

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES MAY 9, 2022**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, May 9, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**APPROVE CONSENT AGENDA**

Tom Danner made a motion to approve the consent agenda, which consists of the minutes of April 11 & 19, 2022, bill lists, unpaid bill lists and balance sheets dated May 6, 2022, and Police/Fire/AREMS Reports for April 2022, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**APPEARANCE**

- 1) **Kevin Moul (UH&L) – Loan** – Mr. Moul was unable to attend the meeting, however; Pete Socks relayed their intentions to the Board. UH&L would like to purchase a ladder truck and are requesting a \$250,000.00 loan for 3 years at 2% interest. The township will take title until it is paid off. Pete Socks made a motion to loan \$250,000.00 to UH&L for a 3-year term at 2% interest, and instructed Tim Shultis to proceed with the structuring, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**PRESENTATION** – Jean Hawbaker presented the Board with a counted cross stich she created of the township's logo.

**ROADMASTER'S REPORT/EMC UPDATE – APRIL**

- 1) **EMC Update** – Took an EMC class recently.
- 2) **Computer replacement** – Earle Black made a motion to purchase (1) HP 22 AIO R3 Touch 8 GB/1TB Desktop All-In-One computer and Microsoft Office in the amount of \$608.99, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Gutter replacement quotes** – Bill Scott will find out if Bealing Roofing will come down in price if the township removes and disposes of the existing gutters and downspouts. Will discuss at the workshop.
- 4) **Race Track Road Maintenance & Costs** – Bill Scott will check to see how many culvert pipe issues we have and will have the information for the workshop.

May 9, 2022

- 5) **Consider awarding asphalt bid** – Russell Standard Corporation was the only bid received. Barry Cockley made a motion to accept the bid from Russell Standard Corporation in the amount of \$153,321.72, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Ground pile at Township Building** – Earle Black mentioned we should see what we can do with this ground.

#### **CODE ENFORCEMENT/PERMITS – APRIL**

- 1) 22 permits, 5 violations
- 2) **Stormwater issue – 88/91 Bridgeview Road** – Andrew Myers stated the fence was removed today. I would like to mandate that Burkentine unhook the pipe at 91 by this Friday. After discussion, Burkentine agreed to disconnect the pipe by Thursday, May 12, 2022. Tim Knoebel will send comments regarding the stormwater management plan to Burkentine so they can revise it and get approval. The fences are grandfathered and can be put back where they were initially. Timelines and dates to fix the stormwater issue will be discussed at the workshop.
- 3) **965 Race Track Road** – Withdrew their request to obtain a conditional U&O. They will need to install their driveway.

Tom Danner wanted to know if all of the documentation on the signs are completed, and do we have certificates of non-compliance, were they permitted, or pre-existing non-conforming. Tim Shultis stated the property owner needs to give us the facts on the status of pre-existing non-conformity. Tom Danner will discuss this issue with the Zoning Review Committee.

#### **UNFINISHED BUSINESS**

- 1) **Fall Fest/Raffle/Vouchers/Bags** – Will be discussed at the workshop.
- 2) **Villa Vista Entrance Violation** – Bill Scott and Andrew Myers went out to check the sight distance at this intersection, and found that the trees are not impeding the sight distance. Tom Danner stated the bushes are beyond the right-of-way, and people have had close calls at this intersection. Andrew and Bill will put into writing what they found and send to Mr. Danner. The Board instructed KPI Technology to verify the sight distance at this intersection on motion of Pete Socks, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

#### **NEW BUSINESS**

- 1) **Ordinance No. 22-03 Public Hearing** – The proposed Ordinance rezones tax parcel 04K11-0093---000 and 04K11-0083---000 from the Employment Center (EC) District to the Limited Mixed-Use (LMU) District. The proposed Ordinance was sent to Adams County

May 9, 2022

Office of Planning & Development on March 22, 2022, and the Township's Planning Commission, both of which recommended approval. The hearing and intent to adopt were advertised on April 21, 2022 and April 28, 2022. The Board asked for public comment on the proposed Ordinance. There were no public comments and the hearing was closed.

- 2) **Consider adopting Ordinance No. 22-03** – Barry Cockley made a motion to adopt Ordinance No. 22-03, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
  
- 3) **Designation of Entity Administrator – SAM Registration Renewal** – Barry Cockley made a motion to approve the Designation of Entity Administrator for SAM Registration Renewal, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
  
- 4) **Race Track Road/Route 94 Intersection** – Pete Socks stated he spent time on the phone with PennDOT, Torren Ecker's office and Scott Gobrecht. The guardrail at Route 94 and Race Track Road was shortened by PennDOT by about 5 or 6 feet back off of the road. PennDOT received pressure from a legislator because of phone calls they received from a resident, and tractor trailer drivers that were having difficulty pulling out onto Route 94. Mr. Socks stated they were told before they needed to use Kinneman Road, which PennDOT was not aware of. PennDOT should have notified the township on this issue. I spoke to Scott Gobrecht about it, and he will reiterate at their weekly meeting that the drivers need to use Kinneman Road or Route 194. Pete Socks made a motion authorizing Tim Shultis to send a letter to PennDOT and copy Torren Ecker stating the township did not approve this, and any adverse issues that occur due to this, is PennDOT's issue, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

#### **ENGINEER'S REPORT/PLANS**

- 1) **Sewer plant storage expansion** – Tim Knoebel spoke in regards to operational capacity of the influent pumping station at the wastewater treatment facility and their recommendations in a letter dated May 9, 2022. Mr. Knoebel will try to have the costs associated with this for the workshop meeting.
  
- 2) **Kinneman Road South** – Tim Knoebel explained the road is curing until next Monday. The road grading and the work up into the bank is not quite how it is supposed to be, so they have to go back in there and regrade that. There will be a little bit of leveling work to get it properly profiled, then the wearing surface will go on. We did receive a request to release their retainage, however; we do not recommend release of the retainage until it is substantially completed. Tom Danner made a motion to deny their request to release the retainage, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

May 9, 2022

- 3) **Stanley/Little Project Update** – Tim Shultis needs to review the bonding and insurance, then we will issue a notice to proceed.
- 4) **Swale grading needs at The Bridges Development** – Tim Knoebel discussed this issue and presented as built plans. The concern is that we need the grading to be done properly and the swale put in so when these houses are occupied, and they do their lawn work, there won't be an issue. The swale needs to be installed so lot 18 can get a permit.

**SOLICITOR'S REPORT**

- 1) Will have an ARPA Resolution for the next meeting to elect the standard allowance for revenue loss and get it into your general account.

**PUBLIC COMMENT (GENERAL)** – None.

The Board went into executive session at 7:42 p.m. to discuss a personnel matter.

The Board came out of executive session at 8:20 p.m.

Barry Cockley made a motion to adjourn at 8:20 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on June 13, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**