

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES APRIL 14, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, April 14, 2025, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Tom Danner, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Bill Green made a motion to approve the consent agenda, which consists of the minutes of March 10 & 25, 2025 bill lists, unpaid bill lists and balance sheets dated April 11, 2025, Police/Fire/AREMS Reports for March 2025, and permits issued in March 2025, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ROADMASTER’S REPORT/EMC/ZONING

- 1) Roadmaster’s Report – March
- 2) There is a guardrail along Beaver Creek Road that needs to be replaced due to a hit and run accident. Three trees will also need to be removed. Green Acres Contracting quoted us \$36,775.00 for the guardrails, and Amigos Lawn Care quoted us \$5,350.00 to remove the trees.

Pete Socks made a motion to authorize Tim Knoebel to prepare a bid package for the guardrails, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ENGINEER REPORT/PLANS

- 1) **Legacy Eagle View LLC – Mobile Home Park License Renewal**

Scott Gould and a representative from Eagle View were present regarding the Eagle View Mobile Home Park license renewal. There was discussion on the water supply, road conditions, fire hydrants and community building.

Nick Ribbecca, a resident at Eagle View mentioned the roads have not been repaired, water pressure is not where it should be, and no one will be using the community building. They are all temporary fixes.

Pete Socks made a motion to approve the issuance of the Mobile Home Park Renewal License, subject to the following pre-conditions:

- 1) Legacy Eagle View must verify the operation of the fire hydrants (mechanics, flow rates and pressure) [Sections 913, 506 of Berwick Township’s SALDO, Ordinance 41, as amended].

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- 2) Legacy Eagle View must apply for all permits for the unpermitted improvements to the community building. [Section 902-B 4 of Berwick Township's SALDO, Ordinance 41, as amended].
- 3) Legacy Eagle View must repair the substandard road conditions to a safe and passible condition. [Sections 905-H, 502 of Berwick Township's SALDO, Ordinance 41, as amended].

Once these conditions are met, the Township will issue the Mobile Home Park Renewal License, subject to the following conditions:

- 1) Legacy Eagle View maintains its public supply water permit [PWS ID No. 701005; APS ID No. 1129137, Auth ID No. 1512782], maintains a satisfactory quantity, quality, and pressure of its water supply, and satisfies the conditions of any emergency operation permit issued now or in the future.
- 2) The License Renewal be limited to no more than 140 units plus the park office until such time as Legacy Eagle View obtains a Public Water Supply OWS Construction Permit and a Public Water Supply Operation Permit for an additional water source.

seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) **Ordinance Codification – Status of General Codes questions – Editorial/Legal Analysis (respond by 7/10/25)**

Tim Shultis and Tim Knoebel will be reviewing the questions and will look at other things that may need to be updated.

- 2) **Comprehensive plan update** – County will get with us on a date.
- 3) **Short Term Disability Insurance**

Pete Socks made a motion to add Short Term Disability Insurance for the employees, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

- 4) **Summit Ridge Entrance**

An LTAP Consultant is reviewing this with Tim Knoebel. It does not warrant a traffic light.

- 5) **Security camera and building access update**

New cameras have been installed, and Westminster security is currently adding security and fire system.

Bill Green made a motion that no Supervisor may enter any township building after regularly scheduled working hours, and the only personnel authorized to access the Secretary's office outside of normal working

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hours are the Township Secretary and the designated Township Office Manager, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

6) **Award bid for 1997 Ford Bucket Truck**

Pete Socks made a motion to award the 1997 Ford Bucket Truck to Lee Benjamin in the amount of \$6,400.00, which was the highest bid, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

NEW BUSINESS

1) **Generator Preventative Maintenance Agreement (Winter Engine)**

Scott Kennedy made a motion to approve the Generator Preventative Maintenance Agreement with Winter Engine, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

2) **Adams County Library Summer Reading Program**

Earle Black made a motion to donate \$1,000.00, which is for the Premier Funfest Sponsor for the Adams County Library Summer Reading Program, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ENGINEER REPORT/PLANS CONT'D

1) **Wastewater Treatment Plant Headworks Project**

Bids documents are coming together. The Board will need to authorize advertisement for the bids. We received a \$525,000 grant, and a PennVest loan for the remaining amount.

2) **Salt Shed**

This is coming along.

3) **Cambrian Hills – Refund of Traffic Signal Escrow**

Pete Socks made a motion to refund Cambrian Hills Traffic Signal Escrow, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

SOLICITOR REPORT

1) **Delinquent sewer accounts**

Nothing new to report.

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2) Abbottstown intermunicipal agreement

Tim Shultis will send a couple of revisions to Abbottstown Borough and will have ready for our meeting of May 12, 2025.

PUBLIC COMMENT (GENERAL)

A couple of residents questioned the road work on Race Track Road and police services we will be sharing with Abbottstown Borough.

Scott Kennedy made a motion to adjourn at 7:00 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on May 12, 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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