

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JULY 13, 2020**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, July 13, 2020 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Barry Cockley, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers and Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

UNFINISHED BUSINESS

1) Floodplain Management Ordinance – Leslie Rhoads (PA Municipal League) Zoom Presentation

Ms. Rhoads explained the process on updating the Floodplain Management Ordinance. A building permit is required regardless of what is built or renovated. Can administer it in a more user-friendly way, but it all needs to be documented to show evidence that improvements have been made for the benefit of flood insurance. Nothing is exempt, perhaps a no charge permit. Need to store and keep records in perpetuity. There are several things that need to be updated in your ordinance or changed. You should not amend this ordinance, will need to repeal and replace it. Will need to find out what structures are currently in the floodplain zone, does the land need to be developed and a legislative effort to protect people from making unintelligent decisions about building in floodplains. Tom Danner stated we will take a look at our current ordinance and discuss the next process and moving forward.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda which consists of the minutes of June 8, 2020 and June 26, 2020, bill lists, unpaid bill lists and balance sheets dated July 10, 2020, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE - JUNE

- Have been mowing the roads.
- High Rock Road and Beaver Creek Road are completed.
- Trailer should come in this week.
- Truck should be here by next week.
- No EMC Training until September. Updated the Emergency Management book and notified all businesses to send us their Emergency Evacuation Plan.

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APPEARANCES

1) Rick Weaver (Meadowbrook) – Waiver request

Mr. Weaver was requesting a waiver from planting trees behind the building that is currently under construction due to the difficulty of mowing and maintaining that area due to the swale for water runoff. Mr. Danner stated he didn't think it would be that hard to maintain. Mr. Weaver will comply.

NEW BUSINESS

1) (3) Certificate of Deposits – Mature 7/27/20

Barry Cockley made a motion to reinvest the certificates for 14 months at 0.75% interest rate, and \$315,897.02 from the General Fund CD will be transferred into the General Fund Checking, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Sell stone pile and old generator as per Resolution No. 10-038

Tom Danner made a motion to set a minimum price of \$100.00 for the stones/road debris, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Bill Scott offered to pay \$100.00 for the stones/road debris and was accepted on motion of Barry Cockley, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to set a minimum price of \$50.00 for the old generator, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Andrew Myers offered to pay \$50.00 for the old generator and was accepted on motion of Barry Cockley, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Tax Collector Fall Hours

Tom Danner made a motion to send Deborah Becker a letter stating there will be no fall hours for tax collection in the township building due to the current COVID-19 situation. Since there have been no complaints relative to how collection has been handled so far, taxpayers can continue to use the drop box, door slot, and mailing of tax payments. The Board will refund her the rental fee for 2020, and will revisit this at their January 2021 Re-Organization Meeting, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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4) Parking Lot Stops/Bumpers

Pete Socks made a motion to purchase (20) bumpers with pins at Hanover Concrete or Hanover Press Paving not to exceed \$32.00 each, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Keystone Alarm Cameras

Tom Danner stated we were given a quote from Keystone Alarm in the amount of \$700.00 to place a camera in front of the garage and one in the recycling trailer. Bill Scott will run conduit where we had the temporary service to the far end of the trailer. We will have the capability of looking at license plates since trash is being dropped off in the trailer. We will need to send out a mailing to let everyone know there is surveillance, and add in leaf collection schedules, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

STATE POLICE REPORT

48 calls in June

AREMS REPORT

26 calls in June

UNITED HOOK & LADDER REPORT

5 calls in June

CODE ENFORCEMENT/PERMITS - JUNE

- 20 permits issued in June
- 51 Progress Avenue – They will let me know start date.
- Working on electronic files. The Secretary is also working on these.
- Vacant and abandoned home report and reviewed rental report. Tom Danner stated the concern on the abandoned properties is blight.
- Will start using the revised driveway and highway occupancy permit applications.

ENGINEER'S REPORT

- 1) Kinneman Road Storm Drainage Project with Abbottstown Borough – The pre-construction meeting was held yesterday. It's moving forward.
- 2) Douglas & Rebecca Smith – Final Subdivision Plan – (64 High Rock Road West) – **Must act by 6/8/20 – Request for an extension until 9/24/20** – Should be ready in August.

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- 3) **Cambrian Hills Security Bond Reduction Request** – Cambrian Hills is requesting a security bond reduction. The Solicitor will bring this up under his report.
- 4) **Parking Lot Project (JVI Group)** – There is a change order to increase the price 1,700.00 for additional tree/stump removal, and the first payment request in the amount of \$106,598.32.

Tom Danner made a motion to approve the change order in the amount of \$1,700.00 for additional tree/stump removal, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to approve the first payment request in the amount of \$106,598.32, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Earle Black wanted to know if we are paving on the township's side of Kinneman Road now. Tim Knoebel stated only the drainage will be done right now. We are waiting for the structures since Monarch is behind. The township's side will be completed by the developer. Mr. Black stated since we gave them Lobell Road, maybe the developer would donate some ground if we would want to widen the road from their development to Race Track.

SOLICITOR'S REPORT

- 1) **Cambrian Hills Development Agreement** – Tom Danner was concerned with the water issues at this development with the last big rain we had. Scott Felch stated we still need to plant grass and it has not been stabilized yet. Will keep an eye on this issue.

Tom Danner made a motion to approve the execution of the Cambrian Hills Development Agreement, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **Cambrian Hills Security Bond Reduction Request** – Barry Cockley made a motion to approve the bond reduction request down to \$1,921,476.80 in accordance with KPI Technology's letter dated July 13, 2020, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Cambrian Hills Operation and Maintenance Agreement** – Tom Danner made a motion to enter into the Operation and Maintenance Agreement, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Intermunicipal Agreement with Berwick Township and Abbottstown Borough to Jointly Perform Stormwater Management Facility Upgrades on Kinneman Road** – Tom Danner made a motion to adopt Resolution No. 20-12 to enter into this joint

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agreement, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (GENERAL) – None.

The Secretary and Zoning Officer will be on vacation the week of August 3, 2020. The office door and website will be posted.

ADJOURNMENT

Barry Cockley made a motion to adjourn at 7:48 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on August 10, 2020, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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