

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
JANUARY 6, 2020**

CALL TO ORDER & PLEDGE TO THE FLAG – The January 6, 2020 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Portable Office, 85 Municipal Road, Hanover due to building renovations. The meeting was called to order at 8:30 a.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Barry Cockley, Scott Kennedy, Secretary Jean Hawbaker.

PUBLIC COMMENT – None.

TEMPORARY CHAIRMAN – Earle Black made a motion to nominate Barry Cockley as Temporary Chairman, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CHAIRMAN NOMINATION – Scott Kennedy made a motion to nominate Pete Socks as Chairman, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

VICE-CHAIRMAN NOMINATION – Barry Cockley made a motion to nominate Tom Danner as Vice-Chairman, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2020 APPOINTMENTS

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Pete Socks, Jr.
OFFICE MANAGER	Pete Socks, Jr.
TREASURER’S BOND	1,500,000.00
CODE ENFORCEMENT/ZONING OFFICER	Andrew Myers
UCC INSPECTION AGENCY	PA Municipal Code Alliance
SEWER PLANT OPERATOR	Ryan Swope (Swope Water Management)
ENGINEER	Tim Knoebel (KPI Technology, Inc.)
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt. Dominic Picarelli & Leah Heine
SOLICITOR	Timothy J. Shultis
ROADMASTER	Bill Scott
DEPOSITORIES	People’s Bank/ACNB Bank
TAX COLLECTOR (HEAD TAX)	Deborah A. Becker
DEPUTY TAX COLLECTOR	Tammie Knight
EMERGENCY MANAGEMENT AGENT	Vacant
VACANCY BOARD CHAIRMAN	Robert Reese, Jr.
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
COG REPRESENTATIVE	Tom Danner
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector
FIRE/RESCUE SERVICES	United Hook & Ladder Co. #33
EMS	Adams Regional Emergency Medical Services

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Barry Cockley made a motion to approve the 2020 Appointments, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

TAX MILLAGE RATE (RESOLUTION #20-01) – Real Estate (.15 mills) Fire – (.25 mills) – Tom Danner made a motion to adopt Resolution #20-01, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

OFFICE HOURS FOR THE PUBLIC – 9:00 a.m. to 4:00 p.m. – Barry Cockley made a motion to approve the office hours for the public, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2020 MILEAGE RATE – 0.58 cents – Scott Kennedy made a motion to approve the mileage rate, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2020 FEE SCHEDULES FOR SOLICITOR, ENGINEER, SEO, ZONING/CODE ENFORCEMENT/UCC (RESOLUTION #20-02) – Tom Danner made a motion to accept the 2020 fee schedules, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – no, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

VOTING DELEGATE TO STATE CONVENTION – No interest.

ZONING HEARING BOARD (Resolution #20-03) – Tom Danner made a motion to adopt Resolution #20-03 reappointing Dorothy Monteith, seconded by Pete Socks. **Roll Call: Socks – yes, Danner – yes, Cockley – yes, Kennedy – yes, Black – yes. Motion carried.**

PLANNING COMMISSION – Scott Kennedy made a motion to reappoint Tom Danner, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to advertise the Planning Commission vacancy in the Merchandiser, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

TOWNSHIP AUDITOR APPOINTMENT – Pete Socks made a motion to appoint Emanuel Apostolakis due to a vacancy on the Board, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2020 MEETING DATES – Earle Black made a motion to approve the meeting dates, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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2020 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

JANUARY 13	JULY 13
FEBRUARY 10	AUGUST 10
MARCH 9	SEPTEMBER 14
APRIL 13	OCTOBER 12
MAY 11	NOVEMBER 9
JUNE 8	DECEMBER 14

PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

JANUARY 8	JULY 1
FEBRUARY 5	AUGUST 5
MARCH 4	SEPTEMBER 2
APRIL 1	OCTOBER 7
MAY 6	NOVEMBER 4
JUNE 3	DECEMBER 2

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.

(AS NEEDED)

JANUARY 16	JULY 16
FEBRUARY 20	AUGUST 20
MARCH 19	SEPTEMBER 17
APRIL 16	OCTOBER 15
MAY 21	NOVEMBER 19
JUNE 18	DECEMBER 17

2020 HOLIDAYS OBSERVED – Scott Kennedy made a motion to approve the Holidays observed, seconded by Tom Danner. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

2020 HOLIDAYS OBSERVED

NEW YEAR'S DAY – JANUARY 1
GOOD FRIDAY – APRIL 10
PRIMARY ELECTION DAY – APRIL 28
MEMORIAL DAY – MAY 25
INDEPENDENCE DAY – JULY 3
LABOR DAY – SEPTEMBER 7
GENERAL ELECTION DAY – NOVEMBER 3
VETERANS DAY – NOVEMBER 11
THANKSGIVING DAY – NOVEMBER 26
CHRISTMAS DAY – DECEMBER 25

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NEW BUSINESS:

- 1) **Authorize Advertising Meeting Dates** – Barry Cockley made a motion to authorize advertising the meeting dates, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Zoning Hearing Board Year-End Report** – Tom Danner made a motion to accept, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Planning Commission Year-End Report** – Earle Black made a motion to accept, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Pension Plan Disclosure Statement (Act 44)** - Barry Cockley made a motion to accept, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Employee Benefits** – Barry Cockley made a motion to approve the proposed changes to the vacation/paid time off policy, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Section 125 Plan** – Will be discussed at the next meeting.
- 7) **Building Renovations** – Tom Danner stated everything is on schedule and should be back in the building by February. We need to think about holding an open house.

Barry Cockley made a motion to adjourn at 9:00 a.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**