

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JANUARY 10, 2022**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, January 10, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker.

AGENDA ADDITIONS

Pete Socks made a motion to add the following to the agenda: United Hook & Ladder as an appearance for equipment funding, and PSATS Conference under unfinished business, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda, which consists of the minutes of December 13, 2021 and January 3, 2022, bill lists, unpaid bill lists and balance sheets dated January 7, 2022, and Police/Fire/AREMS Reports for December 2021, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE – DECEMBER

- 1) Getting quotes for tree removal.
- 2) Will be getting quotes for the salt shed.
- 3) Spoke to the homeowner regarding the sight distance at the entrance of Villa Vista. He will be in contact with someone to take care of trimming the trees.
- 4) Working on EMC training online.

APPEARANCE

Kevin Moul representing United Hook & Ladder and Adams Regional Emergency Services requested funds for refurbishing, repair and safety initiatives of their equipment by using the ARPA funds. Also requested a possible loan through the township to purchase/refurbish equipment. The Board took under advisement.

CODE ENFORCEMENT/PERMITS – DECEMBER

- 1) 40 permits and 13 violations issued in December.

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- 2) Posted notices of violation on vehicles during the snow.
- 3) Added 2 homes to the vacant report.
- 4) **513 Bullet Way** - The property at 513 Bullet Way is requesting a conditional use and occupancy. They cannot get the skirting in for the mobile home right now. Tom Danner made a motion to approve the conditional use and occupancy subject to posting the necessary funds for the skirting, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **290 Race Track Road** - The driveway slope at 290 Race Track Road is coming in at 13% versus 7%, and would like to request a waiver. Tom Danner stated they need to come in with alternatives to fix it. Mr. Myers will invite them to the next meeting.

Tom Danner stated there are parking violations along Kinneman Road on Sunday's. We need to make Abbottstown Borough aware, and contact the Pennsylvania State Police for enforcement.

UNFINISHED BUSINESS

- 1) **New Hope Ministries ARPA Funding – Resolution #22-05/Subrecipient Agreement** – Barry Cockley made a motion to adopt Resolution No. 22-05, which appropriates \$50,000.00 to New Hope Ministries from the Township's American Rescue Plan Act funds, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to enter into the subrecipient Agreement with New Hope Ministries, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion.**

- 2) **Conference room table** – No updates at this time.
- 3) **Lincoln Speedway – Scott Gobrecht** – Pete Socks explained we are working on mending fences with Lincoln Speedway. Scott Gobrecht stated he went out to talk to homeowners that were impacted the most with the sky lanterns. We will do what it takes to help the relationship with the township and make it right. Moving forward, the lantern fest is off of our schedule and will not take place.

A community event was discussed that could be held at the speedway. Mr. Gobrecht stated it could be like the national night out, supported by EMS, fire police and township. Festivities would be free to the residents, and would include vendors, rides and games. The Board will discuss at a later date.

- 4) **Consider authorizing advertising Zoning Text Amendments – Ordinance #2022-01** – Tom Danner made a motion to authorize advertisement and intent to adopt Ordinance #2022-01, which cleans up previous zoning ordinance amendments, and removes height

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restrictions on an accessory building on a residential property. The height restriction for the principal building will be the same for the accessory building, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 5) **PSATS Conference** – Pete Socks, Bill Scott and Scott Kennedy will be attending.

NEW BUSINESS

- 1) **COVID Sick Leave Policy** – Pete Socks stated with the virus that is going around, we purchased 20 test kits for the employees and supervisor's to confirm if they have COVID.
- 2) **Discussion of accessory structures on lots that do not have a principal building** – Tom Danner stated the Planning Commission made a motion to have discussion and authorize Rob Thaeler to put some language together that would allow a property that does not have a principal building, to put up an accessory structure. We need to make sure structures are not put in for a use that is not permitted.

ENGINEER'S REPORT/PLANS

- 1) **Apple Automotive, Inc.** – Prel/Final Land Development Plan – (Route 94/Green Springs Road) – Must act by 3/31/22 – No updates.
- 2) **H&H General Contracting request for release of remaining security for Kinneman Road North – Phase II** – Barry Cockley made a motion to release the remaining security to H&H General Excavating in the amount of \$5,699.16, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR'S REPORT

- 1) **Sky Lantern Draft Ordinance** – Tom Danner made a motion to authorize advertisement of intent to adopt the Sky Lantern Ordinance, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

AGENDA ADDITION

Pete Socks made a motion to add discussion on the agenda relative to the new tax collector, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley -yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW TAX COLLECTOR

- 1) **Tax Collector Training** – Pete Socks made a motion to pay half of the training, up to \$100.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 1) **Tax Collector Training** – Pete Socks made a motion to pay half of the training, up to \$100.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Laptop computer to be used by Tax Collector** – Pete Socks made a motion to purchase a laptop computer, not to exceed \$800.00 to be used by the tax collector. The laptop will remain the property of the township, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Drop box for taxes** – Tom Danner made a motion to purchase a drop box (Wal-Mart \$35.00), but will remain the property of the township, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (GENERAL)

- 1) **Jennifer Shearer – 34 Eagle Drive** – Ms. Shearer may consider serving as an alternate on the Zoning Hearing Board. The Secretary will let her know when the next hearing will be held so she can observe the meeting.

Barry Cockley made a motion to adjourn at 7:08 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on February 14, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS