

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES FEBRUARY 12, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, January 8, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning/Roadmaster Bill Scott, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS)

- 1) **Candi Becker – 762 Hershey Heights Road** – Proposed large animal ordinance with limiting the pasture in the front yard.
- 2) **Angela Thomas – 72 Bridgeview Drive** – Water issue at 80 Bridgeview Drive and how it will be resolved.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of January 8, 2024, bill lists, unpaid bill lists and balance sheets dated February 9, 2024, Police/Fire/AREMS Reports for January 2024, and permits issued in January 2024, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE

- 1) Have been completing winter activities.
- 2) Will need a salt spreader for the truck to do a joint snow removal agreement with Abbottstown Borough. Will find out the locations to be plowed.
- 3) The sand blasting, rust repair and repaint of 2011 (1-ton truck), Salt Dogg spreader and Monroe 10’ by 30” plow will be on the agenda for the February 20th workshop.
- 4) Emergency Services is rescheduling their meeting.
- 5) Villa Vista will be tarred and chipped this year.

ZONING/CODE ENFORCEMENT - January

- 1) Have been working with ongoing issues.
- 2) Updated vacant/abandoned report.

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- 3) Received a letter from DEP regarding Eagle View Mobile Home Park's bulk water hauling permit. They cannot expand beyond serving 140 units and the park office until they have developed additional sources of water supply.

UNFINISHED BUSINESS

1) **Ordinance Codification**

Tom made a motion to authorize General Code Publishers to proceed to codify the township's ordinances at a price of \$24,995.00, and an annual fee of \$1,195.00 for Premium eCode360 maintenance, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) **Comprehensive plan update**

Tom Danner made a motion to authorize Tim Shultis to prepare a Request for Proposals (RFP), seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) **Fall Fest discussion/Bounce House quotes**

Pete Socks made a motion to approve the Fall Fest bounce house rentals from Renta Fiesta in the amount of \$1,925.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW BUSINESS

1) **Water issue – 80 Bridgeview Drive**

Tim Knoebel explained the issues that started these water problems. The road will be dedicated to the township this year, so we need to make sure the water issues are resolved. A sump pump was hooked into the rain garden for 80 Bridgeview Drive. We need to notify the builder and the developer to have a meeting and get this resolved. Tim Knoebel and Bill Scott will get a list of conditions that need still need to be met.

ENGINEER'S REPORT/PLANS

1) **Sewer Plant Updates**

Will be meeting with Ryan Swope and Tom Danner to discuss the schedule and funding.

2) **Salt Shed**

Continue to work on this.

3) **Bridgeview roads dedication**

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Was discussed earlier in the meeting.

4) Eagle View license renewal

We received a revised stormwater plan. We have an issue with one of the stormwater basins. They are requesting to position new homes for lots 153–157. They are already at their maximum of 140 units, so the answer should be no, and that restrictions are being imposed by DEP. We will respond back to them and ask them to provide the approvals for the retaining wall, and in the meantime, we will try to resolve their stormwater issues.

Tom Danner made a motion to deny Legacy Communities request to position the new homes on lots 153–157 until they resolve their water issue long-term, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Affordable Pet – Request for release of financial security

Pete Socks made a motion to approve a reduction in security for Affordable Pet in the amount of \$13,000, and the township will continue to retain \$61,708.35, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) Residence at the Bridges, LLC – Final Subdivision Plan/Non-Building Waiver – (Kinneman Road) – Must act by 3/5/24 – **Request for an extension until 5/30/24**

Tom Danner made a motion to grant the Residence at the Bridges, LLC an extension until May 30, 2024, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Apple CDJR of Hanover – Prel./Final Subdivision Plan – (Carlisle Pike/Green Springs Road) – Must act by 3/31/24

Will discuss at the March meeting.

8) Hanover Retail Holdings – Final Subdivision Plan – (Carlisle Pike) – Must act by 3/15/24 – **Request for an extension until 6/30/24**

Tom Danner made a motion to grant Hanover Retail Holdings an extension until June 30, 2024, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

9) Ruhlman Concrete – Final Subdivision Plan – (Route 94) – Must act by 2/12/24 – **Request for a 90-day extension**

Tom Danner made a motion to grant Ruhlman Concrete a 90-day extension, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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SOLICITOR'S REPORT

1) **Andra Slaybaugh – 23 Kelly Road**

Ms. Slaybaugh agreed to sign an agreement to grant her relief of the 1 Edu, and reimbursing the township the costs to prepare the agreement. The agreement will be finalized shortly.

2) **294 & 312 Race Track Road Conditional U&O Escrow Fund**

The property owners were given until April 1, 2024 to have the work completed.

3) **Proposed Ordinance (2020 restatement of pension plan)**

Pete Socks made a motion to authorize advertisement on the proposed ordinance (2020 restatement of pension plan), seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) **Large Animal Ordinance & Corrections to Zoning Ordinance No. 50**

Tom Danner made a motion to authorize advertisement of the proposed large animal ordinance and corrections to the Zoning Ordinance as discussed, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

EXECUTIVE SESSION

The Board went into executive session at 7:18 p.m. to discuss possible legal action against the township.

The Board came out of executive session at 7:37 p.m.

Scott Kennedy made a motion to adjourn at 7:37 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on March 11, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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