later this year. Work will begin March 18<sup>th</sup> and is scheduled to be completed by mid-November. Tim Knoebel will notify Eckman regarding the manhole covers. PennDOT will also be constructing a roundabout in Hampton, Reading Township.

### **APPEARANCE**

- 1) **Tom Starr – Zoning Hearing Board Report** – Mr. Starr explained the Zoning Hearing Board decided to have the Township Secretary attend their meetings to take the minutes, but not during testimony. The Secretary may wait on customers, but must return to the hearing when she can. The Zoning Hearing Board will minimize the Secretary's time that she needs to sit at the hearing unproductively. The Zoning Hearing Board is also reviewing its bylaws.

### **UNFINISHED BUSINESS**

- 1) **DAK Properties – Bermudian Keys Refund (Enterprise Drive/Progress Avenue)** – The agreement stated if PennDOT includes Enterprise Drive and Progress Avenue in the Liquid Fuels received this year, which it did, the township would refund the \$1,643.00. Tom Danner made a motion to refund the \$1,643.00 to DAK Properties, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Cross Keys Traffic Light Repairs** – Swam Electric is waiting to hear back from their supplier on the hardware for attaching lights to the cables and information on traffic control. Unfinished business next meeting.

### **NEW BUSINESS**

- 1) **Energy Distribution Quotes** – Pete Socks made a motion to accept the contract with AEP Energy for 48 months at a rate of 0.0485 pending the Solicitor's review and that rates stay below 0.05 if they go up before the contract is signed, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks- yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Kinneman Road Construction Cost Share** – Pete Socks made a motion authorizing Tim Shultis, Tim Knoebel and Tom Danner to arrange and attend a meeting with representatives from H&H and for the developer to discuss precise numbers for the Kinneman Road paving project, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 3) **Maintenance work at Sewer Plant** – Pete Socks made a motion to authorize Ryan Swope to perform annual maintenance work at the sewer plant with the help of Bill Scott and Kyle Green, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Generator Preventative Maintenance Quote (Winter Engine-Generator Service) for Pump Stations** – Barry Cockley made a motion to accept the agreement from Winter Engine-Generator Service in the amount of \$1,896.00. Bill Scott should be notified when scheduled so he can be there, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Bucket Truck Hydraulic Leak** – Tom Danner made a motion authorizing Bill Scott to contact Westminster Hydraulics to get a price and possibly have them look at it, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Little Avenue Extended Signage** – Bill Scott can get the signage as needed.

#### **UNITED HOOK & LADDER**

2 calls in February

#### **STATE POLICE**

34 calls in February

#### **AREMS**

No report

#### **CODE ENFORCEMENT/PERMITS**

5 permits and 18 violations in February

Tom Danner updated the Board on the Zoning Review Committee/Zoning Officer. We just received documentation for windmills, outdoor stoves, solar panels, commercial energy and mini towers in public right-of-way's, which is being reviewed now. PSATS sent out a webinar regarding the FCC ruling on mini towers and we should be up to date on it.

#### **ENGINEER'S REPORT**

- 1) **Residence at the Bridges** – We gave a report to Bob Sharrah so he will need to revise his plans.

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- 2) Cambrian Hills – Will be sending them a letter requesting a time schedule when things will be completed.
- 3) Rick Weaver – RV Storage – Waiting to review the Zoning Hearing transcript regarding paving.
- 4) Bio Solids Report – Has been completed.

**SOLICITOR'S REPORT**

- 1) 125 Enterprise Drive – Still working on this issue with the owner.

**SUPERVISORS COMMENTS**

Scott Kennedy - None

Tom Danner – None

Pete Socks – None

Barry Cockley – None

Earle Black – None

**PUBLIC COMMENT (GENERAL)** – None.

Pete Socks made a motion to adjourn the meeting at 7:14 p.m., seconded by Barry Cockley. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on April 8, 2019 at 6:00 p.m. at 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
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