

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING JULY 8, 2019**

CALL TO ORDER AND PLEDGE TO THE FLAG – The July 8, 2019 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA

Tom Danner made a motion to approve the consent agenda, which includes the minutes of June 10, 2019, bill lists, unpaid bill lists, balance sheets dated July 5, 2019, and Road Masters Report for June 2019, seconded by Barry Cockley. **Roll Call: Cockley – yes, Black – yes, Danner – yes, Socks – yes, Kennedy – yes. Motion carried.**

ROAD MASTER

- 1) Presented estimates to repair the leaf collector. Will get more detail on Wherley's quote for the workshop. Did research on what it would cost to replace the leaf collector.
- 2) Recommend hiring Sean Potter as a new road employee. Tom Danner made a motion to hire Mr. Potter at \$16.00 per hour with benefits, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Would like to put bids out to tar and chip Race Track Road. The Board also discussed including Beaver Creek Road. Pete Socks made a motion to authorize putting bids out for seal coat and fog seal on Race Track Road and Beaver Creek Road, and authorizing advertisement, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCES

- 1) **Laura Baker – Beaver Creek Erosion/Silt problem** – Ms. Baker wanted to know if someone would help her talk to the landowner to discuss an area along Beaver Creek causing an erosion problem. Instead of mowing it, trees should be planted. They need to understand this will help the flow of water. Ms. Baker will approach the residents on this issue and will send a pamphlet to be added to the township's website.

UNFINISHED BUSINESS

- 1) **Capital Improvement Updates** – Tom Danner explained we are on schedule. The mechanical engineers were in and drew up plans. Electrical is 60% completed, and the building plan is ready to be reviewed. Will have comments for our workshop meeting.

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- 2) **Community Media** – Tom Danner wanted to make sure the Board understood what the township is actually paying to Community Media. Our motion was 2% out of the 5% of total franchise fees. The township would be paying approximately \$12,000 per year to Community Media.

NEW BUSINESS

- 1) **Sewer Plant AC/Heating Unit** – Tom Danner made a motion to accept the proposal from Allison's Plumbing & Heating in the amount of \$1,650.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Gravel Wash Out – 465 Race Track Road** – When there are heavy rains, the gravel in this driveway washes out onto Race Track Road and onto the adjacent neighbor's properties. Bill Scott will discuss this with the homeowner and will find out if he will address it.
- 3) **Create Policy for Volunteer Help** – Abbottstown Borough will send the form that they use.
- 4) **Steven Shue – 1119 Race Track Road – Driveway Permit** – Mr. Shue had previously applied for a permit, but it was too wet to complete the work. The Board agreed to extend the permit for 6 months on motion of Tom Danner, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNITED HOOK & LADDER

3 calls in May. No report for June.

STATE POLICE

44 calls in June

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES

No report received.

CODE ENFORCEMENT/PERMITS

12 permits and 16 violations in June

ENGINEER'S REPORT

- 1) **AllPure Technologies, Inc.** – Final Land Development Plan – (80 Progress Avenue) – **Must act by 7/8/19**

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The owner is proposing a 4,696 SF addition to the existing buildings on lot 9 of the Bermudian Keys Subdivision. Tim Knoebel stated an update to the wastewater EDU assessment should be made. We received a letter today from Deb Musselman that the modification plan for the NPDES permit is adequate. We would like to receive a letter stating that water supply permits are not necessary for this addition. Tom Danner made a motion to approve the Final Land Development Plan subject to receiving the letter regarding the water supply, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) **Cambrian Hills – Phase 1 – Final Subdivision Plan – Must act by 7/8/19 (Request for an extension until 10/16/19)**

Ted Decker updated the Board on the project. Final plans were just recently submitted. The proposal is for 59 lots and 2 bridges, one on Ledger and one on Piedmont. The roads will be built per specification for the township to take over. Mr. Decker will submit a schedule on their timeline. Tim Shultis is reviewing the Developer's Agreement. Pete Socks made a motion granting an extension until October 16, 2019, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) **Meadowbrook RV & Boat Storage – Prel. Subdivision/Land Development Plan – (Hershey Heights Road) – Must act by 8/11/19**

The proposal is to develop an 8-acre property into Self-Service Storage units for use by RV's campers, trailers with boats. Included with the storage units will be an outside parking area, wash bay, office and associated storage building. An on-site sewage permit and holding tank permit are required prior to building permit. Hershey Heights Road will need to be widened from the western edge of the access to the site to a point where the road was widened previously along the adjoining Latta property including provisions for drainage from the developer's detention basin. The owner will need to post security for Hershey Heights Road from the development to Route 94. A no left turn out/right turn out only sign is required. E&S Plan and NPDES permit approval are required. Financial security is required in conjunction with submission of a final plan. Stormwater management issues must be resolved.

Tom Danner made a motion to approve the Preliminary Subdivision/Land Development Plan subject to addressing the comments from KPI Technology in their letter dated July 8, 2019, and including a developer's agreement prepared by Tim Shultis prior to authorization to begin work on the site, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – abstained, Socks – yes, Danner – yes, Kennedy -yes. Motion carried.**

4) **Residence at the Bridges – Final Subdivision/Land Development Plan – Must act by 9/9/19**

The plan proposes the creation of 34 new residential building lots, 3 HOA lots and 1 lot

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addition to adjoining Bross lands. The plan includes the realignment and reclamation of Lobell Road and the widening and reclamation of Kinneman Road.

Tom Danner made a motion to approve the Final Subdivision/Land Development Plan subject to addressing all comments from KPI Technology in their letter dated July 1, 2019 and execution of an amendment to the developer's agreement meeting the requirements of the Solicitor, which will include Abbottstown, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tim Shultis stated Lobell Road can be closed this coming Thursday, July 11, 2019 if no one objects before that.

Tim Knoebel received a call from York Water Company regarding the hydrants. There will be 4 locations. We need to contact Chief Rabine, and request the final layout from York Water Company to discuss this issue.

- 5) **Parking Studies for Summit Ridge and Bermudian Keys** – Mr. Knoebel presented the studies to the Board for their review.
- 6) **Drainage/Widening on Kinneman Road** – Reviewed these areas with Bill Scott. We may want to arrange to meet with representatives from the Race Track to discuss this with them. There is poor drainage at the intersection of Kinneman Road and Race Track Road. Bill Scott will ask representatives from the Race Track to attend the workshop to discuss this issue.

SOLICITOR'S REPORT

- 1) **Residence at the Bridges** – Mr. Shultis presented the original bonds and vacation ordinance.
- 2) **Delinquent Sewer Accounts** – Will get this done soon.
- 3) **Fence Ordinance** – Fences for pools is an easy fix, but may need a little bit more planning for setbacks.

Tom Danner made a motion to address the space issue on fences for pools, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks stated we had torrential rains on Friday. We have 2 properties on Race Track Road that need to open their culverts at the entrance of their driveways. Tim Shultis will send letters.

PUBLIC COMMENT (GENERAL) – None.

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The Board went into executive session at 8:03 p.m. to discuss a personnel matter, and the traffic lights at Cross Keys.

The Board came out of executive session at 8:18 p.m.

Pete Socks made a motion to file an appeal relative to Bryan Long's unemployment compensation, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to adjourn at 8:23 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on August 12, 2019 at 6:00 p.m. at 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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