

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES SEPTEMBER 12, 2022**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, September 12, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer Andrew Myers, Roadmaster Bill Scott, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Earle Black made a motion to approve the consent agenda, which consists of the minutes of August 8, August 23, September 2, 2022, bill lists, unpaid bill lists and balance sheets dated September 9, 2022, and Police/Fire/AREMS Reports for August 2022, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) **Jeff Stough – 6431 York Road Sewer EDU's** – Mr. Stough explained CGM Holdings is selling 6431 York Road to Dan Griffith Plumbing. Of the 14 Edu's currently reserved for the old Keystone Dinner, we would like to keep 2 Edu's for 6431 York Road, and 1 Edu for the 1-acre lot behind that on Kelly Road. We would like to know if we can transfer the remaining 11 Edu's to the commercial property owned by Hanover Retail Holdings on Carlisle Pike.

Tom Danner made a motion to authorize Tim Shultis to draft the appropriate agreement that reflects the transfer, then we will work out the details, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER'S REPORT/EMC UPDATE – AUGUST

- 1) Roadmaster's Report
- 2) **EMC Training** - Will be attending an EMC training on September 19th.
- 3) **Line painting** – Pete Socks made a motion to approve line painting for Race Track Road, Kinneman Road and Bair Road as quoted, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) The gutters will be completed by the end of the week.

CODE ENFORCEMENT/PERMITS – AUGUST

- 1) 13 permits, 2 violations
- 2) The grass has been cut at 163 Green Springs Road.
- 3) KPI Technology and LGI are working out a remedy for lot 32 in Cambrian Hills.

September 12, 2022

- 4) Septic pumping waiver is requested at 950E Green Springs Road. They are still renovating since having a fire. Pete Socks made a motion to grant the septic pumping waiver until the U&O is issued, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) Consider adding a fee for a Temporary/Conditional U&O - \$500 – Tabled.
- 2) Large Animal Ordinance – Tom Danner made a motion to authorize advertisement for the public hearing and intent to adopt. A revision will be made to the pasture distance from the water well, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW BUSINESS

- 1) Schedule Budget Workshop and Authorize Advertisement – Pete Socks made a motion to schedule the Budget Workshop on Monday, November 7th at 8:30 a.m., and authorized advertisement, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) 2023 Minimum Municipal Obligation (MMO) for Non-Uniform Pension Plan – Barry Cockley made a motion to accept the 2023 Minimum Municipal Obligation, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) Guthrie Memorial Library, Hoffman Homes for Youth and Adams County Historical Society Donation Request – Pete Socks made a motion to approve a \$10,000 donation from the ARPA Fund to Guthrie Memorial Library, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to approve a \$10,000 donation from the ARPA Fund to Hoffman Homes for Youth, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

The Board would like to receive more information from the Adams County Historical Society regarding the amount still outstanding.

- 4) Heating and cooling issues in first garage bay – Tabled until workshop.
- 5) Review weight restrictions on Stanley, Kelly and Little – Tom Danner made a motion authorizing KPI Technology to move forward with the weight restrictions on Stanley, Kelly and Little after the road improvements are completed, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) Disposition of Records – Resolution #2022-08 – Tom Danner made a motion to adopt Resolution #2022-08, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

September 12, 2022

ENGINEER'S REPORT/PLANS

- 1) Apple Automotive, Inc. – Prel./Final Subdivision Plan – (Carlisle Pike/Green Springs Road) – **Must act by 9/12/22**

The Planning Commission recommended approval of this plan, and KPI Technology is still reviewing it. A decision will need to be made on who will own the infrastructure.

Bob Sharrah will submit a 30-day extension request for Apple Automotive, Inc., and once received, Tom Danner made a motion to accept it, and grant the extension, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion authorizing Tim Shultis and Tim Knoebel to prepare a punch list of things to review so the Board can discuss at their workshop, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

The H.O.P. will likely be approved, but the work will not be completed when the construction for Apple Automotive is completed. The applicant would like to know if they can receive their U&O even though the H.O.P. will not be completed. Tim Knoebel will comment on this issue in his review letter.

The Secretary will contact Harry McKean about setting up an account to cover review fees for this issue.

- 2) Sewer Plant Storage Expansion – No updates.
- 3) Kinneman Road South – Tom Danner made a motion to approve the requested change order, and pay request in the amount of \$9,197.30, (requisition No. 7) to New Enterprise, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) Cambrian Hills Security Bond Reduction – Pete Socks made a motion to approve a bond reduction in the amount of \$430,740.00 for Cambrian Hills Phase 1B, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) Cul-de-sac at end of Lobell Road – Tim Knoebel stated this will need to be measured, and the township will need to determine what it needs to make turns. Bill Scott will discuss this with Mr. Knoebel.
- 6) Villa Vista sight distance speed study – Tim Knoebel explained a speed study was completed and the prevailing speed was 52 mph. Based on the prevailing speed, there is a sight distance deficiency. Based on the calculations, it is 473 feet. Bill Scott asked the homeowner to cut back his trees to the front pillar and between the poles.
- 7) Stanley Avenue Project – Pay request #1 – Pete Socks made a motion to approve pay request #1 to H&H General Excavating in the amount of \$168,225.86, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

September 12, 2022

- 8) Cambrian Hills Lot 32 – We reached out to the engineer, and he got back to us and we will meet out on site.

SOLICITOR'S REPORT

- 1) Legacy Eagle View Mobile Home Park – Update on meeting – On August 31st we met with Legacy Eagle View and Champion trying to solve many issues. Ground rules have been set on moving forward and they were very open to it. A critical issue moving forward is accessory sheds, which needs to be resolved.

PUBLIC COMMENT (GENERAL)

- 1) Margie Eldridge – 696 Abbottstown Pike – Would like to be notified when the proposed large animal ordinance can be reviewed by the public. The Secretary will let her know.

AGENDA ADDITION

- 1) Sutton Run Estates Preliminary Subdivision Plan request for an extension – Tom Danner made a motion to add this extension request to the agenda, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to grant Sutton Run Estates Preliminary Subdivision Plan an extension until April 10, 2023, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

EXECUTIVE SESSION

The Board went into Executive Session at 7:27 p.m. to discuss personnel issues.

The Board came out of Executive Session at 7:50 p.m.

Barry Cockley made a motion to adjourn at 7:50 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on October 10, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS