

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATION MEETING
JANUARY 3, 2023**

CALL TO ORDER & PLEDGE TO THE FLAG – The January 3, 2023 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Township Building, 85 Municipal Road, Hanover. The meeting was called to order at 8:30 a.m. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Barry Cockley, Secretary Jean Hawbaker.

PUBLIC COMMENT – None.

TEMPORARY CHAIRMAN – Earle Black made a motion to nominate Barry Cockley as Temporary Chairman, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – abstained, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CHAIRMAN NOMINATION – Tom Danner made a motion to nominate Pete Socks as Chairman, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**

VICE-CHAIRMAN NOMINATION – Pete Socks made a motion to nominate Tom Danner as Vice-Chairman, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

2023 APPOINTMENTS

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Pete Socks, Jr.
OFFICE MANAGER	Pete Socks, Jr.
TREASURER'S BOND	1,500,000.00
CODE ENFORCEMENT/ZONING OFFICER	Andrew Myers
FLOOD PLAIN ADMINISTRATOR	Andrew Myers
FLOOD PLAIN ADMINISTRATOR BACKUP	Chairman of the Board of Supervisors
UCC INSPECTION AGENCY	PA Municipal Code Alliance
SEWER PLANT OPERATOR	Ryan Swope (Swope Waste Water Management)
ENGINEER	Tim Knoebel (KPI Technology, Inc.)
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt. Dominic Picarelli & Leah Heine
TOWNSHIP SOLICITOR	Timothy J. Shultis (Salzmann Hughes, P.C.)
ROAD MASTER	Bill Scott
EMERGENCY MANAGEMENT AGENT	Bill Scott
ROAD CREW SUPERVISOR LIASONS	Pete Socks/Earle Black
DEPOSITORIES	People's Bank
TAX COLLECTOR (HEAD TAX)	Shelby Jenkins
VACANCY BOARD CHAIRMAN	Robert Reese, Jr.
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
COG REPRESENTATIVE	Tom Danner
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector
FIRE/RESCUE SERVICES	United Hook & Ladder Co. #33
EMS	Adams Regional Emergency Medical Services

January 3, 2023

POLICE

State Police

Scott Kennedy made a motion to approve the 2023 Appointments, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tax Millage Rate (Resolution #23-01) – Real Estate (.15 mills), Fire – (.25 mills) – Tom Danner made a motion to adopt Resolution #23-01, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

Business Office Hours for the Public – Scott Kennedy made a motion to approve the Business Office Hours - Monday – Thursday, 9:00 a.m. to 4:00 p.m., and Friday, 9:00 a.m. to 12:00 p.m., seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2023 Mileage Rate – 62.5 cents – Earle Black made a motion to approve the mileage rate, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2023 Fee Schedules for Solicitor, Engineer, SEO, Zoning/Code Enforcement/UCC (Resolution #22-02) – Pete Socks made a motion to accept the 2023 fee schedules, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Voting Delegate to State Convention – Open.

Zoning Hearing Board (Resolution #23-03) – Barry Cockley made a motion to adopt Resolution #23-03 reappointing Ben Carbaugh to the Zoning Hearing Board (term ends 12/31/25), seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Planning Commission – Pete Socks made a motion to reappoint Alex Cistone to the Planning Commission (term ends 12/31/26), seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Township Auditor – Scott Kennedy made a motion to appoint Emanuel Apostolakis as a Township Auditor due to a vacancy on the Board, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Emergency Succession (Resolution #23-04) – Barry Cockley made a motion to adopt Resolution #23-04, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2023 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

JANUARY 9
FEBRUARY 13

JULY 10
AUGUST 14

January 3, 2023

MARCH 13	SEPTEMBER 11
APRIL 10	OCTOBER 9
MAY 8	NOVEMBER 13
JUNE 12	DECEMBER 11

PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

JANUARY 4	JULY 5
FEBRUARY 1	AUGUST 2
MARCH 1	SEPTEMBER 6
APRIL 5	OCTOBER 4
MAY 3	NOVEMBER 1
JUNE 7	DECEMBER 6

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.
(AS NEEDED)

JANUARY 19	JULY 20
FEBRUARY 16	AUGUST 17
MARCH 16	SEPTEMBER 21
APRIL 20	OCTOBER 19
MAY 18	NOVEMBER 16
JUNE 15	DECEMBER 21

Barry Cockley made a motion to approve the 2023 schedule of meeting dates, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.**
Motion carried.

2023 HOLIDAYS OBSERVED

NEW YEAR'S DAY – JANUARY 2
GOOD FRIDAY – APRIL 7
PRIMARY ELECTION DAY – MAY 16
MEMORIAL DAY – MAY 29
INDEPENDENCE DAY – JULY 4
LABOR DAY – SEPTEMBER 4
GENERAL ELECTION DAY – NOVEMBER 7
VETERANS DAY – NOVEMBER 10
THANKSGIVING DAY – NOVEMBER 23
CHRISTMAS DAY – DECEMBER 25

Tom Danner made a motion approve the 2023 Holidays, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

January 3, 2023

NEW BUSINESS:

- 1) **Authorize Advertising 2023 Meeting Dates** – Pete Socks made a motion to authorize advertising 2023 meeting dates, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **Zoning Hearing Board Year-End Report** – Tom Danner made a motion to accept the Zoning Hearing Board year-end report for 2022, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Planning Commission Year-End Report** – Tom Danner made a motion to accept the Planning Commission year-end report for 2022, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) **LABS Proposal for Analytical Services for 2023** – Scott Kennedy made a motion to accept LABS Proposal for Analytical Services for 2023, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Barry Cockley made a motion to adjourn at 8:45 a.m., seconded by Scott Kennedy. Motion carried.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**