

**BERWICK TOWNSHIP  
PLANNING COMMISSION MEETING  
JUNE 7, 2023, 6:00 P.M.**

**CALL TO ORDER/PLEDGE TO THE FLAG**

The June 7, 2023 meeting of the Berwick Township Planning Commission was held in the Berwick Township Municipal Building – 85 Municipal Road, Hanover, PA 17331. The meeting was called to order at 6:00 p.m. Members present were Alex Cistone, Tom Danner, Gary Nalavany, Don Long, Paul Berg, Tim Knoebel of KPI Technology (via telephone), Rob Thaeler of Adams County Office of Planning & Development.

**PUBLIC COMMENT (AGENDA ITEMS):** None.

**PREVIOUS MEETING MINUTES**

The minutes of April 5, 2023 were approved on motion of Paul Berg, seconded by Gary Nalavany. Tom Danner abstained since he was not present for this meeting. Motion carried.

**PREL/FINAL SUBDIVISION/LAND DEVELOPMENT PLANS**

- 1) **Sutton Run Estates** – Prel. Subdivision Plan/Planning Module – (Sutton Road) – **Must act by 10/7/23**

Tim Knoebel explained they did receive a revised set of plans just recently, but not in time to discuss at this meeting. Jean Hawbaker will make sure they get a set of plans to Adams County Planning.

- 2) **Michael L. & Christine M. Small & R. James & M. Ann Rinker** – Final Subdivision Plan – (Hershey Heights Road) – **Must act by 9/5/23**

Tim Knoebel stated this proposal is to subdivide and add-on to various lots owned by the Rinker's and the Small's in the area of 820 Hershey Heights Road. A significant portion of the lot additions are located in Penn Township. This plan will also need to be reviewed by Penn Township. The comments we have are mostly administrative.

Rob Thaeler mentioned an issue with the Municipal and County boundary line, which is inconsistent with the boundary line depicted in the Adams County mapping system, and which the County accepts as the official municipal and county boundary line in this setting. No consideration of approval of this plan should be provided by either municipality until it is determined that the correct municipal and county boundary is depicted on the plan. Administrative comments will need to be addressed.

Jean Hawbaker will contact Penn Township requesting comments from their engineer on the review of this plan.

This plan was tabled until the next meeting.

**NEW BUSINESS**

- 1) **Zoning Ordinance Amendment Ordinance No. 2023-02**

June 7, 2023

This amendment revises definitions, providing standards on buffering and screening, dimensional standards and housekeeping.

2) **Subdivision & Land Development Ordinance Amendment Ordinance No. 2023-03**

This amendment revises the definition of Land Development

Tom Danner made a motion to recommend approval of Ordinance No. 2023-02 and Ordinance No. 2023-03, seconded by Alex Cistone. Motion carried.

**PUBLIC COMMENT (GENERAL)** – None.

Tom Danner made a motion to adjourn, seconded by Don Long. Motion carried.

*The next Berwick Township Planning Commission meeting will be held on July 5, 2023, 6:00 p.m. at the Township Building, 85 Municipal Road, Hanover, PA 17331.*

Respectfully submitted,

Jean A. Hawbaker, Secretary  
**BERWICK TOWNSHIP**