

**BERWICK TOWNSHIP BOARD OF SUPERVISORS
& ABBOTTSTOWN BOROUGH COUNCIL
JOINT SPECIAL MEETING MARCH 4, 2020**

CALL TO ORDER AND PLEDGE TO THE FLAG – A Joint Special Meeting was held with Berwick Township Board of Supervisors and Abbottstown Borough Council on March 4, 2020 at 6:00 p.m. in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA to discuss Kinneman Road. Present were Berwick Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy. Barry Cockley was not in attendance. Abbottstown Borough Council Dennis Posey, Dale Reichert, Frank Anderson, Laura Baker. Daniel Watkins was not in attendance. Solicitor Tim Shultis, KPI Technology Tim Knoebel, Secretary Jean Hawbaker, Abbottstown Secretary David W. Bolton.

PUBLIC COMMENT (AGENDA ITEMS) – None.

BUSINESS

Kinneman Road

Tom Danner explained we are here tonight to address portions of Kinneman Road from Route 30 to the edge of the Bridges Development. We need to look at what is necessary to bring this road up to acceptable standards. We had a review done with data collected from Bob Sharrah, but we also had conversations about a joint effort. We will need to enter into an Intermunicipal Agreement jointly to improve Kinneman Road. We also need to look at shared expenses and funding to move forward, look at design alternatives and put it out to bid. We want to make sure, we don't duplicate engineering expenses since some of the work has been done.

Tim Shultis delivered a letter to Pete Socks and Dennis Posey regarding his representation of both municipalities. Mr. Shultis stated he would ordinarily have a conflict of interest, but it can be waived under certain circumstances. If any municipality feels uncomfortable about my joint representation regarding this matter, we should address that immediately. If a problem arises due to my representation, I will take the appropriate steps. There is a lot of detail that we need to work out.

Tim Knoebel explained we are talking about completing a cold in place recycling project for the existing pavement. This rejuvenates what is there on Kinneman Road and relays it, is less expensive and a nice new wearing surface on top of that. There is a lot of drainage proposed. Bob Sharrah did a nice job on laying that out. We are looking at things we can trim down. We have some obstacles with driveways and private property we need to respect. Berwick's side will be widened and curbed, so Berwick's cost is quite a bit more. H&H Contractors proposed us with budget figures, which would be roughly \$100,000 for Abbottstown and \$300,000 for Berwick. Mr. Knoebel presented a draft schedule on when things can happen.

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KINNEMAN ROAD - DRAFT SCHEDULE		
Milestone		Date Completed
Authorize Sharrah/KPI to proceed		March 4
Drawings/Bid Docs. Completed		April 1
Advertise		April 8 & 15
Pre-bid meeting		April 15
Bid opening		May 6
Award		May 11
Notice to proceed		May 27
Substantive completion		August 28

Tim Shultis stated everyone needs to agree on a design, and we need to make sure that the decision that Berwick makes does not affect the Abbottstown decision making.

Tim Knoebel stated what he is hearing is that we are going to keep the inlets that are on the Abbottstown side. On Berwick's side we talked about the trunk line and not having the manholes out in the street and putting the oversized inlet boxes in. Abbottstown discussed connecting sidewalks on a portion of their side towards the post office.

Tom Danner discussed the need to meet these timelines. Pete Socks stated August 25 is the first day of school for Conewago Valley School District.

The engineering costs needs to be split fairly. Tim Knoebel stated there is more engineering to be done for Berwick so their costs would be higher. The advertising and bid documents could be split. The cost of the construction needs to be proportionate.

Tim Shultis stated what he is hearing, we are going to split the costs of the engineering going back to Bob Sharrah's original work, which is \$4,000 and the engineering forward to get the final design, which would be ¼ Abbottstown and ¾ Berwick. The cost of advertising and bid documents would be split 50/50.

Tom Danner made a motion to authorize Bob Sharrah and KPI Technology to complete the design of the shared project and authorize KPI Technology to prepare the bid documents and advertisement. The municipalities will split the cost of the engineering of the design, ¼ Abbottstown, ¾ Berwick going back to Bob Sharrah's original work which is \$4,000 and going forward. Bid documents and advertising will be a 50/50 share. On the construction side, the costs will be borne proportionate of where the work is actually completed assuming the center line of Kinneman Road is the municipal boundary, with one exception, Abbottstown will bear the cost of the construction of the cross pipes in the project, and to authorize the Municipal Solicitor to prepare an Intermunicipal Agreement that captures this motion, second by Earle Black.

At this time the Board opened the meeting for any public comment. Abbottstown resident April O'Brien had a question on whether or not the stormwater going across the road was going to be

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replaced. Tim Knoebel stated where ever there is an inlet located on the Abbottstown side, a cross pipe will have to be put in across the road to the big pipe that is going to run along Berwick's side. Abbottstown will pay for the cross pipes and Berwick will pay for the big line that is going to run along the road.

Berwick Township - Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously. Abbottstown Borough – Laura Baker made a motion to accept the motion as stated above, seconded by Dale Reichart. Posey – yes, Reichert – yes, Anderson – yes, Baker – yes. Motion carried unanimously.

Abbottstown would not be able to fund the entire project at this time and asked Berwick if it would be willing to lend Abbottstown the money through an intermunicipal loan. Berwick was receptive to this request, as it will keep the project moving along and will benefit the residents.

Tom Danner made a motion to authorize Tim Shultis to include in the Intermunicipal Agreement a payment structure which would take the form of an upfront payment of \$50,000, and a loan on Berwick's side up to \$100,000 at 1% interest, payable \$25,000 a year until the loan is paid, which is roughly four years, seconded by Pete Socks.

Berwick Township - Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried unanimously. Abbottstown Borough – Frank Anderson made a motion to accept the motion as stated above, second by Laura Baker. Posey – yes, Reichert – yes, Anderson – yes, Baker – yes. Motion carried unanimously.

PUBLIC COMMENT (GENERAL) – None.

Scott Kennedy made a motion to adjourn at 7:22 p.m., seconded by Tom Danner. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**