

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
SPECIAL MEETING MARCH 26, 2020**

**CALL TO ORDER** – The Berwick Township Board of Supervisors held a Special Meeting on Thursday, March 26, 2020 at 6:00 p.m. to discuss agency business using the platform FreeConference.com – Dial-in number (US): (425)436-6328 – Access code: 194186# or online at <https://join.freeconferencecall.com/petesocks9>. The meeting was called to order at 6:00 p.m. Roll Call was taken and present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Secretary Jean Hawbaker. Barry Cockley was not in attendance. No one was present from the public.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**BUSINESS**

1) **Ratify Emergency Declaration – Resolutions #2020-08 and #2020-09**

Tom Danner made a motion to ratify the Emergency Declaration by adopting Resolution No. 2020-08 and Resolution No. 2020-09, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) **Ratify to extend local tax season**

Earle Black made a motion to ratify the decision to extend the local tax season to July 15, 2020, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) **Ratify closure of building with face-to-face tax collection**

Tom Danner made a motion to ratify the decision to close the building with face-to-face tax collection, and will discuss this again in the future, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) **Tax Penalty Ordinance**

Tom Danner made a motion authorizing Tim Shultis to prepare and Ordinance, which would extend County real estate and per capita payment dates for 2020 due to the COVID-119 virus. Taxes collected on or before June 30 would be granted a 2% discount; taxes collected between July 1 and October 31 at par and taxes collected after October 31, a 10% penalty added until such time that the tax collectors close their books for the year, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **Blinds for township building**

Quotes were received for (8) windows in the township building from Accent Blind with their lowest price at \$1,669.20, and Lowe's price at \$583.96, which includes a 25% discount and 2-week turnaround time.

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Scott Kennedy made a motion to purchase the blinds from Lowe's in the amount of \$583.96, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**ENGINEER BUSINESS**

6) **Bermudian Keys inspection**

Should be ready by the next meeting.

7) **Pre-bid meeting for parking lot**

This meeting was rescheduled for April 1. Bid opening is scheduled on April 8.

8) **South end of Kinneman Road.**

We wanted to look at this and see if we should incorporate it into the project with the north end. We do have a good draft and are putting the bids together.

9) **Project from developer to Route 30**

There are a couple of properties that would be impacted. We are going to prepare an aerial to look at it. Tom Danner stated the overlay and a letter should be sent to these property owners. Tim Shultis stated we need to determine if we are encroaching outside of our presumed right-of-way, if we are not, are we encroaching within the presumed right-of-way. Tim Knoebel will send the aerials to the Board when completed.

**PUBLIC COMMENT (GENERAL)** – None.

Scott Kennedy made a motion to adjourn at 6:38 p.m., seconded by Earle Black. Motion carried.

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP**  
**BOARD OF SUPERVISORS**