

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES FEBRUARY 8, 2021**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, February 8, 2021 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers, Roadmaster Bill Scott and Secretary Jean Hawbaker. Scott Kennedy was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS)

Lt. Todd Witalec, Station Commander of the Gettysburg State Police Barracks was present to introduce himself.

APPROVE CONSENT AGENDA

Earle Black made a motion to approve the consent agenda which consists of the minutes of January 11, 2021, bill lists, unpaid bill lists and balance sheets dated February 5, 2021, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE – JANUARY

- 1) Have been prepping for snow.
- 2) The cinder side of the salt shed needs to be repaired. It’s blown out of the back and bellying pretty bad.
- 3) Caught a tree branch in Villa Vista when we were plowing and broke it. The homeowner would like to know what we are doing about it. Earle Black suggested painting it where it broke off to prevent disease. Mr. Scott will get the homeowners authorization before doing anything to the tree.
- 4) Talked to Harry McKean about using Petromat when tar and chipping our roads. The price is \$6.50 per square yard, and life expectancy is about 15 years. It is a PennDOT approved material.

Tom Danner moved to approve the Roadmaster’s report for January 2021, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

CODE ENFORCEMENT/PERMITS – JANUARY

- 1) 22 permits and 4 violations issued.
- 2) Received a complaint about chickens.

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- 3) Will follow up on the sign that says “firewood for sale”, which must be removed at Nunda Fruit Farm.
- 4) Will continue documenting signs in the township as time allows.
- 5) Will add permit fee totals to the report, and will send YTD reports for permits issued.
- 6) Vehicles at 1585 Carlisle Pike have been removed from Non-permitted vehicle display.
- 7) Burkentine Builders is requesting Use & Occupancy permits with conditions for lots 2, 4, and 5 within the Bridges Development. Tim Shultis stated they will need to tell us what they cannot complete right now, estimates will need to be arrived at, and will need escrow agreements. We do not want to make this a practice, it’s cumbersome to the township.

Tom Danner moved to approve issuing Use & Occupancy permits with conditions for lots 2, 4 and 5 within the Bridges development. KPI Technology will need to give estimates and Tim Shultis will get back to Andrew Myers on the escrow agreements, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) **Floodplain Management Ordinance** – Tabled.
- 2) **Planning Commission Vacancy** – Barry Cockley made a motion to appoint Don Long to the Township Planning Commission. The remaining term of this vacancy is 12/31/21, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

NEW BUSINESS

- 1) **Pension Plan GASB Compliance Reports** – Barry Cockley stated that Smith Elliott Kearns does not require this report from us to perform the audit. Historically we turn this down. Barry Cockley made the motion to decline requesting the GASB Compliance Reports, Tom Danner seconded. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

STATE POLICE REPORT

34 calls for January

AREMS REPORT

No report received for January

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UNITED HOOK & LADDER REPORT

57 calls for 2020

ENGINEER'S REPORT

- 1) **Kinneman Road North** – The pre-bid meeting was held on January 21, 2021. The bid opening will be held on February 11, 2021 at 10:00 a.m.
- 2) **Kinneman Road South** – Preparing plans for the South portion.
- 3) **Harvest Chapel** – The action date for the land development plan is March 9, 2021.
- 4) **Cambrian Hills Update** – Due to the size of the houses, the developer will need to go back and file permit amendment applications. The township needs to be careful not to issue permits for projects that don't have compliant NPDES permits. We spoke to Deb Musselman from the Conservation District in this regard.

SOLICITOR'S REPORT

- 1) February 16, 2021 at 8:30 a.m. is the date of the hearing for the proposed zoning amendments. It has been advertised and sent to the County.
- 2) Eagle View Mobile Home Park License can be issued. The items that cannot be completed right now are due to the weather, which includes burying electric line, and static pressure tests need to be completed on the fire hydrants.
- 3) Received a hefty right-to-know request. We have over 300 pages of material, much of which needs to be redacted. We issued essentially a denial letter. We told them we were unable to fulfill the request within the 30 days due to the volume, but we will proceed with the redaction, which will take hours to do.

SUPERVISOR'S COMMENTS

- Earle Black wanted to know if Eagle View paid for their sewer at the new office. Jean Hawbaker stated yes.
- Tom Danner asked for clarifications on sewer inspections. I would like to know the protocol. Tim Knoebel explained for years they would call Bob Foltz and if he couldn't do it, one of our guys at the treatment plant would do it. Since that time, we have been doing them and Andrew Myers has been coming along to get trained. Eventually Mr. Myers can do them.

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PUBLIC COMMENT (GENERAL)

- 1) Harry McKean gave an update on the potential piping along Route 94 and into the vacant quarry. Bob Sharrah had quite a bit of communications with Skelly & Loy, Vulcan's engineer. They will talk again this week. It's moving along pretty expeditiously.

Barry Cockley made a motion to adjourn at 6:55 p.m., seconded by Pete Socks. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on March 8, 2021, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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