

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES AUGUST 14, 2023**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, August 14, 2023 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Barry Cockley, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Zach Cornbower, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda, which consists of the minutes of July 10 & July 25, 2023, bill lists, unpaid bill lists and balance sheets dated August 11, 2023, and Police/Fire/AREMS Reports for July 2023, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCES

1) **Stambaugh Road residents**

Stambaugh Road residents spoke regarding their neighbor at 660N Green Springs Road. He purposely put up a fence blocking the roadway for the residents, and he placed stumps along the property line, which effects the Trostle's property. The road is maintained by the residents. The Fire Chief was out and said this is a fire hazard.

Tim Shultis explained this is a private road and there is a maintenance agreement that the township is not a party to. The township has no right to adjudicate it, unless it is violating the townships ordinances. This should be pursued as a civil matter.

Tom Danner stated if there are any nuisance ordinances or fire code violations, we will check into it.

2) **Harry McKean** – Yearly maintenance costs for Carlisle Pike discussion

Will discuss in executive session.

ROADMASTER'S REPORT/EMC UPDATE - JULY

- 1) The backhoe will be picked up on August 28th to be serviced.
- 2) EMC meeting was cancelled, and will be rescheduled in September.
- 3) Would like for the road crew and zoning officer to attend flagger training on September 13th at the 911 Center.

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Tom Danner made a motion authorizing the road crew and zoning officer attend the flagger training and pay the fees, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) The leaf collector is good to go.

CODE ENFORCEMENT/PERMITS – JULY

- 1) 8 permits issued.
- 2) We are waiting for as-built plans from Burkentine for conditional U&O's that were previously issued on Race Track Road. One of the residents is refusing Burkentine to enter their property to complete the work. KPI Technology will review what needs to be done yet.

Tom Danner made a motion to authorize Tim Shultis and Zach Cornbower to get these as-builts resolved, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW BUSINESS

- 1) **Consider adopting Resolution No. 2023-10 – Property designation of LERTA**

Pete Socks made a motion to adopt Resolution No. 2023-10, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **Consider adopting Ordinance No. 2023-05 – LERTA**

Tom Danner made a motion to adopt Ordinance No. 2023-05, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Recommendations from Board regarding Zoning Review Committee projects**

The Board recommended to review exotic animals and horses. If there are issues with small animals, it can be amended later.

- 4) **EZPC Recycling discussion**

Pete Socks explained their 1st option they include gaylord boxes and pallets, as well as set them up for the day of the event at no charge. Items they accept:

Computers, Flat Screens, Printers, Fax machines, Backup batteries
Switches/Routers, Laptops, Backup tapes, Surge Protector, Satellite
Receivers/Cables Boxes, Desk phones, Cell phones, Dock Stations, Keyboards/Mice/Cabling, Tablets,
Servers, Networking Equipment, Shredders. Toner cartridges, All Apple products, Cameras.

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Pete Socks will follow up with them and this will be discussed at our next meeting.

5) Fall Fest – Order food vouchers and goodie bags

Earle Black made a motion to order 1,500 bags in the amount of \$1,220.02, and 4,588 food vouchers in the amount of \$417.49 for the Fall Fest from Minuteman Press, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER’S REPORT/PLANS

- 1) Sewer Plant Updates – Everything has been submitted to DEP. We should hear something on the PA H2O Grant sometime in September.
- 2) Kinneman Road North – H&H Contractors will be contributing to the line painting.
- 3) Salt shed update – Tim Knoebel presented a plan and gave an update on the proposed salt shed. There are some setback issues that will need to go before the Zoning Hearing Board.

Tom Danner made a motion to authorize KPI Technology to prepare the Zoning Hearing application, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 4) Ruhlman Concrete – Final Subdivision Plan/Planning Exemption – (Carlisle Pike) – **Must act by 8/27/23 – Request for a 90-day extension**

Barry Cockley made a motion to grant Ruhlman Concrete a 90-day extension, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Lobell Road cul-de-sac

Tim Knoebel stated they would like to take the existing cul-de-sac and trim that down where it would be 80 feet across. We will look at it and relay back to Bob Sharrah.

6) Affordable Pet Supply – Request for Reduction in Financial Security

Barry Cockley made a motion authorizing a reduction in financial security for Affordable Pet Supply in the amount of \$38,205.00. The amount to be retained is \$74,708.35, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR’S REPORT

1) International Property Maintenance Code – Presentation of Draft Ordinance

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The Board authorized this at their last meeting, therefore; Mr. Shultis will advertise to be adopted at the next meeting.

1) Route 94 drainage project – Update on scheduling meeting.

Tom Danner made a motion to schedule this meeting on August 24th, late morning, seconded by Earle Black. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

PUBLIC COMMENT (GENERAL) – None.

The Board went into executive session at 7:15 p.m. to consult with the Solicitor on attorney client privilege matters, and to discuss personnel.

The Board came out executive session at 8:15 p.m.

Barry Cockley made a motion to adjourn at 8:15 p.m., seconded by Scott Kennedy. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on September 11, 2023, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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