

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JULY 10, 2023**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, July 10, 2023 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Zach Cornbower, Secretary Jean Hawbaker. Barry Cockley was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Tom Danner made a motion to approve the consent agenda, which consists of the minutes of June 12 & June 20, 2023, bill lists, unpaid bill lists and balance sheets dated July 7, 2023, and Police/Fire/AREMS Reports for June 2023, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) **Jenna Smith – Adams County Heritage Plan** – Ms. Smith was present to discuss the update of the heritage/historic preservation component of the Adams County Comprehensive Plan.

ROADMASTER’S REPORT/EMC UPDATE - JUNE

- 1) Beginning work on Race Track Road.
- 2) Groff did not get back to me regarding the backhoe. Will check with Messick’s.
- 3) Would like to order another drum of oil at a cost of \$851.00.

Scott Kennedy made a motion to order a drum of oil, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) There is a meeting on Monday night for EMS training.

CODE ENFORCEMENT/PERMITS – JUNE

- 1) 9 permits issued.
- 2) Will email year-to-date permit report. No need to print.
- 3) Will check the status of the Conditional Use & Occupancies and what they need to do to get them completed.

July 10, 2023

HEARING - Proposed Ordinance – LERTA Designation

The township received a request from the property owners on June 12, 2023 to consider 3 parcels (approximately 30 acres of vacant land located along Carlisle Pike) as eligible for the Local Economic Revitalization Tax Act (LERTA). The township advertised to receive public comment on the tax relief under LERTA. The request was sent to the Township's Planning Commission, and they said it needs to be determined if this should be for individual properties, or the entire corridor.

No public comment, and the hearing was closed.

Harry McKean explained this will be quite costly to improve and would be a benefit to the township. PennDOT asked us to look at this area as a whole to address the stormwater issues. It is a joint effort with more than 1 owner. We would appreciate the township's acceptance of these 3 parcels.

NEW BUSINESS

1) Consider authorizing advertisement to consider adoption – LERTA Designation

Earle Black made a motion to authorize the Solicitor to prepare the resolution for property designation of the LERTA request, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to authorize the Solicitor to prepare and advertise the proposed LERTA Ordinance, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) DGI Creative quote

Earle Black made a motion to approve the purchase of a 36" round vinyl decal of the township logo for the Secretary's office wall, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Cross Keys Intersection

Tom Danner explained there is a potential warehousing facility and Royal Farms that may go in near the Cross Keys intersection. Hamilton Township sent a proposal to alleviate traffic congestion at this intersection. There is a scoping meeting on July 17th in regard to the warehouse project, and a continuation on what is going to happen at the intersection to include the County and PennDOT. Jointly, the 3 Municipalities should have 1 traffic engineer, and we questioned why the County is not driving this instead of the municipalities since this is the busiest intersection in Adams County. We should contact the developer to set up an escrow account with the township to recover costs associated with meeting attendance, plan review and any other items that are requested of our professional advisors.

July 10, 2023

Pete Socks made a motion to authorize KPI Technology and Tom Danner to attend the scoping meeting and the meeting with the municipal engineer's, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

The Secretary will contact the developer to get a commitment that they will reimburse the township for the costs.

4) **Resolution No. 23-09 – Supplemental appropriation to AREMS for the purchase of 2 ambulances**

Tom Danner made a motion to adopt Resolution No. 23-09, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **International Property Management Code – Procedure to move forward**

The Zoning Review Committee moved this forward to the Board of Supervisors for adoption. This is a standard ordinance. Earle Black made a motion to proceed with adopting the International Property Management Code, seconded by Pete Socks. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER'S REPORT/PLANS

- 1) **Sewer Plant Updates/Upgrade List** – Everything has been submitted to DEP. We should hear something on the PA H2O Grant sometime in September. On Thursday we will be on a field trip to go see some of the equipment that we are proposing to use. Ryan Swope and Tom Danner will also be going.
- 2) **Kinneman Road North** – H&H Contractors sent an invoice in the amount of \$11,700, which will be shared by Berwick and Abbottstown. H&H will provide labor, equipment and materials needed to mill and repave a section of Kinneman Road. They will also contribute to line painting.
- 3) **Salt shed update** – Working on it.
- 4) **Ruhlman Concrete – Final Subdivision Plan/Planning Exemption** – (Carlisle Pike) – **Must act by 8/26/23** – No update at this time.
- 5) **Small/Rinker – Final Subdivision Plan – Request for an extension until 10/4/23** – Tom Danner made a motion to grant an extension until 10/4/23, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR'S REPORT

- 1) **Route 94 drainage project** – Will discuss in executive session.

PUBLIC COMMENT (GENERAL) – None.

July 10, 2023

The Board went into executive session at 7:03 p.m. to consult with the Solicitor on attorney client privilege matters.

The Board came out executive session at 7:17 p.m.

Scott Kennedy made a motion to adjourn at 7:18 p.m., seconded by Pete Socks. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on August 14 2023, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS