

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
AUGUST 21, 2019**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held a Workshop on August 21, 2019 at 8:00 a.m. in the Municipal Building, 85 Municipal Road, Hanover, PA to discuss Capital Improvements, and any other business which may come before the Board. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Engineer Tim Knoebel, Roadmaster Bill Scott, Secretary Jean Hawbaker.

PUBLIC COMMENT None,

UNFINISHED BUSINESS

- 1) **Drainage/Widening – Kinneman Road** – Tim Knoebel gave an overview of the needed improvements, which included widening and drainage issues, which would benefit Lincoln Speedway. Scott Gobrecht, representing Lincoln Speedway was present and receptive to the suggestions, in addition, will let the township know if they are interested in hooking up to Berwick's public sewer. Tom Danner made a motion authorizing KPI Technology to work up a price to get it surveyed, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Residence at the Bridges – Additional Fire Hydrant** – Tim Knoebel stated this additional hydrant is not needed at the York Water lot, and told York Water the township is still negotiating the fire hydrants.
- 3) **Tar Buggy** – More information is needed and will be discussed at the Supervisors meeting.
- 4) **Capital Improvements** – Tom Danner stated he discussed the electrical, plumbing and drain removal in garage with Core Design. Also discussed the key cards. Bids will be going out shortly. Will also be discussing the plan with Keystone Alarm.

NEW BUSINESS

- 1) **Computer Quote – Sewer Plant** – Ryan Swope sent an email saying he contacted Control Systems 21, and they are not sure if this program is compatible with Windows 10. They are coming out to the plant to verify that. If there is a specific computer that is needed, they will purchase it, and let us know what is involved with moving the data over. Also receiving a quote from them for a control screen. Will discuss this at the next meeting.
- 2) **Speed Limit Reduction at Cross Keys** – PennDOT is requesting a letter from the township stating we support them doing a study to reduce the speed limit on Route 30 at the Cross Keys intersection. Need to find out if one township can give support or will they need support from all 3 townships in one letter. Barry Cockley attended the meeting on August 19th. Oxford Township would like to hire a third party to take over

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the maintenance of the traffic signals. Pete Socks stated the agreement is dated 1962 and needs to be revised. Hamilton should be paying half, Oxford and Berwick should pay a quarter each.

- 3) **106 Race Track Road** – Tom Danner contacted Tim Shultis in this regard. The issue with the driveway is whether they need a waiver or a variance. The solicitor told me they need a waiver. They can come to the Board and present it as a hardship, and the Board can grant the waiver. This pertains to the driveway ordinance, Section 6(B)1(a); 6(B)1(b) and 6(B)1(n) and process the application to see if other criteria are met. We need to contact the property owner to fill out a new application, with no charge, and request a waiver of Section 6(B)1(a, b and n) because of the situation and make a request to the Board.
- 4) **Zoning/Code Enforcement Officer Position** – This is currently advertised on CareerLink. Will need to advertise in the newspaper and PSATS website.

Pete Socks made a motion to instruct PMCA provide only permit processing 4 hours on Tuesday and 4 hours on Thursday, not to exceed 10 hours per week, and no further code enforcement actions, and UCC will remain the same, seconded by Earle Black.

Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

- 5) **Authorize a meeting regarding lot 1A in Cambrian Hills Development** – Tim Knoebel did not receive an updated traffic study for Cambrian Hills. The developer of lot 1A needs to be a party to this development as a whole. Tom Danner made a motion authorizing Tim Shultis and Tim Knoebel to discuss this issue and the response that should be given to this developer, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Meadowbrook Developer's Agreement** – Pete Socks made a motion to accept and sign the Meadowbrook Developer's Agreement, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.** Mr. Weaver also submitted the \$5,000 in escrow as required by this Developer's Agreement.
- 7) **Control Panel Switch Box at Sewer Plant** - There is a switch box at the sewer plant that is scrap and Tom Danner is interested in purchasing. Scott Kennedy made a motion authorizing Mr. Danner to purchase the switch box for \$10.00, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

The Board went into executive session at 9:25 a.m. to discuss a personnel matter.

The Board came out of executive session at 9:36 a.m.

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Pete Socks made a motion to advertise the Permit/Zoning & Code Enforcement Officer position in the paper and PSATS website. This position is fulltime, flexible hours - \$20.00/hr. experience a plus. Includes health, dental, vision and life insurance (employer paid), 401K, vacation, sick and holidays, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to adjourn at 9:40 a.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
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BOARD OF SUPERVISORS