

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES DECEMBER 14, 2020**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, December 14, 2020 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Scott Kennedy, Barry Cockley, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers, Roadmaster Bill Scott and Secretary Jean Hawbaker. Earle Black was not in attendance.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**APPROVE CONSENT AGENDA**

Barry Cockley made a motion to approve the consent agenda which consists of the minutes of November 9, 2020, bill lists, unpaid bill lists and balance sheets dated December 11, 2020, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**ROADMASTER’S REPORT/EMC UPDATE – NOVEMBER**

- 1) Finished the work on Huff Road.
- 2) Did minor truck repairs.
- 3) Bill Scott will talk to the property owner about trimming his trees back and down in Villa Vista due to causing a hinderance at the entrance.

Tom Danner made a motion to approve the Roadmaster’s November Report, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**CODE ENFORCEMENT/PERMITS - NOVEMBER**

- 1) There has been an increase in building permits.
- 2) When weather breaks will send notice to the owner of 51 Progress Avenue to install curb.

Tom Danner made a motion to approve the Zoning Officer’s November Report, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**APPEARANCES**

- 1) Doug Appler and Ben Carbaugh did not attend this meeting regarding appointment of a Zoning Hearing Board member.

Barry Cockley made a motion to authorize advertisement for a Zoning Hearing Board member in the Merchandiser, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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### **TOM STARR RECOGNITION**

The Board presented a plaque to Mr. Starr in recognition of 21 years he served on the Zoning Hearing Board for the township.

**UNFINISHED BUSINESS** – None.

### **NEW BUSINESS**

- 1) **Set Re-organization meeting and authorize advertisement for Board of Supervisors 1-4-21, Township Auditors 1-5-21 and Planning Commission 1-6-21** - Tom Danner made a motion to set the re-organization meeting for the Board of Supervisors on 1-4-21 at 8:30 a.m., Township Auditors on 1-5-20 at 6:00 p.m., and Township Planning Commission on 1-6-21 at 6:00 p.m. and authorized advertisement, seconded by Pete Socks. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Gift Cards** - Barry Cockley made a motion to approve \$100.00 Wal-Mart gift cards for the employees. Planning Commission and Zoning Hearing Board will each be given \$50.00 Wal-Mart gift cards, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**
- 3) **Audit Engagement Letter (SEK)** - Barry Cockley made a motion to approve and sign the audit engagement letter from Smith Elliott Kearns, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Consider proposed text amendment in the Highway Commercial Zoning District and other major amendments** - Barry Cockley made a motion to send the draft amendments to the Adams County Planning Office and the Township Planning Commission to review and comment, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **2020 Hazard Mitigation Plan Resolution #20-14** - Tom Danner made a motion to adopt Resolution #20-14 – 2020 Hazard Mitigation Plan, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **No parking on Kinneman Road from Lobell Road to Route 30** - Tom Danner stated our ordinance does not cover this. It needs to be addressed now.

KPI Technology will perform a traffic study pre-widening of Kinneman Road for no parking from Lobell Road to Route 30 on motion of Tom Danner, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

### **STATE POLICE REPORT**

38 calls in November

December 14, 2020

### AREMS REPORT

No report received

### UNITED HOOK & LADDER REPORT

4 calls in November

### ENGINEER'S REPORT

- 1) **Kinneman Road North** – Moving forward with the second phase of the project, the balance of the work from the Bridges development to Route 30. It will include the balance of the storm drainage work, some widening on the west side and curbing on west side. There are some details to work out on the plans and we are in the process of updating the cost estimates. We need to have a joint meeting to continue with the Intermunicipal Agreement between Berwick Township and Abbottstown Borough. Tom Danner made a motion authorizing the Secretary to coordinate a meeting for December 28, 2020 at 9:00 a.m. or another agreed upon date at the township building, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **Meadowbrook Storage – Request for release of financial security** – Tom Danner made a motion to release \$65,055.00 and retain \$9,255.10, seconded by Scott Kennedy. **Roll Call: Cockley – abstained, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Mr. Weaver will be submitting Berwick an invoice for the pipe across Hershey Heights Road and the end wall on the opposite side as agreed upon.

- 3) **The Residence at the Bridges – Request for release of financial security** – Tom Danner made a motion to release \$344,632.10 and retain \$365,002.00, seconded by Pete Socks. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) **Cambrian Hills – Pump Station** – Tim Knoebel explained the streets, storm drains and sewers are currently being reviewed. Eventually we will discuss dedication of the pump station, but don't want to get ahead of ourselves.

Ted Decker presented As-Built Plans and a Construction Certification Form to be sent to DEP – Tom Danner made a motion to sign the Certification Form, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner wanted to know what the status was with the Recon work we wanted to coordinate on the other end of Race Track Road. Tim Knoebel stated once the bids come in for the Berwick/Abbottstown project we will have an idea.

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**SOLICITOR'S REPORT**

- 1) **Letter from Don Erwin re: Eagle View** – The park was inspected in August 2020. In the past, the license has been renewed conditioned on providing health and safety. Based on KPI Technology's letter dated September 14, 2020, Tom Danner made a motion to approve issuance of the license subject to receiving item # 2, 3, 6, 7, 10 & 12 of the inspection report, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
  - #2 The Park Management should document an annual review by the Local Fire Company.
  - #3 The Register of all Occupants should be made available to the Township. Additionally, all homes must have the address posted clearly.
  - #6 It should be demonstrated that the water system is flushed in accordance with DEP guidelines.
  - #7 It should be demonstrated that fire hydrants are exercised in accordance with DEP guidelines. It should be verified/certified that fire hydrants are in proper working order.
  - #10 Copies of Department of Environmental Protection water system inspection reports should be provided to the Township. It was reported by the owner that Wells #1 & 3 are in use and that Wells #7 and #6 are not in use.
  - #12 A copy of the Public Utility Commission permit for operation of the LP Propane Gas System should be provided to the Township.
- 2) **Doug Smith Developer's Agreement** – Pete Socks made a motion to execute the Doug Smith Developer's Agreement, seconded by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Salzman Hughes 2021 Fee Agreement was presented to the Board.

**PUBLIC COMMENT (GENERAL)**

- 1) Harry McKean updated the Board on the Commercial property along Route 94. We are in the process of what use to be the Springhill Garden Center, which will be combined with the other property. We are looking at a potential traffic light at Hanover Street. We have the corner at Green Springs Road and Route 94 under agreement right now, we also have someone interested at the old Springhill site.

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Bob Sharrah explained that in Dauphin County, their stormwater was approved by DEP, which allows them to dump into the quarry. We may want to consider that on this project if we can get the quarry to agree with it. DEP will ultimately make the final decision. Mr. Sharrah will discuss this with the Adams County Conservation District.

Barry Cockley made a motion to adjourn at 7:46 p.m., seconded by Scott Kennedy. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on January 11, 2021, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP**  
**BOARD OF SUPERVISORS**