

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING NOVEMBER 12, 2019**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The November 12, 2019 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, KPI Technology Ryan Picarelli, Roadmaster Bill Scott, Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**CONSENT AGENDA**

Tom Danner made a motion to approve the consent agenda, which includes the minutes of October 14 and October 31, 2019, bill lists, unpaid bill lists, and balance sheets dated November 8, 2019, seconded by Scott Kennedy. **Roll Call: Black – yes, and abstained from the 10-14-19 minutes since he was not in attendance, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**ROADMASTER’S REPORT**

- 1) The Roadmaster’s report for October 2019 was approved on motion of Tom Danner, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
  
- 2) **Dump Truck Quotes resulted in the following:**

<b>Truck Vendor</b>	<b>Cost</b>	<b>Dump Body Vendor</b>	<b>Cost</b>	<b>Costar Discount</b>	<b>Total</b>
Gene Lata - F-350	42,405.59	U.S. Municipal	35,970.00	-7,099.00	71,276.59
Bob Fisher Chevy - 3500 HD	41,400.00	Levan	37,028.00	-11,225.00	67,203.00
Apple Chevrolet - 3500 HD	41,400.00	Levan	35,379.00	-9,476.00	67,303.00
Apple Chevrolet - 3500 HD	41,400.00	Lancaster Truck Bodies	39,630.00	-9,476.00	71,554.00
Tri-Star - F-350	42,406.00	Stephenson Equip.	40,876.00	-7,546.00	75,736.00

Earle Black made a motion to accept the quote from Bob Fisher Chevy in the amount of \$67,203.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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Tom Danner made a motion to authorize a down payment if required by the terms, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Speed Sign Quotes** – Bill Scott presented quotes. Ryan Swope will get some information on where Spring Grove just bought theirs.
- 4) **Ditcherhead** – We are still waiting for it to come in. Pete Socks will contact them.
- 5) **Jungle Jim's (TRM-PRO) Trailer Mate/Rack for Trailer** – Pete Socks made a motion to purchase from Amazon, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner thanked the road crew for moving the furniture and equipment for the building renovation.

Tim Shultis joined the meeting at 6:34 p.m.

### **UNFINISHED BUSINESS**

- 1) **Sewer Plant Computer & Control Upgrades** – Craig Welcomer, Automation Specialist and JoLynn Friedel, Diverse Business Liaison from Schaedler Yesco were present to explain Rockwell Automation for the sewer plant.

#### **Solution Description:**

- The solution provided will be based on Rockwell Automation's standard system and services deliverables.
- Provide the engineering services to upgrade the existing SLC processor to 1769 CompactLogix.
- Provide the engineering services to upgrade the existing 2711P-K10C6A1 to new PV +7 Standard graphics terminal.
- Provide the engineering services to upgrade the existing (2) 1336 Plus-II drives to PF 753 AC Drives. All above hardware will communicate each other on Ethernet protocol.
- A Rockwell Automation factory trained Field Service Professional will perform the program conversion using Studio 5000 & FTView ME. This includes resolving all conversion errors and configuring the new, migrated CompactLogix BOM list in the program to prepare for system start-up. The existing program functionality will remain as found in the original file.
- Provide the engineering services to create new AutoCAD drawings to include the new proposed hardware.

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- Provide the engineering services to perform testing and verification of the new program at the Rockwell Automation office before startup. Rockwell Automation will setup a test environment in-house in order to verify proper communication before doing the installation onsite.
- Provide startup and commissioning of the new system as per 1.2.5.2 Start-Up Services.
- Provide Project Support as per 1.2.5.3 Project Support.

Ryan Swope stated the entire operation is obsolete and will need to be replaced. Plants are designed for 20 years and this plant is getting close to that.

The Board requested Costars referrals. Will discuss at the next meeting.

