

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES AUGUST 12, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, August 12, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of July 8 & 23, 2024, bill lists, unpaid bill lists and balance sheets dated August 9, 2024, Police/Fire/AREMS Reports for July 2024, and permits issued in July 2024, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) Lizzy Baldwin and Tara Kauffman were present on behalf of the Guthrie Memorial Library to discuss circulation, cost per resident, users in 2023 and cost per user.

ROADMASTER’S REPORT/EMC UPDATE – July

- 1) Road Crew continues mowing shoulders and weed eating
- 2) Hung signs for Abbottstown Borough
- 3) Replaced 2 “no parking” signs at Lincoln Speedway that were stolen
- 4) Hauled 4 loads of brush to H&H
- 5) Responded to a gas leak in Eagle View
- 6) Painted Roadmaster’s office and bay during rainy days and organized tools
- 7) Assisted in the accident on Rt. 30 in front of the Bridges with cleanup and supplied workers with drinks
- 8) Met with Ryan from KPI to discuss punch list for Lobell Road. Looked at Bridgeview to discuss any further work needed before final paving can take place.
- 9) Code Enforcement truck needs to be addressed on the issue of the AC/heater unit blows hot air on side of the dash and cold on the other no matter what the settings are set on
- 10) Various roads were cleaned up with debris and washouts from the remnants of Hurricane Debby.
- 11) Saw cutting and patch work has begun in Summit Ridge at the storm catch basins

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ZONING/CODE ENFORCEMENT

- 1) Sent out 8 letters for septic pumping violations.

UNFINISHED BUSINESS

- 1) Ordinance Codification – Currently no update, and on schedule.
- 2) Comprehensive plan update – A meeting is scheduled on August 22nd at 1:00 p.m.
- 3) Abbottstown/Berwick Road Maintenance and Snow Removal Agreements

Pete Socks made a motion to authorize Tim Shultis to review the agreements, seconded by Tom Danner. Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

NEW BUSINESS

- 1) Race Track Road Bid Package

Will be put out for bid by January 2025.

- 2) Ordinance No. 2024-04 – Public Hearing (accessory dwelling units)

There were no public comments, and the hearing was closed at 6:31 p.m.

- 3) Consider adoption of Ordinance No. 2024-04 (accessory dwelling units)

Earle Black made a motion to adopt Ordinance No. 2024-04, seconded by Scott Kennedy. Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

- 4) Consider adopting Resolution No. 2024-08 – Tax Collector Fee Schedule

Tom Danner made a motion to adopt Resolution No. 2024-08, seconded by Pete Socks. Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

- 5) York Water Company – Fire hydrant installation/billing acknowledgement (Pine Run Development)

We need to ask them how they came up with the location of the new hydrant. It does not service any Berwick Township residents.

- 6) Sewer Fund CD – Matures 8/24/24

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Tom Danner made a motion to put the CD in RBC Wealth Management for 12 months at a rate of 4.75%, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER'S REPORT/PLANS

1) **Sewer Plant Updates & PennVest Loan**

Presented a milestone and completion dates to the Board. Will need to discuss further.

2) **Salt Shed**

No update.

3) **Bridgeview road dedication & 80 Bridgeview Road**

Will need an as built plan for 80 Bridgeview Road.

A meeting will be held with Ryan Picarelli, Brian Racine, and H&H to discuss improvements to Bridgeview Road.

Tom Danner made a motion to authorize the Engineer to move forward with the developer on getting the work completed, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) **Legacy Eagle View discussion** – License Renewal

We continually work with their revised plan alongside the County Conservation District.

5) **Meadowbrook Partnership** – Request for reduction in Financial Security

Pete Socks made a motion to deny Meadowbrook's request for reduction in security, and the township will continue to hold the \$9,255.00 until all comments from KPI's comments dated August 9, 2024, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) **Affordable Pet Supply** – Request for reduction in Financial Security

Earle Black made a motion to release \$36,708.35 and retain \$25,000.00 for Affordable Pet Supply until all items are addressed in KPI's letter dated August 8, 2024, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) **Ruhlman Concrete, LLC** – Final Subdivision Plan – (Route 94) – Must act by 11/10/24

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Tom Danner made a motion to send the Sewage Planning Exemption to DEP, and will not approve the subdivision plan until we hear back from DEP, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

8) **B. Elite Properties** – Planning Module – (171 Bair Road)

At the request of the applicant, the Board tabled.

SOLICITOR'S REPORT

1) **Delinquent sewer accounts**

The report has been cleaned up.

2) **Sutton Run**

An E&S Indemnification Agreement has been prepared so they can start work.

3) **Cambrian Hills**

They are ready to starting moving on this. Have been circulating drafts back and forth. If there are any comments, let me know.

4) **6935 York Road – Zoning Hearing Application** – Will discuss in executive session.

PUBLIC COMMENT (GENERAL)

1) Candi Becker – Wanted to know why Hershey Heights Road is closed.

Penn Township had it closed due to storm cleanup.

ROADMASTER REPORT CONT'D

12) Received a phone call today from a gentleman that was not happy with the way we cut his pine trees, so I took a look at them. There are 2 walnut trees marked on High Rock Road and wanted to know if we were going to cut them down.

The township is not in the business of cutting trees down on private property.

EXECUTIVE SESSION

The Board went into executive session at 7:25 p.m. to discuss attorney client privileged matters.

The Board came out of executive session at 7:49 p.m.

Scott Kennedy made a motion to adjourn at 7:49 p.m., seconded by Bill Green. Motion carried.

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The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on September 9, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS