

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES AUGUST 8, 2022**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, August 8, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers, Roadmaster Bill Scott. Secretary Jean Hawbaker was not in attendance.

**PUBLIC COMMENT (AGENDA ITEMS)** – None.

**APPROVE CONSENT AGENDA**

Barry Cockley made a motion to approve the consent agenda, which consists of the minutes of July 11, July 12, July 26 & July 28, 2022, bill lists, unpaid bill lists and balance sheets dated August 5, 2022, and Police/Fire/AREMS Reports for July 2022, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**APPEARANCE**

1) **Nick and Jenny Ribecca – 19 Egret Drive, Hanover – Request for a temporary U&O**

Mr. and Mrs. Ribecca presented their situation to the Board. They are requesting to move personal belongings into their home while waiting for a hearing before the Zoning Hearing Board. Tim Shultis explained that Legacy will not permit the Ribecca's to obtain a temporary U&O. Nick Ribecca stated that Legacy is not willing to allow them to move their belongings in. The mortgage company sent them a letter stating that they do indeed own the home. Discussion was held to make sure the Board was not appearing to force the Zoning Hearing Board decision making process.

Barry Cockley made a motion to allow the Ribecca's to move their personal property into their home, provided Legacy agrees to allow them to do so, and subject to an agreement between the township and the Ribecca's, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner will discuss the mobile home park's setbacks with the Zoning Review Committee.

**ROADMASTER'S REPORT/EMC UPDATE – JULY**

- 1) Roadmaster's Report – July
- 2) **Salt shed quote** – Bill Scott shared Greystone Construction's quote. The Board will look at additional options.
- 3) **Race Track Road Maintenance Project** – Bill Scott will provide a breakdown from property to property to allow for the project to be completed in house by the road crew.

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4) Road Estimates:

781 Race Track Road – Pete Socks made a motion to proceed with road improvement in the amount of \$1,268.00, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

410 Bair Road – Scott Kennedy made a motion to proceed with road improvement in the amount of \$850.00, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 5) Tree trimming – Discussion held on 22 of the 51 trees Bill Scott deems urgent to remove. Pete Socks made a motion to authorize Tim Shultis to assist Mr. Scott in preparing a bid package, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CODE ENFORCEMENT/PERMITS – JULY

- 1) 5 permits, 5 violations
- 2) The resident at 950E Green Springs Road has requested a waiver for septic pumping. The home has not been occupied since last pumping due to repairs from a fire. Tim Shultis suggested Andrew Myers check with DEP to see what their stance on a waiver would be. Mr. Myers will follow-up on this.

UNFINISHED BUSINESS

- 1) Cambrian Hills Lot 32 swale completion to finalize U&O – Andrew Myers talked to LGI’s Engineer, and they were to contact Tim Knoebel to discuss a solution to the issue.
- 2) Lincoln Speedway overnight parking – Scott Gobrecht was present to discuss moving campers to the lot 4 “overflow” lot during big events. The Board and Lincoln will work out the details and will discuss at the August 23<sup>rd</sup> workshop.

NEW BUSINESS

- 1) Fall Fest – Budget for goodie bag items – Tom Danner made a motion to set a cap of \$3,000, seconded by Earle Black. Jean Hawbaker will see what she can get for this amount, and if more is needed will let the Board know at the August 23<sup>rd</sup> workshop. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) Fall Fest – Renta Fiesta Rental Invoice/Agreement & Deposit – Pete Socks made a motion to move forward with the Renta Fiesta Rental Agreement in the amount of \$1,530.00, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 3) LGI Escrow Funds – The Board tabled.
- 4) Consider adding a fee for a Temporary/Conditional U&O review - \$500 – Discussion was held on what the Board can do to prevent this from happening in the future. Also discussed Temporary U&O fee, which Tim Shultis said could be done. Will discuss at the September meeting.
- 5) Large Animal Ordinance – The Board reviewed the large animal ordinance draft created by the Zoning Review Committee. Mr. Danner will clarify well setback language in the ordinance. The Board will review and come back with any feedback at the September meeting.

### ENGINEER'S REPORT/PLANS

- 1) Sewer Plant Storage Expansion – KPI Technology working on putting schedule together for this project.
- 2) Kinneman Road South – Change order submitted and New Enterprise to complete the work this week by putting stone in the shoulders to stabilize the road.
- 3) Kinneman Road North – Discussed “rideability” of the road. Bill Scott and Tom Danner did tolerance testing, and found PennDOT tolerances are not met. Tom Danner made a motion to have KPI Technology notify H&H Construction about the issue and the deviations that need to be corrected, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) Stanley/Little/Kelly Project Update – Tim Knoebel provided updates on status of the project. Going slow due to running into rock. Mr. Knoebel will draft an agreement to have the property owner sign where the additional inlet is going.
- 5) Villa Vista Entrance Sight Distance – Tim Knoebel confirmed sight distance was verified and met the PennDOT requirements based upon the posted speed limit. Tim Knoebel will contact Municipal Services to see if they can look at speed along that stretch of Route 194. Pennsylvania State Police will also be contacted to conduct speed enforcement.
- 6) Ream Roofing – Prel./Final Land Development Plan – (Enterprise Drive) – **Must act by 10/5/22**

Tim Knoebel reviewed the plans with the Board. No action taken. Updated plans to be provided in time for the August 23<sup>rd</sup> workshop.

- 7) New Enterprise pay request – KPI Technology recommends approving this payment. Barry Cockley made a motion to approve the pay request in the amount of \$137,805.36 (requisition No. 5 & 6), seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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## **SOLICITOR'S REPORT**

- 1) **Recommendation to Zoning Hearing Board** – Tim Shultis discussed the recent issues that have put residents requesting Zoning Hearings into a bind due to the way Berwick has a set meeting date per month. Pete Socks made a motion to have the Solicitor send a letter to the Zoning Hearing Board requesting they move to an ad hoc meeting schedule as they get Zoning Hearing requests, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
  
- 2) **Legacy Eagle View Mobile Home Park – request for a meeting** – Tom Danner made a motion to authorize Tim Shultis to set a meeting with Legacy Eagle View Mobile Home to clarify processes for Phase 2, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

**PUBLIC COMMENT (GENERAL)** – None.

## **EXECUTIVE SESSION**

The Board went into Executive Session at 8:10 p.m. at the request of Earle Black to discuss personnel issues.

The Board came out of Executive Session at 8:40 p.m.

Scott Kennedy made a motion to adjourn at 8:40 p.m., seconded by Barry Cockley. Motion carried.

**The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on September 12, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.**

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**