CALL TO ORDER & PLEDGE TO THE FLAG — The January 6, 2020 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Portable Office, 85 Municipal Road, Hanover due to building renovations. The meeting was called to order at 8:30 a.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Barry Cockley, Scott Kennedy, Secretary Jean Hawbaker.

PUBLIC COMMENT — None.

TEMPORARY CHAIRMAN — Earle Black made a motion to nominate Barry Cockley as Temporary Chairman, seconded by Scott Kennedy. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

CHAIRMAN NOMINATION — Scott Kennedy made a motion to nominate Pete Socks as Chairman, seconded by Barry Cockley. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

VICE-CHAIRMAN NOMINATION — Barry Cockley made a motion to nominate Tom Danner as Vice-Chairman, seconded by Scott Kennedy. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

2020 APPOINTMENTS

SECRETARY/TREASURER
RIGHT-TO-KNOW OFFICER
OFFICE MANAGER
TREASURER’S BOND
CODE ENFORCEMENT/ZONING OFFICER
UCC INSPECTION AGENCY
SEWER PLANT OPERATOR
ENGINEER
SEWAGE ENFORCEMENT OFFICER/ALTERNATE
SOLICITOR
ROADMASTER
DEPOSITORIES
TAX COLLECTOR (HEAD TAX)
DEPUTY TAX COLLECTOR
EMERGENCY MANAGEMENT AGENT
VACANCY BOARD CHAIRMAN
ACCOUNTING/AUDITING FIRM
YORK ADAMS TAX BUREAU REPRESENTATIVE
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER
COG REPRESENTATIVE
YORK ADAMS TAX BUREAU COLLECTION AGENCY
FIRE/RESCUE SERVICES
EMS

Jean A. Hawbaker
Pete Socks, Jr.
Pete Socks, Jr.
1,500,000.00
Andrew Myers
PA Municipal Code Alliance
Ryan Swope (Swope Water Management)
Tim Knoebel (KPI Technology, Inc.)
Gil Picarelli/Alt. Dominic Picarelli & Leah Heine
Timothy J. Shultis
Bill Scott
People’s Bank/ACNB Bank
Deborah A. Becker
Tammie Knight
Vacant
Robert Reese, Jr.
Smith, Elliott, Kearns & Co.
Barry Cockley
Barry Cockley
Tom Danner
Wage Tax Collector
United Hook & Ladder Co. #33
Adams Regional Emergency Medical Services
January 6, 2020

Barry Cockley made a motion to approve the 2020 Appointments, seconded by Earle Black. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**TAX MILLAGE RATE (RESOLUTION #20-01)** — Real Estate (.15 mills) Fire — (.25 mills) — Tom Danner made a motion to adopt Resolution #20-01, seconded by Barry Cockley. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**OFFICE HOURS FOR THE PUBLIC** — 9:00 a.m. to 4:00 p.m. — Barry Cockley made a motion to approve the office hours for the public, seconded by Pete Socks. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**2020 MILEAGE RATE** — 0.58 cents — Scott Kennedy made a motion to approve the mileage rate, seconded by Tom Danner. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**2020 FEE SCHEDULES FOR SOLICITOR, ENGINEER, SEO, ZONING/CODE ENFORCEMENT/UCC (RESOLUTION #20-02)** — Tom Danner made a motion to accept the 2020 fee schedules, seconded by Pete Socks. Roll Call: Black — yes, Cockley — no, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**VOTING DELEGATE TO STATE CONVENTION** — No interest.

**ZONING HEARING BOARD (Resolution #20-03)** — Tom Danner made a motion to adopt Resolution #20-03 reappointing Dorothy Monteith, seconded by Pete Socks. Roll Call: Socks — yes, Danner — yes, Cockley — yes, Kennedy — yes, Black — yes. Motion carried.

**PLANNING COMMISSION** — Scott Kennedy made a motion to reappoint Tom Danner, seconded by Earle Black. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — abstained, Kennedy — yes. Motion carried.

Scott Kennedy made a motion to advertise the Planning Commission vacancy in the Merchandiser, seconded by Tom Danner. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**TOWNSHIP AUDITOR APPOINTMENT** — Pete Socks made a motion to appoint Emanuel Apostolakis due to a vacancy on the Board, seconded by Scott Kennedy. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

**2020 MEETING DATES** — Earle Black made a motion to approve the meeting dates, seconded by Barry Cockley. Roll Call: Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.
January 6, 2020

2020 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

| January 13 | July 13 |
| February 10 | August 10 |
| March 9 | September 14 |
| April 13 | October 12 |
| May 11 | November 9 |
| June 8 | December 14 |

PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

| January 8 | July 1 |
| February 5 | August 5 |
| March 4 | September 2 |
| April 1 | October 7 |
| May 6 | November 4 |
| June 3 | December 2 |

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M. (AS NEEDED)

| January 16 | July 16 |
| February 20 | August 20 |
| March 19 | September 17 |
| April 16 | October 15 |
| May 21 | November 19 |
| June 18 | December 17 |

2020 HOLIDAYS OBSERVED – Scott Kennedy made a motion to approve the Holidays observed, seconded by Tom Danner. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

2020 HOLIDAYS OBSERVED

New Year's Day — January 1
Good Friday — April 10
Primary Election Day — April 28
Memorial Day — May 25
Independence Day — July 3
Labor Day — September 7
General Election Day — November 3
Veterans Day — November 11
Thanksgiving Day — November 26
Christmas Day — December 25
January 6, 2020

NEW BUSINESS:

1) **Authorize Advertising Meeting Dates** — Barry Cockley made a motion to authorize advertising the meeting dates, seconded by Tom Danner. **Roll Call:** Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

2) **Zoning Hearing Board Year-End Report** — Tom Danner made a motion to accept, seconded by Barry Cockley. **Roll Call:** Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

3) **Planning Commission Year-End Report** — Earle Black made a motion to accept, seconded by Barry Cockley. **Roll Call:** Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

4) **Pension Plan Disclosure Statement (Act 44)** - Barry Cockley made a motion to accept, seconded by Tom Danner. **Roll Call:** Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

5) **Employee Benefits** — Barry Cockley made a motion to approve the proposed changes to the vacation/paid time off policy, seconded by Tom Danner. **Roll Call:** Black — yes, Cockley — yes, Socks — yes, Danner — yes, Kennedy — yes. Motion carried.

6) **Section 125 Plan** — Will be discussed at the next meeting.

7) **Building Renovations** — Tom Danner stated everything is on schedule and should be back in the building by February. We need to think about holding an open house.

Barry Cockley made a motion to adjourn at 9:00 a.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS