

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING JANUARY 13, 2020**

CALL TO ORDER AND PLEDGE TO THE FLAG – The January 13, 2020 regular meeting of the Berwick Township Board of Supervisors was held in the Oxford Township Municipal Building, 780 Hanover Street, New Oxford, PA due to renovations at the Berwick Township building. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Barry Cockley, Scott Kennedy, KPI Technology Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker. Tim Shultis was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda, which includes the minutes of December 9 and December 30, 2019 and January 6, 2020, bill lists, unpaid bill lists, and balance sheets dated January 10, 2020, seconded by Scott Kennedy. **Roll Call: Black – yes, but abstained from December 9th minutes since he was not in attendance, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER'S REPORT

- 1) **Road Master's Report (December)** - Tom Danner made a motion to accept the Road Master's report for December 2019, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Speed Sign Quotes** – Hopefully the problem resolved itself.

UNFINISHED BUSINESS

- 1) **National Flood Insurance Program** – Barry Cockley stated we need to send them Ordinance #75, and we need a Floodplain Administrator and back up. Barry Cockley made a motion appointing Andrew Myers as the Floodplain Administrator and the Chairman of the Board as the backup, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **NIMS Compliance/Emergency Management Plan** – Will be discussed at the next meeting.
- 3) **Building Improvement Project** – Tom Danner stated everything is going well. They are hoping to paint the inside this week. Looking at the third week of February to be completed.
- 4) **Franchise Fee Changes** – Will discuss at the next meeting.

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NEW BUSINESS

- 1) **Section 125 Plan** – A Plan needs to be put in place for employees to receive pre-tax deductions on insurance premiums. Barry Cockley made a motion authorizing Smith Elliott & Kearns to review the township's Group Medical, Vision and Dental Plans, and let us know what we need to do to comply with Section 125, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNITED HOOK & LADDER

6 calls in December

STATE POLICE

45 calls in December

ADAMS REGIONAL EMERGENCY MEDICAL SERVICES

12 calls in November

10 calls in December

CODE ENFORCEMENT/PERMITS

- 5 permits and 6 violations in December
- The property on Progress Avenue is scheduled to go before the Zoning Hearing Board.
- The property on Abbottstown Pike is showing results

Tom Danner suggested looking into existing signage and document it.

ENGINEER'S REPORT

- 1) **Parking Lot Plans** – Would like to set up a time to meet onsite.
- 2) **Doug Smith Subdivision** – Nothing as this time.
- 3) **Cambrian Hills Subdivision** – Paul Minnich representing J.A. Myers was present to discuss the conditions. The majority of them are acceptable. There are two we have a hang up on. Affidavit of responsibility from damage due to acts of God to be executed by all Utility Owners to be responsible for repair or replacement of utilities. This might represent a practicable impediment to obtain. The other one is, extension of bonding period. We agreed to not having street dedication until we are at 80% of Phase 2. By the time we are ready for dedication, we would be at least 6 years, plus the standard 18 months would put us at 7½ years. Will get with Tim Shultis to discuss this.
- 2) **Cross Keys Signal Cable** – This work is scheduled on January 27th.

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- 3) Residence at the Bridges – They did some base paving today.
- 4) Kinneman to Route 30, Kinneman to Race Track, Lincoln Speedway to Kinneman Survey Results – Working on.
- 5) Mondorff ROW (corner of Beaver Creek and High Rock) – Mr. Knoebel presented an exhibit.

SUPERVISORS COMMENTS

Scott Kennedy – None

Tom Danner – None

Pete Socks – None

Barry Cockley – None

Earle Black – The one manhole when your facing the farmhouse on Myers property to the right, there's a lot of water running across the road and that manhole is lower than the road. Is there water going into that manhole? Tim Knoebel will forward this to the inspector.

PUBLIC COMMENT (GENERAL)

- 1) William Hornberger – 68 High Rock Road West and Jerry Laughman – 72 High Rock Road – Doug Smith was required previously by the township to prepare a right-of-way agreement with properties in this area which never occurred. He is still using our shared right-of-way, which is falling apart due to construction vehicles. He needs to utilize his access off of Beaver Creek Road, and he needs to do something to repair our right-of-way before his plan is finalized. We are also asking before development begins that he close the gait that allows access to his property. We need a right-of-way agreement with Jim Laughman since he rents his property. Tim Knoebel will relay this to Tim Shultis.

Pete Socks reminded the Board of the meeting tomorrow at Oxford Township to discuss the Cross Keys Traffic Light Agreement with Oxford and Hamilton.

Barry Cockley made a motion to adjourn at 7:05 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on February 10, 2020 at 6:00 p.m. at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS