

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
JANUARY 4, 2021**

CALL TO ORDER & PLEDGE TO THE FLAG – The January 4, 2021 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Township Building, 85 Municipal Road, Hanover. The meeting was called to order at 8:30 a.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Barry Cockley, Scott Kennedy, Secretary Jean Hawbaker.

PUBLIC COMMENT – None.

TEMPORARY CHAIRMAN – Earle Black made a motion to nominate Barry Cockley as Temporary Chairman, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CHAIRMAN NOMINATION – Tom Danner made a motion to nominate Pete Socks as Chairman, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

VICE-CHAIRMAN NOMINATION – Barry Cockley made a motion to nominate Tom Danner as Vice-Chairman, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2021 APPOINTMENTS

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Pete Socks, Jr.
OFFICE MANAGER	Pete Socks, Jr.
TREASURER’S BOND	1,500,000.00
CODE ENFORCEMENT/ZONING OFFICER	Andrew Myers
UCC INSPECTION AGENCY	PA Municipal Code Alliance
SEWER PLANT OPERATOR	Ryan Swope (Swope Water Management)
ENGINEER	Tim Knoebel (KPI Technology, Inc.)
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt. Dominic Picarelli & Leah Heine
SOLICITOR	Timothy J. Shultis (Salzmann Hughes, P.C.)
ROADMASTER	Bill Scott
DEPOSITORIES	People’s Bank/ACNB Bank
TAX COLLECTOR (HEAD TAX)	Deborah A. Becker
DEPUTY TAX COLLECTOR	Tammie Knight
EMERGENCY MANAGEMENT AGENT	Vacant
VACANCY BOARD CHAIRMAN	Robert Reese, Jr.
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
COG REPRESENTATIVE	Tom Danner
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector
FIRE/RESCUE SERVICES	United Hook & Ladder Co. #33
EMS	Adams Regional Emergency Medical Services

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Barry Cockley made a motion to approve the 2021 Appointments, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

TAX MILLAGE RATE (RESOLUTION #21-01) – Real Estate (.15 mills) Fire – (.25 mills) – Tom Danner made a motion to adopt Resolution #21-01, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

OFFICE HOURS FOR THE PUBLIC – 9:00 a.m. to 4:00 p.m. – Scott Kennedy made a motion to approve the office hours for the public, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2021 MILEAGE RATE – 0.58 cents – Tom Danner made a motion to approve the mileage rate, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2021 FEE SCHEDULES FOR SOLICITOR, ENGINEER, SEO, ZONING/CODE ENFORCEMENT/UCC (RESOLUTION #21-02) – Tom Danner made a motion to accept the 2021 fee schedules, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

VOTING DELEGATE TO STATE CONVENTION – No action.

ZONING HEARING BOARD (Resolution #21-03) – Tabled until January 11, 2021.

PLANNING COMMISSION – Barry Cockley made a motion to reappoint Gary Nalavany to the Planning Commission, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PLANNING COMMISSION VACANCY – Tabled until January 11, 2021

TOWNSHIP AUDITOR APPOINTMENT – Scott Kennedy made a motion to appoint Emanuel Apostolakis as Township Auditor due to a vacancy on the Board, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2021 MEETING DATES AND HOLIDAYS – Barry Cockley made a motion to approve the 2021 meeting dates and Holidays, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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2021 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

JANUARY 11	JULY 12
FEBRUARY 8	AUGUST 9
MARCH 8	SEPTEMBER 13
APRIL 12	OCTOBER 11
MAY 10	NOVEMBER 8
JUNE 14	DECEMBER 13

PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

JANUARY 6	JULY 7
FEBRUARY 3	AUGUST 4
MARCH 3	SEPTEMBER 1
APRIL 7	OCTOBER 6
MAY 5	NOVEMBER 3
JUNE 2	DECEMBER 1

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.
(AS NEEDED)

JANUARY 21	JULY 15
FEBRUARY 18	AUGUST 19
MARCH 18	SEPTEMBER 16
APRIL 15	OCTOBER 21
MAY 20	NOVEMBER 18
JUNE 17	DECEMBER 16

2021 HOLIDAYS OBSERVED

NEW YEAR'S DAY – JANUARY 1 GOOD
FRIDAY – APRIL 10 PRIMARY
ELECTION DAY – MAY 18
MEMORIAL DAY – MAY 25
INDEPENDENCE DAY – JULY 3
LABOR DAY – SEPTEMBER 7
GENERAL ELECTION DAY – NOVEMBER 3
VETERANS DAY – NOVEMBER 11
THANKSGIVING DAY – NOVEMBER 26
CHRISTMAS DAY – DECEMBER 25

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NEW BUSINESS:

- 1) **Authorize Advertising Meeting Dates** – Pete Socks made a motion to authorize advertising the meeting dates, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Zoning Hearing Board Year-End Report** – Tom Danner made a motion to accept, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Planning Commission Year-End Report** – Earle Black made a motion to accept, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Pension Plan Disclosure Statement (Act 44)** - Barry Cockley made a motion to accept, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Labs Proposal for Analytical Services for 2021** – Barry Cockley made a motion to approve, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion.**

PUBLIC COMMENT (GENERAL) – None.

Barry Cockley made a motion to adjourn at 8:42 a.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS