

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES MAY 10, 2021**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, May 10, 2021 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda which consists of the minutes of April 12, 2021, which were approved as amended, bill lists, unpaid bill lists and balance sheets dated May 7, 2021, and Police/Fire/AREMS Reports for April 2021, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) **Scott Feltch – Cambrian Hills – Pump Station Dedication** – Mr. Feltch asked if the township would be willing to accept dedication of the pump station in the Cambrian Hills Development. Tim Knoebel stated the township should consider taking it on from a standpoint of bringing it into your preventative maintenance program and taking care of the operation and maintenance of it. Need to make sure the warranty is transferrable before taking dedication. Pete Socks made a motion authorizing Ryan Swope to meet with Scott Feltch and his crew to inspect the pump station, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CORRESPONDENCE

- 1) **327 Green Springs Road – Sewer service disconnection** – Pete Socks stated a tree fell on the trailer and is not livable anymore. Barry Cockley made a motion authorizing Tim Shultis to draft an agreement to the owner of this property to temporarily pause the sewer service, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER'S REPORT/EMC UPDATE – APRIL

- 1) Have been doing gutter work.
- 2) **Seal Coat Bids – Authorize Advertisement** – Barry Cockley made a motion authorizing advertisement of the 2021 Seal Coat Maintenance Contract, seconded by Tom Danner. **Roll Call: Earle Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 3) Cut the ditch in on Hershey Heights Road and backfilled that with rip-rap.
- 4) Will be doing more work on Race Track Road.

CODE ENFORCEMENT/PERMITS – MARCH/APRIL

- 1) 48 permits and 3 violations issued in March
34 permits and 2 violations issued in April
- 2) 51 Progress Avenue – Will send an enforcement notice for driveway violation.
- 3) Garbage issue at C&D Restaurant is better than it was.

Pete Socks stated the grass at Turkey Hill and Carma needs to be mowed.

UNFINISHED BUSINESS – None.

NEW BUSINESS

- 1) **Keystone Alarm Monitoring Agreement (\$63.00/Month) and Annual Fire Alarm Inspection Agreement (350.00/Year)** – Tom Danner made a motion to sign the agreements, seconded by Barry Cockley. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 2) **Carpet Cleaner Quotes** – Pete Socks made a motion to purchase a Bissell Proheat 2X Revolution Advanced Carpet Clean not to exceed \$179.98, seconded by Barry Cockley. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 3) **Consider adopting Ordinance No. 21-03 – Park regulations and penalties** – Tom Danner made a motion to adopt Ordinance No. 21-03, seconded by Pete Socks. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.
- 4) **Lincoln Speedway** – Pete Socks stated the Speedway advertised that they are going to have paid camping in their overflow parking lot for this Wednesday's event. Tim Shultz researched our agreement with them and it turns out that overnight parking is permitted on lots 1 & 3, but not lot 4, which is overflow. The Board agreed the Zoning Officer should give them a copy of the agreement.

ENGINEER'S REPORT

- 1) **Kinneman Road North** – Started work on the widening.

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- 2) **Kinneman Road South** – Tom Danner made a motion to sign the bid document agreement, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Johnny & Sherri Lewis** – Final Subdivision Plan/Planning Module – (903 Race Track Road) – **Must act by 5/26/21** – Requesting a 60-day extension since there are comments to address, and the Zoning Hearing Board decision was not yet received, and need to wait for the appeal period to end. Tom Danner made a motion to grant a 60-day extension, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Brian Hoffheins** – Final Subdivision Plan – (1058 Race Track Road) – **Must act by 6/1/21** – Requesting a 30-day extension to address comments. Tom Danner made a motion to grant a 30-day extension, seconded by Barry Cockley. **Roll Call: Black – Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Ned & Lanie Eisenhart** – Planning Module – (210 High Rock Road W.) – **Must act by 7/23/21** – Tom Danner made a motion to conditionally approve the Planning Module subject to waiting on the expiration of the appeal period, and that no appeal is filed, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Hanover Retail Holdings, LLC – Proposed Carlisle Pike Driveways** – Requested a letter of support from the township on the proposed signalized intersection and driveway configurations. Pete Socks made a motion authorizing a letter of support from the township, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR's REPORT

- 1) **Eagle View** – Received a letter from Don Erwin with a copy of the fire hydrant flow test confirming the test results. He also confirmed that the electric service line has been relocated with conduit under Eagle Drive, and subsequent trench repairs with paving been completed.

Tom Danner commented on the proposed sign regulations that the Board needs to review. The Zoning Review Committee spent a lot of time on this and it is a pretty comprehensive sign package. If anyone has questions or comments need to get them to Mr. Danner so he can take them back to the Zoning Review Committee.

PUBLIC COMMENT (GENERAL) – None.

Barry Cockley made a motion to adjourn at 7:13 p.m., seconded by Scott Kennedy. Motion carried.

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The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on June 14, 2021, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
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