

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES APRIL 8, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, April 8, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS)

- 1) Tara Kauffman, Fundraising and Development Manager representing the Guthrie Memorial Library was in attendance to introduce herself, and if anyone needed anything to contact her.

APPROVE CONSENT AGENDA

Tom Danner made a motion to approve the consent agenda, which consists of the minutes of March 11 2024, bill lists, unpaid bill lists and balance sheets dated April 5, 2024, Police/Fire/AREMS Reports for March 2024, and permits issued in March 2024, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE

- 1) The biggest concerns right now are Race Track Road and Villa Vista.
- 2) Will get a quote in writing for the 2011 Dump Truck bed repair.
- 3) Will find out what the cost would be to rent out a chop saw.

UNFINISHED BUSINESS

- 1) Ordinance Codification – General Code is currently reviewing our Ordinances.
- 2) Comprehensive plan update – The County will assist with the comprehensive plan, and a meeting will be scheduled with Rob Thaeler and the Director to discuss the scope of the project.
- 3) 2011 Dump Truck repair – Already discussed.
- 4) Water Issue – 80 Bridgeview Drive – Will discuss under Engineer’s Report.

NEW BUSINESS

- 1) Sewer Fund CD

April 8, 2024

Tom Danner made a motion to put the CD into RBC Wealth Management for 6 months at 5.30%, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Adams County COG membership

Tom Danner made a motion to not renew their membership in the Adams County Council of Governments (C.O.G.), and instructed the Secretary to send them a letter to withdraw membership, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) UH&L – Revision to Box Alarm Cards

Tom Danner explained there was an incident and the State Police and Emergency Services responded, but they came off the wrong end of Lobell Road. The County has it marked to come in from Bair Road onto Lobell Road. That is an issue, because they cannot get through. We need to relay to the County and UH&L that Lobell Road must be accessed off Kinneman Road and not Bair Road, because it could be time lost. The revision would be to box 33-202.

Tom Danner made a motion to accept the revision to the box alarm cards to include an additional revision to box 33-202 as discussed above, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Hire Road Employee

Pete Socks made a motion to hire Richard Hopkins on the road crew at a rate of \$19.50 per hour, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER'S REPORT/PLANS

1) Sewer Plant Updates – We are currently updating plans.

2) PennVest Loan – We met with representatives from PennVest and DEP. They provided some preliminary rates of 1.73% for the first 5 years, and then 2.49% for the balance of the 20-year term.

Tom Danner made a motion to proceed with the application process to get a loan from PennVest, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Salt Shed – Ryan Picarelli (KPI) and Tom Danner met with Lobar and they discussed the Keystone Purchasing Network (KPN) and using that for the salt shed. They are getting a budget together and bring back to the Board.

April 8, 2024

- 4) **Bridgeview road dedication** – We have a draft report with a punch list, and a meeting is scheduled tomorrow morning with the developer. The water issue at 80 Bridgeview Drive will also be addressed.
- 5) **Legacy Eagle View Discussion – License Renewal** – They will move forward with removing pipes and they will lose those couple mobile home lots in the process, will be updating their plans and will provide financial security. Will keep you updated. Tim Shultis received several phone calls from Champion Homes who want to site those 5 homes, and need to know what they need to do. We need to check on their permitting.
- 6) **Ruhlman Concrete** – Final Subdivision Plan – Must act by 4/8/24 – Request for a 90-day extension

Pete Socks made a motion to grant Ruhlman Concrete a 90-day extension, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR’S REPORT

- 1) **Andra Slaybaugh – 23 Kelly Road**

Ms. Slaybaugh signed the Agreement, and sent us a check for the cost of preparing the agreement. The Chairman can now sign it.

Scott Kennedy made a motion authorizing the Chairman to sign the Agreement for Andra Slaybaugh, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 2) **294 & 312 Race Track Road Conditional U&O Escrow Fund**

Brad (Burkentine) stated it would take about 3 days weather permitting.

Tim Knoebel is good with what they are proposing.

Tom Danner made a motion to give Burkentine Builders and extension until May 13, 2024 to get the work done, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – Yes. Motion carried.**

- 3) **Large Animal Ordinance & Corrections to Zoning Ordinance No. 50**

The Zoning Review Committee said we do not need to change the front setbacks

Pete Socks made a motion to authorize the Solicitor to advertise the Ordinance and the hearing, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

April 8, 2024

4) **LERTA Ordinance Amendment**

Adams County would like to adopt their own LERTA Ordinance and they seen we do not have an expiration date, which is 10 years.

Pete Socks made a motion to add the 10-year expiration date and authorized advertisement, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) **58 Race Track Road Settlement** – Will discuss in executive session.

6) **Apple/Ciocca Land Development Plan**

The applicant was present seeking conditional approval of the Apple/Ciocca Land Development Plan. There are a couple of comments they have a problem with. Tim Shultis stated we should work out the conditions first, before approving. Will discuss in executive session.

PUBLIC COMMENTS (GENERAL)

1) Rodney Wolf – 554 Race Track Road – Discussed stormwater issues.

EXECUTIVE SESSION

The Board went into executive session at 6:50 p.m. to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information or confidentiality protected by law.

The Board came out of executive session at 7:37 p.m.

Apple/Ciocca Land Development Plan will be on the agenda for the April 30th workshop.

The Board went back into executive session at 8:25 p.m. to discuss personnel matters.

The Board came out of executive session at 8:45 p.m.

Scott Kennedy made a motion approve the Settlement Agreement with the owners of 58 Race Track Road, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – abstained, Danner – yes, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to adjourn at 8:45 p.m., seconded by Bill Green. Motion carried.

April 8, 2024

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on May 13, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS