

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES JANUARY 11, 2021**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, January 11, 2021 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Scott Kennedy, Barry Cockley, Earle Black, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers, Roadmaster Bill Scott and Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**APPROVE CONSENT AGENDA**

Barry Cockley made a motion to approve the consent agenda which consists of the minutes of December 14; December 29, 2020 and January 4, 2021, bill lists, unpaid bill lists and balance sheets dated January 8, 2021, seconded by Scott Kennedy. **Roll Call: Black – yes, except for the minutes of December 14 since he was not present, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**ROADMASTER’S REPORT/EMC UPDATE – DECEMBER**

- 1) The truck we use for plowing has been fixed.
- 2) Received prices from Hammaker for road repair. Will be meeting with AMS to discuss their products. Will have them price out individually.
- 3) Bill Scott will send a letter if no response is received to the property owner about trimming his trees in Villa Vista due to causing a hinderance at the entrance.

**CODE ENFORCEMENT/PERMITS - DECEMBER**

- 1) Need the ability to issue temporary U&O Certificates at the township level.

Tom Danner will bring up this issue to the Zoning Review Committee.

Tom Danner made a motion authorizing Tim Shultis and Andrew Myers to take appropriate action on conditions to issue a temporary U&O certificate, seconded by Scott Kennedy at 91 Bridgeview Road and 290 Race Track Road. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **Is there a problem with a builder prepaying for permit application fees?**

Tim Shultis stated the builder would need to enter into an escrow agreement. Tom Danner made a motion to enter into an escrow agreement with the builder, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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## UNFINISHED BUSINESS

- 1) Zoning Hearing Board Member Vacancy (Resolution #21-03) – The Board adopted Resolution #21-03 appointing Sandy Long to the Zoning Hearing Board for a 3-year term on motion of Earle Black, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) Planning Commission Vacancy – Tabled until the next meeting.

## NEW BUSINESS

- 1) Emergency Succession of Municipal Officers (Resolution #21-04) – Pete Socks made a motion to adopt Resolution #21-04, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) Discussion on divider strips in parking areas in the H-C District – Harry McKean and Bob Sharrah were present to discuss the proposed amendment regarding divider strips for proposed vehicle sales. This would cause tripping hazards and issues with plowing snow. Would be a safety and liability issue. Bob Sharrah stated Section 705.B(2), subparagraphs (d), (e) and (f) should be eliminated.

Pete Socks made a motion to authorize Tim Shultis to amend the draft text amendment as discussed in Section 705.B(2), and send to the Adams County Planning Commission and Township Planning Commission to review and comment, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to authorize advertisement of the public hearing and the intent to enact the proposed amendments to the H-C District on February 16, 2021 at 8:30 a.m., and other proposed amendments that have already been sent to the Planning Commissions for their review and comment, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) 2021 Amusement Tax – The Board agreed that letters need to be sent to The Bridges Golf Club and Lincoln Speedway notifying them that Amusement Tax payments to the township will resume in 2021. Due to COVID-19, the Board waived Amusement Tax payments to the township in 2020.
- 4) Bill Noel's Passing – Scott Kennedy made a motion to send an arrangement since he previously worked at the township, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**
- 5) Tax Collection – The Board agreed that the tax collector will not be permitted to collect taxes at the township building due to the current COVID-19 restrictions, and she should continue to collect as she did last year.

January 11, 2021

### STATE POLICE REPORT

41 calls for December

### AREMS REPORT

18 calls for December  
228 calls for 2020

### UNITED HOOK & LADDER REPORT

No report received for December

### ENGINEER'S REPORT

- 1) Kinneman Road North – The bid advertisement is on track. We did update the plans on the accessibility requested by Abbottstown Borough. Will work on the parking study that was authorized and drawings ready for the southern part of Kinneman Road between the Bridges and the Race Track.
- 2) Ned E. Eisenhart – Final Subdivision Plan/Non-Building Waiver – (210 High Rock Road) – **Must act by 3/8/21**

The plan proposes to subdivide Lot 2 (0.13 acres) from existing Lot 1 (Ned Eisenhart lot) and add it to the William Bartholomew lot. The Eisenhart lot contains 5.8 acres while the Bartholomew lot contains 2.4 acres.

Tom Danner made a motion to approve the Ned E. Eisenhart Non-Building Waiver, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to approve the Ned E. Eisenhart Final Subdivision Plan subject to addressing all of the conditions in KPI Technologies letter dated December 28, 2020, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**Authorize joint meeting with Abbottstown Borough to consider awarding the Kinneman Road North Bids** – Barry Cockley made a motion to authorize advertisement for February 18, 2021 at 7:00 p.m. at the Abbottstown Borough building, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tim Knoebel stated after bids are received, letters can be sent to property owners to notify them.

January 11, 2021

**SOLICITOR'S REPORT**

Nothing to report.

Pete Socks stated we received a massive right-to-know request, so Jean and Andy will both need to work on this.

**PUBLIC COMMENT (GENERAL)**

- 1) Bob Sharrah and Harry McKean gave an update on the potential piping along Route 94 and into the vacant quarry. Went over the concept with Vulcan Materials. Mr. Sharrah will be sending a survey crew out to this area.

The Board went into executive session at 7:11 p.m. to discuss personnel matters.

The Board came out of executive session at 8:15 p.m.

Tom Danner made a motion to update the employee manual for time off at Section E-1C, paragraph 3 is capped at 5 weeks, Section I-C is capped at 5 weeks based on hours earned, Section I paragraph 2 to read "maximum 40 hours/over 40 hours will be forfeited". Additional verbiage to be added after 3 sick days, a doctor's authorization is required to return to work, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.**  
**Motion carried.**

Barry Cockley made a motion to adjourn at 8:25 p.m., seconded by Scott Kennedy. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on February 8, 2021, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**