

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JULY 8, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, July 8, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of June 10 & June 25, 2024, bill lists, unpaid bill lists and balance sheets dated July 5, 2024, Police/Fire/AREMS Reports for June 2024, and permits issued in June 2024, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE

- 1) Road Crew continues mowing shoulders and weed eating
- 2) Replaced doors on recycling trailer
- 3) Hot tarred all joints on Villa Vista patch work
- 4) Road Crew killing weeds in Villa Vista, Summit Ridge, Orchard Acres, Enterprise
- 5) Met with Ryan (KPI) to discuss plans for the salt shed, as well as Race Track repairs
- 6) Assisted EZPC with the electronic recycling event
- 7) Scheduled the 2011 dump truck and 2020 10-ton dump truck for inspections
- 8) State Police were sitting along Race Track Road and caught some speeders
- 9) National Night Out will be held on August 6th, 5:00 p.m. to 8:00 p.m. at the New Oxford High School

Tom Danner made a motion authorizing the road crew to attend the National Night Out event taking township vehicles to display, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 10) County Control wanted to know if we had an emergency generator they could use for an accident at Cross Keys intersection. The township currently does not have a generator for emergencies.

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Pete Socks made a motion to purchase a 3,500-watt generator in the event one is needed in an emergency, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ZONING/CODE ENFORCEMENT – The Board was given the permit report.

UNFINISHED BUSINESS

- 1) **Ordinance Codification** – Currently no update, and on schedule
- 2) **Comprehensive plan update** – Waiting on a date to meet with the County
- 3) **Resident complaints – Speeding on Race Track Road** – Will keep an eye on this
- 4) **Road Bid (Villa Vista)**

Tom Danner made a motion to reject all bids for the Villa Vista project, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

NEW BUSINESS

- 1) **Intermunicipal Agreement – Snow Plowing for Abbottstown**

Will get copies of the Agreement to the Board.

- 2) **Race Track Road Bid Package**

Pete Socks made a motion to authorize KPI Technology to prepare the bid package for Race Track Road, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 3) **Authorize Solicitor to represent the Township at Zoning Hearing for 121B Green Springs Road**

Pete Socks made a motion to authorize the Solicitor to attend the Zoning Hearing on July 18, 2024 to represent the township, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried. (will discuss further in executive session).**

ENGINEER’S REPORT/PLANS

- 1) **Sewer Plant Updates & PennVest Loan**

October 30th is the target date for the loan.

- 2) **Salt Shed**

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Ryan (KPI) has another consultant that he will get data from.

3) Bridgeview road dedication & 80 Bridgeview Road

The contractor was working on site today.

4) Legacy Eagle View Discussion – License Renewal

Legacy sent their responses to KPI and the Conservation District. Tim Knoebel will respond to Todd Shaffer who is the new construction coordinator and fill him in on some of the discussions.

5) Residence at the Bridges – Proposed Easements

Tom Danner made a motion for John & Todd Grim to proceed with signing the documents, however; the Township will not sign the documents until the road has been dedicated, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) Ream Roofing – Request for Release of Financial Security

Tom Danner made a motion to authorize the release of \$127,551.00 for Ream Roofing, and \$50,000.00 will be retained for completion and verification of the remaining items, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Ruhlman Concrete – Request for a 90-day extension

Pete Socks made a motion to grant Ruhlman Concrete an a 90-day extension, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR’S REPORT

1) Accessory dwelling unit amendment (Granny Flats)

Tim Shultis stated we updated the accessory dwelling units (granny flats) to a more modern view. Earle Black made a motion to authorize the Solicitor to advertise for a public hearing and enactment for the next meeting, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Delinquent sewer accounts

Will discuss in executive session.

3) Resolution #2024-07 – Anonymous RTK requests

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Tom Danner made a motion to adopt Resolution #2024-07, which is a policy that will not accept anonymous right-to-know Requests, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Ciocca request to modify provisional permit

Will discuss in executive session.

5) Ciocca/Hanover Retail Holdings – Traffic Signal Agreement

Will discuss in executive session.

6) Ciocca/Hanover Retail Holdings – PennDOT Signal Application

Will discuss in executive session.

PUBLIC COMMENT (GENERAL)

- 1) Jim Wright wanted to know the location of the new traffic light.

EXECUTIVE SESSION

The Board went into executive session at 6:46 p.m. to discuss 121B Green Springs Road, delinquent sewer accounts, Ciocco/Hanover Retail Holdings, and personnel matters as per Section 708.A (1), (4) & (5) of the Sunshine Act.

The Board came out of executive session at 8:02 p.m.

Scott Kennedy made a motion to write-off Daryl Wolf, Kathleen Goldbeck and Ruthetta Laughman delinquent sewer balances, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to give Rick Hopkins a .75¢ hourly increase based on his successful probation period completion, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to adjourn at 8:04 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on August 12, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**