

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING AUGUST 12, 2019**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The August 12, 2019 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**CONSENT AGENDA**

Earle Black made a motion to approve the consent agenda, which includes the minutes of July 8 & 24, 2019, bill lists, unpaid bill lists, and balance sheets dated August 9, 2019, seconded by Barry Cockley. **Roll Call: Cockley – yes, Black – yes, Danner – yes, Socks – yes, Kennedy – yes.**  
**Motion carried.**

**ROADMASTER’S REPORT**

Tom Danner made a motion to approve the Roadmaster’s report for July, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.**  
**Motion carried.**

- 1) **Tar Buggy** – The price for a new tar buggy is \$999.00. Mr. Scott will get more information for the next workshop, including renting and specifications to use liquid fuels.

**APPEARANCES** – None.

**UNFINISHED BUSINESS**

- 1) **Capital Improvement Updates** – Tom Danner explained we are at 90% and ready to submit the final plan for approval and then out for bids.

Tom Danner made a motion to authorize KPI to look at the parking lot drainage system and coordinate that with Core Design so it can go out to bid at the same time. Tim Knoebel stated preparation should be approximately \$2,500 - \$4,000. The requirement for engineering review will be waived for the plan, but will be reviewed by County Planning and the Township’s Planning Commission, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.**

Mr. Danner explained that sewer doesn’t need to be hooked up in the garage since we don’t wash vehicles out there. We should consider using key card access for the doors.

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- 2) **Drainage/Widening – Kinneman Road** – A representative from the Lincoln Speedway will be invited to the next workshop. Pete Socks made a motion to authorize advertisement and schedule the next workshop on August 20 or 21, 2019 at 8:00 a.m. depending on which day suits Lincoln Speedway, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Computer Quote for Sewer Plant** – Cyber-comm Technologies submitted a quote in the amount of \$765.35. The Secretary was instructed to have them include a monitor and carbonite backup. Will be discussed at the workshop.
- 4) **No Parking – Summit Ridge, Bermudian Keys, Kelly Road** – The studies have been completed. Tim Shultis will prepare the advertisement for the September meeting.

**NEW BUSINESS**

- 1) **Grinder Pump Agreement – 347 Bair Road** – Tom Danner made a motion to authorize Tim Shultis to prepare the agreement, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Public Sewer Flyer** – The sewer plant operator made it clear to us that t-shirts and rags are being flushed, which is causing a lot of time on maintenance. This could cause equipment to be replaced and rates to increase. Will be discussed at the workshop.
- 3) **Award Seal Coat Bid** – Race Track Road & Beaver Creek Road – The only bid received was from Hammaker East LTD. resulting in the following:

<b><u>Race Track Road</u></b>					
<b>Item No.</b>				<b>Unit</b>	<b>Total</b>
1	31,000	SY	Single Application Bituminous Seal Coat	1.59	49,290.00
2	31,000	SY	Bituminous fog seal for bituminous seal coat	0.45	13,950.00
			<b>TOTAL</b>		<b>63,240.00</b>

<b><u>Beaver Creek Road</u></b>					
<b>Item No.</b>				<b>Unit</b>	<b>Total</b>
3	17,500	SY	Single Application Bituminous Seal Coat	1.59	27,825.00
4	17,500	SY	Bituminous fog seal for bituminous seal coat	0.45	7,875.00
			<b>TOTAL</b>		<b>35,700.00</b>

Earle Black made a motion to accept the bid for Race Track Road in the amount of \$63,240.00, and Beaver Creek Road in the amount of \$35,700.00 from Hammaker East LTD., seconded by Pete Socks. Will need to narrow down a start date. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 4) Kinneman Road Bus Route – The Secretary was instructed to contact transportation for Conewago Valley and Delone Catholic Schools regarding the closure on Kinneman Road.

#### UNITED HOOK & LADDER

No report for July

#### STATE POLICE

46 calls in July

#### ADAMS REGIONAL EMERGENCY MEDICAL SERVICES

18 calls in July

#### CODE ENFORCEMENT/PERMITS

17 permits and 9 violations in July

#### ENGINEER'S REPORT

- 1) Douglas & Rebecca Smith – Final Subdivision Plan – **Must act by 8/12/19** – Request for a 90-day extension.

Scott Kennedy made a motion to grant a 90-day extension for the Smith Final Subdivision Plan from August 12, 2019, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) Cross Keys Traffic Signal Cable Replacement Update – Some of the hardware will take 10-14 weeks to come in. We will send them a letter letting them know when the contract expires and direct them to complete the work.
- 3) Residence at the Bridges – The spacing is accurate for the fire hydrants. In Cambrian Hills, the fire hydrants will be paid for by the H.O.A. If we want to pursue this with the Bridges, we need to let them know. Pete Socks made a motion authorizing Tim Shultis to talk to the developer about the H.O.A. paying the monthly rentals on the 4 fire hydrants, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) Cambrian Hills – They are moving along. They will need to apply for a variance before the Zoning Hearing Board since they are in the setback at the pump station. Tom Danner will inform Jim Graham that the developer will need to apply for a variance before the Zoning Hearing Board. Tom Danner made a motion to support the Zoning Hearing Board in granting a dimensional variance, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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### SOLICITOR'S REPORT

- 1) **Fence Ordinance** – Sent the Zoning Amendment for spacing on pool fences to the Adams County Office of Planning and Development for their review. Will advertise for a public hearing for the October meeting.
- 2) **Residence at the Bridges** – The developer's agreement and bonding are in good shape. They did provide the O&M Agreement for their stormwater management. Barry Cockley made a motion to approve and sign the O&M Agreement, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Meadowbrook** – Prepared a developer's agreement for earthmoving activity not in the township's right-of-way. Will then prepare a new agreement which includes the bonding when the final plan is approved. In the interim, will try to have agreement ready for the workshop meeting.

Tim Knoebel stated Cambrian Hills indicated they would be in a position to run sewer to make it accessible to Meadowbrook and Gene Latta this year. Rick Weaver will discuss this with Scott Feltch.

- 4) **Kinneman Road Drainage Issues** – There is a drainage issue that has not been resolved. The developer is willing to replace the pipe, but the landowners will not let them on the property. It is malfunctioning and needs to be fixed now. Tom Danner made a motion authorizing Mr. Shultis to contact the property owner to address this issue, seconded by Pete Socks. **Roll Call: Black – yes, Cockley -yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

### PUBLIC COMMENT (GENERAL)

- 1) Kinneman Road residents were present regarding cars coming up Kinneman Road. The developer needs to put a sign at the bottom of the hill that says no outlet. The signs with flashing yellow lights are not located at the right place. Tom Danner will go back to reinforce this with the developer.
- 2) Mr. Sollenberger was present requesting a variance for lot 32 that will be located in the Cambrian Hills development to allow a multi dwelling unit. The Zoning Officer didn't think it would be permitted and told me to come before the Supervisors. Tom Danner will speak to Jim Graham about this issue.

The Board went into executive session at 7:40 p.m. to discuss personnel matters.

The Board came out of executive session at 8:18 p.m.

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Pete Socks made a motion to authorize the solicitor to research implementation of a no open carry policy for employees and vendors of the township, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to adjourn at 8:20 p.m., seconded by Scott Kennedy. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on September 9, 2019 at 6:00 p.m. at 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**