



## ADAMS COUNTY TAX SERVICES DEPARTMENT

117 BALTIMORE ST., Rm 202

GETTYSBURG, PA 17325

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### PROPERTY IMPROVEMENT CERTIFICATION FORM

The cost of an Adams County Property Improvement Certification is **\$5.00**. **Please include the corresponding municipal permit or exemption letter and payment with this application.** Checks can be made payable to the **County of Adams**.

Municipality: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Municipality Permit # or Exemption Letter Date: \_\_\_\_\_

**A copy of the municipality permit or exemption letter MUST be submitted with this application**

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address: \_\_\_\_\_ Lot #: \_\_\_\_\_

Application Type:

<input type="checkbox"/>	Add Out-building/Structure	<input type="checkbox"/>	New Commercial/Industrial
<input type="checkbox"/>	Alteration/Addition/Renovation	<input type="checkbox"/>	New Single Family Dwelling
<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Other (Specify)
<input type="checkbox"/>	Residential/Agricultural	<input type="checkbox"/>	Commercial/Industrial

Intended Use:

Scope of Work: \_\_\_\_\_

Dimensions or Square Footage

Building/Floor Area: \_\_\_\_\_ Garage: \_\_\_\_\_

Unfinished Basement: \_\_\_\_\_ Finished Basement: \_\_\_\_\_

Deck/Porch/Patio: \_\_\_\_\_

Building Info:

# of Stories: \_\_\_\_\_ Exterior Wall/Siding: \_\_\_\_\_

Total Rooms: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Bathrooms: \_\_\_\_\_

HVAC

Heat Source: \_\_\_\_\_ # Fireplaces: \_\_\_\_\_

Central Air  Heat Pump

Sewage Disposal System:  Public  Private System Type: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Estimated Value: \_\_\_\_\_ Material Cost: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

I hereby certify that to the best of my knowledge, the above statements are true and understand that in the event of falsification, I shall be subject to a Civil Penalty of \$100.00.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_