

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES MARCH 14, 2022**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, March 14, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker. Solicitor Tim Shultis was not in attendance.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**APPROVE CONSENT AGENDA**

Tom Danner made a motion to approve the consent agenda, which consists of the minutes of February 14 & 22, 2022, bill lists, unpaid bill lists and balance sheets dated March 11, 2022, and Police/Fire/AREMS Reports for February 2022, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**APPEARANCE**

- 1) Pat Laughman – 2795 Carlisle Pike – Zoning

Ms. Laughman has a potential renter that would like to operate a gym, however; it is not permitted in her zoning district. This property was included in the industrial park zoning district, and should have been zoned LMU, which is the zone that adjoins this property.

Tom Danner made a motion to authorize Tim Shultis to proceed with preparing a map change, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**ROADMASTER’S REPORT/EMC UPDATE – FEBRUARY**

- 1) Waiting for quotes to come back to remove approximately 50 trees that are within our right-of-way.
- 2) Salt shed on hold until after the PSAT’s conference in Hershey.
- 3) Road bids for Summit Ridge have been prepared and ready to advertise.

Pete Socks made a motion to authorize advertisement for the 2022 road bid, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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### **AGENDA ADDITIONS**

Pete Socks made a motion to add Ryan Swope's price increase, and email received from New Hope to the agenda, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

### **CODE ENFORCEMENT/PERMITS – FEBRUARY**

- 1) 11 permits and 0 violations issued in February.
- 2) Have been working on the sign documents.
- 3) **Driveway slope waiver – 290 Race Track Road** - Pete Socks made a motion to grant a waiver to the driveway slope at 290 Race Track Road, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Driveway slope waiver – 112 Lobell Road** - Pete Socks made a motion to grant a waiver to the driveway slope at 112 Lobell Road, with this being the final waiver granted, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Stormwater issue – 88/91 Bridgeview Road** – Discussion on placement of the fences. Burkentine will be fixing the drain to resolve the stormwater issue. Will be discussed at the next meeting.

### **APPEARANCE**

Kevin Moul from UH&L was present to accept a \$34,000 check to United Hook & Ladder and a \$34,000 check to AREMS. The money was taken out of the American Rescue Plan Act Fund.

### **UNFINISHED BUSINESS**

- 1) **Conference room table** – No updates at this time.
- 2) **Berwick Township Fall Fest at Lincoln Speedway** – Will be discussed at the next workshop.
- 3) **Township Apparel** – Scott Kennedy made a motion to approve the apparel order, which includes polo shirts, hooded zippered sweatshirts, t-shirts, hats and vests at a cost of approximately \$1,600.00 through DGI Creative, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Exterior building painting** – Waiting on quotes.

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Earle Black thanked Pete Socks for preparing the newsletter, as did others.

### NEW BUSINESS

- 1) Zoning Ordinance Amendment Status/Comments – Tom Danner stated the Zoning Review Committee is looking at buffer and screening standards. We have some standards that have some inconsistencies.
- 2) Municipal Open House at New Hope Ministries – Pete Socks stated an email was received from New Hope regarding an open house which will be held on Thursday, April 28, 2022, 4:30 p.m. – 6:00 p.m.
- 3) Generator Preventative Maintenance Agreements – Will be discussed at the next meeting.
- 4) Ryan Swope rate increase as sewer plant operator – Earle Black made a motion to approve the monthly rate increase from \$4,000 to \$5,000 and hourly rate from \$65.00 to \$85.00, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

### ENGINEER'S REPORT/PLANS

- 1) Apple Automotive, Inc. – Prel/Final Subdivision Plan – (Carlisle Pike/Green Springs Road) – **Must act by 3/14/22 – Request for an extension until 6/30/22**

Tom Danner made a motion to grant Apple Automotive, Inc. an extension until 6/30/22, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) Sewer plant storage expansion – Working on this.
- 3) Kinneman Road South – The contractor is scheduled to start back up on April 4, 2022. Will be meeting with them next week to discuss it.
- 4) Stanley Drive, Kelly Road, Little Avenue Update – Tim Knoebel presented the following revised project schedule:

<u>Milestone</u>	<u>Completion Date</u>
Authorize Bidding	3/14/22
Advertise for Bids	3/16/22 & 3/23/22
Pre-bid Meeting	3/30/22

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Open Bids	4/11/22
(Review Bids)	
Award Bid	4/11/22
Issue Notice to Proceed	5/2/22 (Est)
Substantial Completion	8/31/22

Pete Socks made a motion to authorize advertisement for the Stanley, Kelly & Little Road project, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **Sutton Run Estates** – Request for an extension until 10/10/22

Tom Danner made a motion to grant Sutton Run Estates an extension until 10/10/22, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**SOLICITOR'S REPORT** – None.

**PUBLIC COMMENT (GENERAL)** –

- 1) Chris Adler had a question about Little Avenue Extended.
- 2) Pat Laughman introduced the gentleman who would be operating a gym on her property, (pending a zoning map change).

The Board went into executive session at 7:40 p.m. to discuss a personnel matter.

The Board came out of executive session at 8:10 p.m.

Barry Cockley made a motion to adjourn at 8:10 p.m., seconded by Scott Kennedy. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on April 11, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**