- 2) **Employee Weapons Policy** – Pete Socks made a motion to adopt the weapons policy, which will be an amendment to the employee human resource policy, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Building Improvement Project** – Tom Danner explained things are moving along. A construction meeting is scheduled for tomorrow morning. The temporary offices, electric, and telephone are ready. The alarm company will be attending the meeting tomorrow.

Pete Socks stated our township meetings will be held at the Oxford Township Building until renovations are finished, and will check with the Brethren Home to hold the reorganization meeting.

## **NEW BUSINESS**

- 1) **2020 Budget Adoption** – Tom Danner made a motion to adopt the 2020 Budget, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Consider awarding bid for sewer truck** – Tom Danner made a motion to award the bid for the 2003 Ford F-350 Super Duty Truck to Joe Wright in the amount of \$10,000.00 through Municibid, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **NIMS Compliance/Emergency Management Plan** – Tom Danner stated we need to get involved with this or we may lose reimbursement funding. The Board should review and will discuss at the next meeting.

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**UNITED HOOK & LADDER**

No report

**STATE POLICE**

39 calls in October – will make extra patrols while we are remodeling.

**ADAMS REGIONAL EMERGENCY MEDICAL SERVICES**

No report

**CODE ENFORCEMENT/PERMITS**

- 10 permits and 11 violations in October
- **Residence at the Bridges** – Will need to revise grading plans for each lot
- **Progress Avenue** – Will not be submitting a land development plan until February. He did not fix the curb. Is out of compliance and will send out a cease and desist order
- **JPS Granite** – Will need to do what they are required to do

The sign ordinance will need further work.

**ENGINEER'S REPORT**

- 1) **Cambrian Hills** – They are running sewer lines and working on pump station.
- 2) **Residence at the Bridges** – They were scheduled to pour curb, but it got postponed. There was discussion on the culvert pipe.
- 3) **Cross Keys Signal Cable** – Spoke to Swam Electric. Will have hardware by Thanksgiving.
- 4) **Kinneman Road Survey** – Mr. Picarelli presented a pre-existing plan and will have more of a design by the next meeting.
- 5) **Bonnie Wagner Sewer Assessment 400 Green Springs Road** – Are currently being charged for 2 EDU's. Ryan Picarelli and Andrew Myers were out to investigate the residence to determine if it was a single or multi dwelling unit. The findings were as follows: two (2) separate, functional kitchens complete with appliances (range oven, refrigerator), two (2) separate living rooms, two (2) separate bathrooms, and three (3) bedrooms. There is distinction between the 2 units.

Tim Shultis stated 2 kitchens are an indicator. Will research further.

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- 6) Parking Lot Plans – Will discuss at the next meeting.

**SOLICITOR'S REPORT**

- 1) Mondorff ROW (corner of Beaver Creek and High Rock) – Will need KPI Technology to prepare a drawing for the right-of-way. Barry Cockley made a motion authorizing KPI Technology to prepare the drawing, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) Jones ROW & Deed of Dedication (Grinder Pump) – Will need KPI Technology to prepare a drawing. Tom Danner made a motion to authorize KPI Technology to prepare the drawing, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Eagle View Update and Agreement – Tim Shultis explained that Don Erwin paid the office sewer charges without the late fees. As far as I'm concerned, it's not worth pursuing. The farmhouse account should be cleared out.
- 4) Zoning Hearing Board – The township received relief, but did not get the decision yet.
- 5) Proposed Ordinances – Tom Danner made a motion to send the Ordinances we can proceed with to the Adams County Planning Office and the Township's Planning Commission to review, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) Franchise Fees Changes – Need to look into this. Will discuss at next meeting.

**PUBLIC COMMENT (GENERAL)** – None.

The Board went into executive session to discuss a personnel matter at 7:57 p.m.

The Board came out of executive session at 8:15 p.m.

Barry Cockley made a motion to adjourn at 8:15 p.m., seconded by Scott Kennedy. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on December 9, 2019 at 6:00 p.m. at 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**