

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES MARCH 10, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, March 10, 2025 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Tom Danner, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of February 10 & 17, 2025 bill lists, unpaid bill lists and balance sheets dated March 7, 2025, Police/Fire/AREMS Reports for February 2025, and permits issued in February 2025, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ROADMASTER’S REPORT/EMC/ZONING

- 1) Roadmaster’s Report – February
- 2) Sent a letter to a resident on Sutton Road to clean up his property
- 3) There is a meeting scheduled this Thursday at Eagle View Mobile Home Park

UNFINISHED BUSINESS

- 1) **Ordinance Codification** – General Code – Training Webinar – Editorial/Legal Analysis (respond by 7/10/25)

There is a webinar scheduled tomorrow with General Code.

- 2) **Comprehensive plan update** – County will get with us on a date.
- 3) **Municibid – 2008 Dump Truck Bid**

The highest bid on Municibid was for \$65,000.00, and the reserve was \$140,000.00. Another township may be interested. Will check with them and offer it to them for \$100,000.00.

Scott Kennedy made a motion to check with Municibid on any requirements if we sell the dump truck outright, and offer it to the other township for \$100,000.00, if they do not want to pay that amount, we will discuss this at the next workshop, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

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4) Intermunicipal Agreement with Abbottstown Police Department

The hourly rate would be \$65.00, but will need to be adjusted if the Borough's liability insurance goes up. The township would set the hours, and we need to let them know if this is just for speed enforcement, or do we want to include other issues. All fines will go to Berwick Township.

Pete Socks made a motion to authorize Tim Shultis to prepare an Intermunicipal Agreement with Abbottstown's Police Department, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

NEW BUSINESS

1) Renta Fiesta Fall Fest Rentals

Pete Socks made a motion to approve the Fall Fest rentals from Renta Fiesta in the amount of \$2,434.50, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

2) Security System Quotes

Pete Socks made a motion to approve the quote from Westminster Security Co. for the Security/Access System Replacement in the amount of \$2,237.95 with activation and monthly service fees, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

Pete Socks made a motion to approve the quote from Westminster Security Co. for the Fire System Replacement in the amount of \$2,735.78 with activation and monthly service fees, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

Pete Socks made a motion to approve the quote from Visionary Security Solutions for the camera surveillance in the amount of \$9,679.03, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

3) CD Renewals

Earle Black made a motion to adopt Resolution No. #2025-09 by joining Pennsylvania Local Government Investment Trust (PLGIT), and put (1) CD from the sewer fund into a CD for 6 months at a rate of 4.29%, and (1) CD from the sewer fund into a CD for 12 months at a rate of 4.12%, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

4) Bucket Truck end of life

Earle Black made a motion to sell the bucket truck for \$6,500.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

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5) Work platform for Hydradig and Teleskid

Pete Socks made a motion to purchase a New Haugen Work Platform in the amount of \$4,115.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

6) Resolution No. 2025-06 – Lease agreement with JCB Finance to purchase Hydradig & Teleskid under financing for 5 years for annual payments of \$81,037.32

Scott Kennedy made a motion to adopt Resolution No. 2025-06, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

7) Resolution No. 2025-08 – Reimbursement of PennVest Expenses

Earle Black made a motion to adopt Resolution No. 2025-08, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

8) Convenience Store zoning updates

Scott Kennedy made a motion to revise the zoning ordinance to remove the 5,000 square footage of convenience stores, and allow parking between the gas pumps and the building, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

9) Fire Hydrants in Cambrian Hills Phase 2

Earle Black made a motion that J.A. Myers Homes will be responsible for paying the monthly hydrant rate on the (3) fire hydrants located in the Cambrian Hills Development, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ENGINEER'S REPORT

1) Wastewater Treatment Plant Headworks Project

Will be discussed at the March 25th workshop.

2) Salt Shed Final

Have plans for the Roadmaster's review.

3) Legacy Eagle View – Approval of Stormwater O&M Agreement

Scott Kennedy made a motion to approve Legacy Eagle Views O&M Agreement and authorized the Chairman to sign, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

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4) Resolution No. 2025-05 accepting the Deed of Dedication for Bridge View Road

Scott Kennedy made a motion to adopt Resolution No. 2025-05 accepting the Deed of Dedication for Bridge View Road, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

5) B. Elite Properties Agreement for Insertion into Planning Module

Pete Socks made a motion to approve the B. Elite Properties Agreement and signature by Chairman to be inserted into the Planning Module (Resolution No. 2025-07), subject to the Solicitor's review and approval, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

SOLICITOR'S REPORT

1) Delinquent sewer accounts

Moving forward with 2 major delinquent accounts.

2) Defined Benefit Pension Plan Restatement Ordinance No. 2025-01

Pete Socks made a motion to adopt Ordinance No. 2025-01, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

PUBLIC COMMENT (GENERAL)

1) Nick Ribecca – 19 Egret Drive informed the Board of violations within the park.

EXECUTIVE SESSION

The Board went into executive session at 7:04 p.m. to discuss personnel.

The Board came out of executive session at 7:42 p.m.

Scott Kennedy made a motion to adjourn at 7:42 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on April 14, 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**