

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES OCTOBER 9, 2023**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, October 9, 2023 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Zach Cornbower, Secretary Jean Hawbaker. Earle Black was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS)

- 1) Matt Guthrie stated his client would like to put the final coat on Bridgeview Drive and then turn the road over to the township.

KPI Technology will have core samples completed to check the longevity of the base. The final coat should wait until spring of 2024.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda, which consists of the minutes of September 11 and September 26, 2023, bill lists, unpaid bill lists and balance sheets dated October 8, 2023, and Police/Fire/AREMS Reports for September 2023, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE - SEPTEMBER

- 1) Will be helping New Oxford Borough with crack sealing the week of October 16th.
- 2) Presented the 2024 road maintenance schedule.
- 3) There are 11 trees left to take down.
- 4) Will start cleaning out gutters, and then will start leaf collecting.
- 5) Will start work on Summit Ridge next year.

CODE ENFORCEMENT/PERMITS – SEPTEMBER

- 1) 6 permits issued.
- 2) The zoning permit for 295 Kinneman Road expires this month, and they still have some stormwater to complete.

UNFINISHED BUSINESS

- 1) **EZPC Recycling Event**

Barry Cockley made a motion to send a flyer out to notify residents of the recycling event. Fall Fest information will be on the other side of the flyer, second by Tom Danner. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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2) Group Dental Renewal

Barry Cockley made a motion to renew the dental insurance through United Concordia, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Large Animal Ordinance discussion

Tom Danner stated the Zoning Review Committee reviewed the large animal ordinance. A couple of residents gave good insight at our last meeting. We narrowed it down to just horses and cattle. Exotic animals will be regulated by the PA State Game Commission.

Tim Shultis will prepare a final draft of the ordinance. The Secretary will post the draft ordinance on the website.

NEW BUSINESS

1) Lincoln Speed and Custom Shop permanently closed – 23 Kelly Road – Public sewer discussion

The speed shop is closed and is no longer in business, and would like to forfeit 1 edu on this property.

Tom Danner made a motion to authorize Tim Shultis to send the property owner a letter to explain there will be tapping fees involved if they decide they need this edu in the future, seconded Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Consider adopting International Property Maintenance Code Ordinance No. 2023-06

Pete Socks made a motion to adopt the International Property Maintenance Code Ordinance No. 2023-06, seconded by Tom Danner.

Chris Adler – 59 Kelly Road stated we do not need more rules.

Lynn Massaroni – Fawn Hill Road wanted to know where she could find the particulars of this ordinance to distribute to their Summit Ridge Home Owner's Association so they will know what it entails.

The International Property Maintenance Code book will be available to review at the township office.

Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes.

3) Consider adopting Ordinance No. 2023-07 – Stanley Drive & Little Avenue weight limits

Tom Danner made a motion to adopt Stanley Drive & Little Avenue weight limits Ordinance No. 2023-07, seconded by Barry Cockley.

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Chris Adler – 59 Kelly Road was curious if the Board considered putting the weight limit after Kelly Road? If we decide to sell in the future, other truckers are not going to want to move in with 10-ton weight limit signs. Can we make the weight limit after Kelly Road off Stanley Road?

Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

4) **Conditional U&O's – 135 Lobell Road, 75 Bridgeview Road, 290 Race Track Road, 300 Race Track Road**

Tom Danner made a motion to issue certificates of use and occupancy, and release the escrow funds as follows: 135 Lobell Road – (\$10,000); 75 Bridgeview Drive – (\$14,000); 290 Race Track Road – (\$7,500); 300 Race Track Road – (\$10,000), seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to authorize Tim Shultis to remedy the situation at 312 Race Track Road, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **2023 Donations**

Scott Kennedy approved the 2023 Donations as presented, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

H.A.R.T. Center \$1,000
Adams County Transit - \$250
Adams Rescue Mission - \$500
Adams County SPCA - \$500
New Hope Ministries - \$1,000

ENGINEER'S REPORT/PLANS

1) **Sewer Plant Updates**

Received the permit from DEP. The grant application for the PA-H2O was moved to November. We are working on bid documents.

2) **Salt shed Zoning Hearing application**

The Zoning Hearing is scheduled on October 12th at 9:00 a.m.

3) **Cambrian Hills lot 32 drainage issues**

KPI Technology will schedule a site meeting with those involved.

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4) Informational

Bill Scott and I looked at the culvert on Race Track Road. I now have the background on it, will talk to Tim Shultis about it, and will make a recommendation to the Board.

SOLICITOR'S REPORT

1) Consider Amended LERTA Resolution No. 2023-11

Tom Danner made a motion to amend Resolution No. 2023-10 and adopted Resolution No. 2023-11, which includes all 3 Adams County Tax Parcel ID's, seconded by Barry Cockley. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Consider Resolution No. 2023-12 appointing Clem Malot (PMCA) as the Code Official for the IPMC

Barry Cockley made a motion to adopt Resolution No. 2023-12 appointing Clem Malot (PMCA) as the Code Official for the IPMC, seconded by Scott Kennedy. **Roll Call: Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Eagle View MHP Update and Hanover Retail/Vulcan Update will be discussed in executive session under attorney client privileged matters.

Pete Socks stated personnel will also be discussed in executive session.

PUBLIC COMMENT (GENERAL) – None.

EXECUTIVE SESSION

The Board went into Executive Session at 7:06 p.m. for the reasons stated above.

The Board came out of Executive Session at 8:15 p.m.

Scott Kennedy made a motion to adjourn at 8:15 p.m., seconded by Barry Cockley. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on November 13, 2023, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**