

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES SEPTEMBER 14, 2020**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, September 14, 2020 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Barry Cockley, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers and Secretary Jean Hawbaker. Roadmaster Bill Scott was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda which consists of the minutes of August 10, 2020, bill lists, unpaid bill lists and balance sheets dated September 11, 2020, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE - AUGUST

- The pipe on Huff Road still needs to be completed.
- The gait at the Race Track Road pump station should be done this week.

Pete Socks stated we need to talk about 129 Race Track Road. A Fed Ex truck got hung up and scraped the road at the end of this driveway. There is a stormwater problem here. The owner is open to us cutting the concrete driveway and putting a pipe underneath it and blacktop 3 or 4 feet back. Earle Black made a motion to do this work after Mr. Shultis prepares an agreement to do so, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) **Floodplain Management Ordinance** – The Board tabled until the February 2021 meeting.
- 2) **Sell 2003 Trailer as per Resolution No. 10-038** - Barry Cockley made a motion to sell the trailer for \$100.00 to Sean Potter, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **O’Brien Right-of-Way** – Pete Socks stated we need to get access to mow the right-of-way before winter. Tim Shultis will notify them when the work is authorized to be done. Possible dates would be the week of September 28th or the week of October 12th or 19th.

September 14, 2020

NEW BUSINESS

- 1) **Schedule Budget Workshop and Authorize Advertisement** – Pete Socks made a motion to schedule the budget workshop to prepare for the 2021 budget and any other business on October 5, 2020 at 8:00 a.m. in the Municipal Building, and authorized advertisement, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **2021 Minimum Municipal Obligation (MMO) for Non-Uniform Pension Plan** – Barry Cockley made a motion to approve the 2021 MMO in the amount of \$25,338.00, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Meadowbrook Letter of Credit expires October 11, 2020** – Scott Kennedy made a motion to approve the extension of the Letter of Credit for Meadowbrook Partnership until October 11, 2021, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **2020 Fall Township Newsletter** – Barry Cockley made a motion to send out the newsletters, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **ACATO Secretarial Luncheon September 29, 2020** – Tom Danner made a motion to approve the Secretary attending the luncheon and paying the \$10.00 fee, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **EMC Orientation Monday, September 21st at 5:00 p.m./EMC Meeting/Training at 6:00 p.m.** – Tom Danner made a motion to authorize Bill Scott to attend, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 7) **Request meeting with Burkentine Builders** – Due to issues we have had with Burkentine on permits, Tom Danner made a motion authorizing Tim Shultis to send notice to schedule a meeting to discuss the permitting process to Burkentine Builders. Tom Danner, Barry Cockley and Andrew Myers will also be in attendance, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 8) **Health and Vision Insurance Renewals** – Barry Cockley recommended switching the health insurance from Capital Blue Cross to Highmark Blue Shield due to the monthly savings. Will check with all of the employees to make sure their doctors accept Highmark Blue Shield, and the impact it would have if the employees would add dependents, and will discuss this at the budget workshop on October 5, 2020.

September 14, 2020

STATE POLICE REPORT

46 calls in July
42 call in August

AREMS REPORT

19 calls in July
20 calls in August

UNITED HOOK & LADDER REPORT

4 calls in August

CODE ENFORCEMENT/PERMITS - AUGUST

- 6 permits and 14 violations
- 51 Progress Avenue – They will let me know start date on curb. Will go back and give dates when this all started and the dates of contact for next meeting so the Board can make a decision
- Added 975 Abbottstown Pike to the vacancy report
- Have started to issue township U&O Certificates to certify all permitted activities outside of the building have been completed
- Received an updated flood plan map
- Would like to attend a virtual zoning training hosted by PAAZO on September 16th. The training is \$99.00 and \$125.00 membership fee.

Pete Socks made a motion to authorize payment of \$99.00 for the September 16th training, and \$125.00 membership fee, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- Will be documenting existing signs and verifying all businesses are permitted in their location
- Define limits to the use of driveway expansion at 785 Race Track Road. He's a truck driver and wants to park an empty tractor, but wants to expand his driveway so he can pull his trailer in. Will need to find out if this trucking business is permissible in this zoning district, what limitations should be placed, and will need to find out if he needs to post a bond for the road.

ENGINEER'S REPORT

- 1) Kinneman Road - H&H Construction ran into an elevation conflict on Kinneman Road. Tom Danner stated they are not going to be able to meet the elevations. They may need a grinder pump and a different lateral there.

