

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JUNE 14, 2021**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, June 14, 2021 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Tom Danner made a motion to approve the consent agenda which consists of the minutes of May 10, 2021, bill lists, unpaid bill lists and balance sheets dated June 11, 2021, and Police/Fire/AREMS Reports for May 2021, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) **Jerry Parrish – Lincoln Speedway – Camping on Lot 4** – Mr. Parrish did not attend the meeting.

CORRESPONDENCE

- 1) **Adams County Association of Township Officials – Temporary dues reduction** – The Board acknowledged.

ROADMASTER’S REPORT/EMC UPDATE – MAY

- 1) Have been doing online work for EMC.
- 2) We installed the V-blocks in the salt shed, planted shrubs, and installed “no parking” signs on Kinneman Road up to the construction part of the north side.
- 3) The new connection to the internet is working well.
- 4) JVI Group did their road repair in front of township building.
- 5) A resident asked me if we could install a “no outlet” sign on Pine Court Drive, since people keep coming in to use it as a turnaround.

Tim Shultis stated they can use it as a turnaround.

- 6) When Cambrian Hills is closer to being completed, may want to put up “no parking” signs within the development.

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Will leave this up to the Homeowner's Association.

- 7) Would like to purchase an 18" bucket, and a 36" grading bucket for the backhoe. Will see what is out there.
- 8) There is a 1999 street sweeper with 24,000 miles on Municibid. The same type that Conewago Township uses to sweep our streets. Currently, the price is at \$6,200. Mr. Scott will get with Jean Hawbaker to see what it would do to the insurance, and check on any other upcoming bid items.

Scott Kennedy commended the road crew for the good job at the end of Stanley Drive.

Kevin Moul stated the County can reimburse you for cleanup and hourly rate for the tractor trailer accident on Route 30.

CODE ENFORCEMENT/PERMITS – MAY

- 1) 34 permits and 14 violations issued in May
- 2) The curb at 51 Progress Avenue has been installed. Sent them a letter for the tall grass.
- 3) Added a property located on Beaver Creek Road to the vacant property report.
- 4) It would be nice to have an electronic software for the amount of permits we are doing now, and it will help control the flow of papers and transporting back and forth with PMCA and the engineer. The cost of one of the programs to set up is \$30,000, and then there are annual fees.
- 5) Does the sewer agreement with the previous owner of Eagle View transfer to the new owner? Will take this up with the Solicitor.

Tom Danner asked about some of the properties in Bermudian Keys that have not been mowing. Mr. Myers stated he's been working on them.

UNFINISHED BUSINESS

- 1) **Cambrian Hills – Pump Station Dedication** – Bill Scott stated they met at the pump station and got the report back and everything came back fine. We had the door re-keyed. Ryan Swope is satisfied with everything out there at this time, and wanted to make it clear that we are only there to do the maintenance on it until it is dedicated. Tom Danner will ask Mr. Swope to put this in writing. Tim Knoebel explained that the cost of mowing, electric, snow plowing, etc., could be passed off to the developer.

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NEW BUSINESS

1) 2021 Seal Coat Bid Results:

Stewart & Tate – 28,630.94

Russell Standard Corp. – 31,894.79

Barry Cockley made a motion to accept the bid from Stewart & Tate in the amount of \$28,630.94, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) Sewer plant light quote – Tom Danner made a motion to approve installing lights over the tanks at the sewer plant through WYElectric, LLC in the amount of \$2,291.00, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Sewer Account #2053 – Payment Plan/Direct Debit – Will discuss in executive meeting.
- 4) Stonybrook Home Sales – Refund request for permit fees – Stonybrook will not be going forward with their previous plans to install a home in the Eagle View Mobile Home Park, and would like a refund. No refund will be issued.
- 5) United Hook & Ladder – Fund disbursement discussion – Kevin Moul was present reaching out to municipalities regarding the American Rescue Plan Act of 2021 due to COVID-19. Mr. Moul explained he found out that it cannot be used for emergency services. We will be upgrading our laterals and putting in generators at the pump stations, so we could use it there. Pete Socks stated we need to discuss this issue.
- 6) PennVEST Loan – Earle Black stated with the amount of interest the bank is paying, we may as well pay the PennVEST loan off now. Pete Socks made a motion to approve paying off the PennVEST loan. The Secretary will get a payoff amount, with no penalty for early payoff, and pay from the sewer fund savings account, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER'S REPORT

- 1) Kinneman Road North – This work is moving along.
- 2) H&H General Excavating Payment Request No. 1 – Kinneman Road North Phase II Road Improvements Contract – Scott Kennedy made a motion to release \$68,813.28 to H&H General Excavating, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 3) Kinneman Road South – Nothing to report at this time.
- 4) Johnny & Sherri Lewis – Final Subdivision Plan/Sewage Planning Exemption – (903 Race Track Road) – **Must act by 7/25/21** – Tom Danner made a motion to approve the Johnny & Sherri Lewis Sewage Planning Exemption, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to approve the Johnny & Sherri Lewis Final Subdivision Plan subject to DEP's approval of the Sewage Planning Exemption and KPI Technology's letter of June 1, 2021, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.**

- 5) Brian Hoffheins – Final Subdivision Plan/Non-Building Waiver – (1058 Race Track Road – Must act by 7/1/21 – Pete Socks made a motion to approve the Brian Hoffheins Non-Building Waiver, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to approve the Brian Hoffheins Final Subdivision Plan subject to addressing KPI Technology's June 1, 2021 comments, and the Solicitor's approval of the deed of consolidation, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 6) JVI Group, Inc. Payment Requisition No. 3 – Final Payment – Tim Knoebel stated all work has been completed. Barry Cockley made a motion to release the final payment to JVI Group, Inc. in the amount of \$21,911.06, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 7) Tree Donation – Pete Socks stated a thank you should be sent to Stefanie & Jason Sarine of Humble Hen Farm for donating the shrubs to the township.

SOLICITOR'S REPORT

- 1) 327 Green Springs Road – Last month we received a request to suspend the sewer service to 327 Green Springs Road as a result of a tree falling on the mobile home. The property is not owned by the requestor, it's owned by Wes Sensenig, so the mobile home is owned by someone else. Mr. Sensenig is not requesting we suspend sewer service.
- 2) Deed of Dedication Section of Kinneman Road – Barry Cockley made a motion to adopt Resolution No. 2021-05 expanding right-of-way for Kinneman Road, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Executive Session – The Board held an executive session at 5:30 p.m. tonight to discuss a matter of litigation - Sandra Stuller vs Berwick Township pending in Adams County, Case #2021-SU-14. We came out of executive session at 5:55 p.m.

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- 4) **Proposed Sign Ordinance** - If there are no comments, we can move forward with the proposed sign ordinance. Barry Cockley made a motion authorizing advertisement of the proposed sign ordinance, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (GENERAL) – None.

The Board went into executive session at 7:06 p.m. to discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

The Board came out of executive session at 7:50 p.m.

Barry Cockley made a motion to approve the payment plan for account #2053, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Previous motion to pay H&H General Excavating bill was incorrect. Barry Cockley made a motion to amend the previous motion to pay Berwick Township's share in the amount of \$51,292.29, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to adjourn at 7:55 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on July 12, 2021, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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