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- 2) **Todd and Amy Kennedy – Final Subdivision Plan (301 Summit Drive) – Must act by 11/9/20** – Tim Knoebel explained the purpose of the plan. The plan proposes to subdivide Lot 2B and 2C from existing Lot 1 and subdivide Lot 3A from existing Lot 3 and add them all to existing Lot 2. Lot 1B will be subdivided from Lot 1 and added to existing Lot 3. The proposed lot area for Lots 1, 2, & 3 will be 36.59 acres, 86.783 acres and 10.006 acres, respectively after subdivision. The applicant will meet the conditions, submit the non-building waiver and will come back to the Board on November 9, 2020 for approval.

- 3) **Harvest Chapel – Final Subdivision Plan/Waiver Request – (6947 York Road) – Must act by 11/9/20** – Tim Knoebel explained the purpose of the plan. The plan proposes to subdivide 3.73 acres from the 7007 York Road property and add it to the Harvest Chapel property for a new total lot size of 8.98 acres (Lot 2) for the Church. The people from the first service hang out and overlap the second service.

Tom Danner made a motion to approve the waiver (Section 303) to the requirement to submit a Preliminary Subdivision Plan, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to approve the Final Subdivision Plan subject to meeting the conditions of KPI Technology’s letter dated September 10, 2020, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) **Meadowbrook RV Storage off Hershey Heights Road** – Due to stormwater issues, a 24” pipe is being proposed instead of 18”, and will drop down at a lower elevation to accommodate the stormwater issues. This change can be considered as part of the as built plan. Since the lowering of this pipe is necessary, the expansion of the pipe to 24” is what the township desires. Perhaps the township could pay for the pipe and Mr. Weaver could pay for the labor. We will need the property owner’s approval to do this and will need a right-of-way easement agreement.

Tom Danner made a motion authorizing Tim Shultis and Tim Knoebel to pursue the right-of-way easement and agreement with the property owner, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion for the township to pay for and provide the 24” pipe and material for downside headwall, and Rick Weaver pay for the labor costs, seconded by Earle Black. **Roll Call: Black – yes, Cockley – abstained, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to authorize the work on the revised plan prepared by Clark Craumer subject to any additional direction of the township engineer and subject to an as built plan prepared and recorded at the completion of the project that will reflect the additional work, seconded by Earl Black. **Roll Call: Black – yes, Cockley – abstained, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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Tom Danner made a motion to waive the requirement of a road occupancy permit, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – abstained, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **Cambrian Hills Fire Hydrants** – Mr. Knoebel spoke to Joel Patterson from York Water Company regarding the fire hydrants in Cambrian Hills. He will be billing J.A. Myers for those hydrants.

6) **Eagle View License Renewal** – Andrew and I went out to inspect the park. Well houses look pretty nice and some potholes were filled. Will give the Board a report.

Tom Danner stated we have 3 projects coming up after we get the stormwater in on Kinneman Road. We have Kinneman Road to Route 30, Kinneman Road to Race Track Road, and Kinneman Road to Race Track Road shared with the Race Track. Tim Knoebel stated they made some changes after we met out there and Bob Sharrah made some changes to his design. You should direct us to finalize the plans to put that section out to bid, and if there is anything else that Bob Sharrah needs to do, we can have him do that. Tim Knoebel stated we could arrange to meet with the property owners, show them the plans and make sure they understand what is going to happen.

Tom Danner made a motion for KPI Technology to start the process for the improvements from the developer to Route 30 properties on the Berwick side, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to authorize Bob Sharrah to make amendments to the plan if they are needed from developer to Route 30 project, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Earle Black stated from the development to the Race Track, if we want to widen that, maybe Mr. Bross could give us a couple of feet of land to do that. Mr. Grim will check and will get back to Tim Shultis.

From the Race Track property down to Race Track Road, we have preliminary data there. We need to have a meeting with Lincoln Speedway to discuss this. Tom Danner made a motion to authorize a meeting with Jerry Parrish, Tim Knoebel, Board members and road master to start the preliminary procedures for the shared project from Lincoln Speedway to Race Track Road, and authorized advertisement, seconded by Pete Socks. The Secretary will coordinate the meeting. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner stated the Zoning Review Committee is reviewing proposed amendments submitted by Harry McKean. Mr. Danner stated it was suggested to put the light at Route 94 and Hanover Street instead of Green Springs Road and Appler Road. Appler Road has been nothing but a nightmare with sinkholes, and half the time it is closed. Mr. Danner stated that a light in this area is extremely favorable. It will control the speed on Route 94. The Board concurred and so Mr. Danner will relay it to the Zoning Review Committee.

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Pete Socks stated someone scraped the road at the connection at Route 94 and Race Track Road. It needs to be feathered back 3 to 4 feet and come up into Route 94, cut Race Track and bring it back 3 to 4 feet to get that angle better than it is right now. Bill Scott should contact the project manager for the contractor that is doing the work and discuss this with them.

SOLICITOR'S REPORT – None.

Barry Cockley made a motion to adjourn at 8:27 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on October 12, 2020, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS